

**North Wales Water Authority  
Board of Directors  
Meeting Minutes of September 24, 2014**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

**Roll Call:**

Roll call was taken and recorded as follows;

<b><u>Attendee Name</u></b>	<b><u>Organization</u></b>	<b><u>Title</u></b>	<b><u>Status</u></b>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Joseph Murphy	NWWA	Operations Manager	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt P.E.	Carroll Engineering	Authority Engineer	Present
Suzanne Pontious, Esq.	Rudolph Clarke	Authority Solicitor	Present

**Approval of Minutes:**

The Board next considered approval of the Minutes of 09/10/2014. Upon motion of member D'Angelo, seconded by member Mengel, the minutes were approved as presented.

**Vote Record**

		<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x	Approved				
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel      Seconded	X			
	Mr. Kavash	X			
	Mr. D'Angelo      Initiated	X			

**Public Comment:**      No Public Present

**Resolutions:**      None this meeting

**Bids and Contracts:**      None this meeting

**Solicitors Report:**

Mr. Clarke asked the Board to approve the Letter of Credit Extension Agreement and Deed of Dedication for E-0976 for PPG 937 Morris Rd LLC Dion Tract at 937 & 957 Morris Rd in Upper Gwynedd Twp subject to the developer returning the signed agreement and after review of all administrative fees have been reviewed. Upon a motion by member Tenney, seconded by member D'Angelo the agreement and dedication was approved.

<b><u>Vote Record</u></b>						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Mr. Clarke also gave an update on the purchase of the Bucks county systems and the potential sale of 101 N Main St in Chalfont

**Engineers Report:**

Mr. Heydt gave an update on the FPTME project

**Operations Report:**

Mr. Murphy gave an update on the monthly operations reports

**Bills & Requisitions Approval:**

Mrs. Lezoche reported that the draft budget should be ready soon for Board review.

Mrs. Lezoche then noted that there were no payments or financial activities out of the ordinary, presented the bills listings, and recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 09/10/2014**
- b. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 09/17/2014**

Payment of the bills presented was approved by the Board in accordance with the following vote:

<b><u>Vote Record foe 09/10/2014 List</u></b>						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel				X	
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo		x			

**Vote Record for 09/17/2014 List**

<input checked="" type="checkbox"/> Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo		x			

**Executive Directors Report:**

Mr. Bender asked the Board for a motion to approve the bid award to the lowest responsible bidder for the Forest Park Roof Improvement Project, subject to the solicitor's office confirming all bidding processes and documentation. North Penn Water approved at their 09/23/2014 meeting. The apparent low bidder is Pro Com Roofing in the amount of \$400,300.00. Upon a motion by member Tenney, seconded by member D'Angelo the recommendation was approved.

**Vote Record**

<input checked="" type="checkbox"/> Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

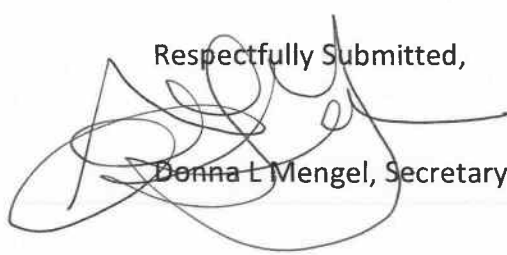
Mr. Bender & Mrs. Lezoche reported that the Forest Park Capital Reserve Fund and our bank account for deposit of funds has been opened and that signature cards are forthcoming. Mr. Bender is still in discussion with the NPWA on the best method to fund and maintain accounting for the account.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member Mengel, the meeting was adjourned at 5:30 pm.

All present voted in favor.

Respectfully Submitted,

  
Donna L Mengel, Secretary