

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of 09/26/2018**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance

**Roll Call:**

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Edward Neiderhiser	NWWA	Treasurer	Present
Neil McDevitt	NWWA	Asst. Sec/Treasurer	Absent
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Absent
Lane Bodley, P.E.	Carroll Engineering	Authority Engineer	Present

Mrs. Nagel reported that due to the change in meeting dates this month Mr. McDevitt had a conflict with his work and could not attend, noting an excused absence.

Mrs. Nagel reported that there was not an executive sessions at the prior meeting.

**Approval of Minutes:**

The Board considered approval of the Minutes of 08/08/2018. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved.

**Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Mr. Neiderhiser	x			
		Mr. McDevitt				x

**Public Comment:**

Mayor Gregory D'Angelo was welcomed and acknowledged as being present at the meeting, and on behalf of the Borough, thanked the Authority for supporting the upcoming Community Day.

**Resolutions:**

The Solicitor presented proposed Resolution # 2018-08 which Authorizes the Condemnation of Real Property located at Parcel 46-00-01340-00-9 in Montgomery Township and voids previously approved Resolution 2018-07. Mr. Bender and Ms. Fiala reported that the prior Resolution 2018-07 did not include a temporary construction easement area that may be needed for the project. Mr. Bender stated that we will maintain open communications with te property owner in the hopes of a cordial settlement, but if not, we will proceed with condemnation process.

Upon motion by member Tenney, seconded by member Mengel, the resolution was approved.

**☑ Vote Record**

x	Approved
	Tabled
	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Initiator	x			
Ms. Mengel	Seconded	x			
Mr. Neiderhiser		x			
Mr. McDevitt					x

**Bids and Contracts:** None this meeting

**Solicitors Report:**

Ms. Fiala presented a water main extension agreement # E-1035 with Higher Rock Partners, LP., intending to serve a future commercial development to be located at Route 309 & Stump Road in Montgomery Township. Ms. Fiala reported that the bank will not release the LOC until they have a signed extension agreement. Ms. Fiala requested that the Board Authorize the Executive Director to execute and release the Extension Agreement upon Authority receipt of the LOC and any other fees due and payable. Upon a motion by member Mengel, seconded by member Tenney the agreement was approved subject to the recommended conditions.

**☑ Vote Record**

x	Approved
	Tabled
	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Seconded	x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser		x			
Mr. McDevitt					x

Ms. Fiala distributed a memo regarding contracts and the bidding requirements, along with a letter that will be sent to V & T Painting and their Surety Bond Company to notify them of intent to declare a Breach of Contract due to V&Ts failure to complete their current project, as required within contract terms. Ms. Fiala noted that they have 15 days to respond, and that if they do not, we will issue a formal letter of default.

**Engineers Report:**

Mr. Bodley presented Payment Application #1 for Contract 530-18-14 aka the Penllyn Area Project in the amount \$65,197.93 payable to B.P. Patterson, Inc. Mr. Bodley stated that the contractor was moving along and making good progress. Upon a motion by member Mengel, seconded by member Tenney the payment was approved.

**☐ Vote Record**

x	Approved
	Tabled
	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Seconded	x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser		x			
Mr. McDevitt					x

**Operations Report:**

Mr. Fisher reviewed the monthly operations report, and mentioned the following:

- The diseased ash trees have been removed from the former WWTP site
- We anticipate being ready to convey the property back to the Borough either at the October or November Meeting.

Mr. Fisher then presented the Buckingham Township Water Shut off Agreement to the Board for approval. He explained that the Municipalities Authorities Act requires that upon the formal request of the sewer service provider, we are obligated to provide for a water shut off, due to nonpayment of sewer rents – even if the water bill is paid. The agreement outlines the obligation of each party, including general terms and conditions, including a schedule of when shut offs will be initiated by the Authority.

Upon a motion by member Mengel, seconded by member Tenney the agreement was approved.

**☐ Vote Record**

x	Approved
	Tabled
	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Seconded	x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser		x			
Mr. McDevitt					x

**Bills & Requisitions Approval:**

Mrs. Lezoche then reported that there were no payments or activities out of the ordinary on the bills listings and recommended and requested approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/03/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/09/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/17/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/23/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/31/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 09/13/2018**

Payment of the bills, as presented, was approved by the Board in accordance with the following roll call vote:

**☑ Vote Record**

x	Approved
	Tabled
	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Initiator	x			
Ms. Mengel	Seconded	x			
Mr. Neiderhiser		x			
Mr. McDevitt					x

**Executive Directors Report:**

Mrs. Lezoche distributed the Engineer’s Certificate for the proposed 2018/2019 Operating and Capital Budgets.

After reviewing the budget summary, Mr. Bender requested approval of the Operating and Capital budget for 2018-2019. Mr. Bender noted that the Authority has not increased water rates for approximately 24 years, and that there is no increased proposed for either water or sewer service in this budget.

Upon a motion by member Mengel, seconded by member Tenney, the board approved the budgets. (Full motion text attached)

**☑ Vote Record**

x	Approved
	Tabled
	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Seconded	x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser		x			
Mr. McDevitt		x			

Mr. Bender next requested authorization for the Stone Manor Lease Purchase agreement. He noted that this property will be established as a satellite NWWA Central Bucks Customer Service Office, as we now have approximately 6,000 customers in that area. He explained the benefits to both existing and future NWWA customers by establishing this facility. He also noted that the document provides for three one year lease terms, with the option to purchase the property anytime after the initial lease year, providing the Authority with flexibility and options as this facility is being instituted into our operations.

Upon a motion by member Tenney, seconded my member Mengel the board approved.

**☑ Vote Record**

x	Approved
	Tabled
	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Initiator	x			
Ms. Mengel	Seconded	x			
Mr. Neiderhiser		x			
Mr. McDevitt					x

Mr. Bender next acknowledged a letter forwarded by Upper Dublin Township (UDT) thanking the Authority for our assistance during a recent incident that occurred when the township was seeking to capture an individual in a storm sewer pipe, hoping to evade the UGT police. The Authority sent our Vacuum and Video Camera truck to assist. The Board asked that a copy of the letter go into each employee's file that worked on the event.

Mr. Bender noted that we had received a few calls inquiring about about Freon being detected in the local aquifer. Upon investigation, there was a news report being circulated in social media, but the area affected was in Roslyn, New York and not Roslyn, Pennsylvania. He noted that there was no such problem in our water supply.

Mr. Bender reported that there is a new PA School Code regarding lead and cooper testing. School are being encouraged to test their systems before school starts or a letter will need to be sent to the parents of the students. Mr. Bender, along with Mr. Bellitto of North Penn Water is embarking on setting up a training class at Forest Park for the schools so that they can sample correctly. Mrs. Nagel noted that we may want to have a publication/newsletter go out to the school districts with information about lead and copper.

Mr. Bender reported that the annual community newsletter was in development and will be sent to all customers advising of the budget adoption, and other important matters.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Tenney, seconded by member Mengel the business meeting was adjourned at 5:45 pm.

All present and participating voted in favor.

Respectfully Submitted

Donna L Mengel, Secretary