

Board Meeting of 09/24/2008

North Wales Water Authority

6:00 PM Meeting called to order by Mrs Nagel on 09/24/2008 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

Pledge of Allegiance & Roll Call

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Absent
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Absent
Robert C Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael P Clarke	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present

Mrs Sanders called and would be late; however the meeting was adjourned before she arrived.

Mr Clarke reported that at the end of the regular meeting on 09/10/2008 there was an Executive Session held to discuss a personnel matter. Mainly the Finance Director position.

Minutes Approval

» Accept the Minutes of 09/10/2008

✓ Vote Record - Minutes						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
	Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
	Lawrence Clever					<input checked="" type="checkbox"/>
	Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
	Carene Makinson-Sanders					<input checked="" type="checkbox"/>

Public Portion

Mr John Lopuszanski was present and he had no comment

Discussions

Mr Bender reviewed the monthly management reports. He noted that while the final notices percentages were up from last year, the actual shut off customers did not increase. The phone call statistics were not available for the month of August due to a technical issue with the server and hits to our website have increased.

Mr Bender then asked for the Board to approve the attendance of employee Joseph Murphy at the PA 1 Call Board Meeting in October. The Board then voted.

Motion to Approve Joseph Murphy's attendance at the PA One Call Board Meeting

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever				<input checked="" type="checkbox"/>
		Herbert Kavash	Secunder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Berry asked for approval and made a recommendation to send 6 employees to the PA AWWA-WWOAP Fall meeting in October and to make a sponsorship payment of \$50.00. The Board then voted.

Motion to Approve the 6 employees to attend the PA AWWA-WWOAP Fall Meeting and a sponsorship payment of \$50.00

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever				<input checked="" type="checkbox"/>
		Herbert Kavash	Secunder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Bender reviewed the lateral review and PSA letters that were on the agenda. Nothing was out of the ordinary.

Mr Bender then asked Mr Berry to comment on the PMAA Region 1 Assistant Director position that has become available next year.

Mr Berry stated that he has been asked by PMAA Region 1 Director if he would like to volunteer for this position. This is a 3 year term and would require attendance at several meetings. Mr Berry stated that this would keep the Authority involved at the state level in activities. Mr Berry was looking for agreement from the Board to take the position. Mr Tenney asked if a vote was needed. Mr Clarke stated that no vote was needed, just the approval from the Board. Mr Berry has the approval of the Board to accept the position.

Mr Bender then discussed the Forest Park documents.

Mr Clarke reported that the documents for E-0950 the Wawa Inc project were to be signed and approved by the Board at this meeting, but that Wawa Inc has not returned the signed documents to him. The Board then voted to Table this item until the documents are received.

Motion to Approve the PSA Contract for E-0950 Wawa Inc at Valley Forge Rd & Sumneytown Pk

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x	Tabled	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever				<input checked="" type="checkbox"/>
		Herbert Kavash	Secunder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Clarke then reported that Laurie Hagey had agreed to, signed and returned the Terms of Employment letter that was mailed out on 09/16/2008 for the position of Finance Director. She will start on October 6, 2008. The Board then voted.

Motion to Approve Laurie Hagey as the Finance Director according to the Terms of Employment that have been outlined in the letter that was mailed out on 09/16/2008.

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever				<input checked="" type="checkbox"/>
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Heydt then asked for approval for Payment Application #3 to N Abbonizio Contractors Inc in the amount of \$98,899.37 for contract # 530-08-15. The Board then voted.

Motion to Approve the 3rd Payment Application for Contract # 530-08-15 to N Abbonizio Contractors in the amount of \$98,899.37

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever				<input checked="" type="checkbox"/>
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Clarke stated that there was an issue with approving the bills this evening. Both Mrs Nagel and Mr Tenney have reimbursement payments in the check runs and they will need to be approved separately.

Mr Tenney then made a motion to approve the payment of all bills with the exception if Check #s 010789 and 010804. Mr Kavash seconded. The total amount of bills was \$504,910.28. The amount to approve will now be \$504,617.85.

Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 504,617.85

✓ Vote Record – Bills & Requisitions in the amount \$ 504,617.85						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever				<input checked="" type="checkbox"/>
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Statements

There being no further business a motion was made by Mr Kavash, seconded by Mr Tenney, to adjourn the meeting at 6:23 pm. All present voted in favor.

Herbert Kavash

Treasurer