

## Board Meeting of 1/13/2010

### North Wales Water Authority

The 6:00 p.m. business meeting of the Authority Board of Directors was called to order by the Board Chair, Mrs. Joan Nagel, on January 13, 2010 in the NWWA Board Room, 200 West Walnut Street, North Wales, Pennsylvania.

#### Pledge of Allegiance & Roll Call:

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Carene Makinson-Sanders	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Donna Mengel	North Wales Water Authority	Asst. Treasurer/Secretary	Present
Robert C Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michele J. Mintz, Esq.	Rudolph, Pizzo & Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Laurie A. Hagey	North Wales Water Authority	Director of Finance	Present

#### Reorganization

The Executive Director entertained a motion for the position of Chair. Mr. Tenney nominated Mrs. Nagel. Mr. Kavash seconded the motion. There were no other nominations made and the nominations were closed. The motion was unanimously carried and Mrs. Nagel assumed the position of Chair.

Chair Nagel next entertained a motion for the position of Vice Chair. Mr. Kavash nominated Mr. Tenney for the position of Vice Chair. Mrs. Sanders seconded the motion. There were no other nominations made and the nominations were closed. The motion was unanimously carried to appoint Mr. Tenney to the position of Vice Chair.

Chair Nagel entertained a motion for the position of Secretary. Mr. Tenney nominated Mrs. Sanders for the position of Secretary. Mr. Kavash seconded the motion. There were no other nominations made and the nominations were closed. The motion was carried by a 4 – 1 vote. Ms. Mengel voted nay.

Chair Nagel entertained a motion for the position of Treasurer. Mr. Tenney nominated Mr. Kavash for the position of Treasurer. Mrs. Sanders seconded the motion. There were no other nominations made and the nominations were closed. The motion was unanimously carried.

Chair Nagel entertained a motion for the position of Assistant Treasurer/Secretary. Mr. Tenney nominated Ms. Mengel for the position. Mr. Kavash seconded the motion. There were no other nominations made and the nominations were closed. The motion was unanimously carried to appoint Ms. Mengel to the position of Assistant Treasurer/Secretary.

There was a Tenney – Kavash motion to reappoint Mr. Michael Clarke, Esq., of Rudolph, Pizzo and Clarke, LLC, as the Authority's solicitor, unanimously carried.

There was a Tenney – Sanders motion to reappoint Mr. Kenneth Heydt, P.E., of Carroll Engineering, as the Authority's engineer, unanimously carried.

There was a Tenney – Kavash motion to reappoint Mr. Richard Carlin, CPA, of Zelenkofske Axelrod LLC, as the Authority's annual auditor, carried by a 4–1 vote. Ms. Mengel voted nay. Ms. Mengel made a

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motion to appoint Maillie, Falconiero & Company as the auditor for the Authority, but the motion died for lack of a second.

There was a Tenney – Sanders motion to reappoint Paist & Noe as the Authority's insurance broker, which unanimously carried.

There was a Sanders – Tenney motion to reappoint Mr. Christopher Gibbons of Concord Public Finance as the Authority's financial consultant, unanimously carried.

There was a Kavash – Mengel motion to approve the dates, times and location for the regularly scheduled meetings of the NWWA Board of Directors as 6 pm on the second and 4<sup>th</sup> Wednesdays of each month, with the exception of December when the meetings will be the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays, and unless otherwise advertised and posted, motion unanimously carried. The approved meeting calendar will be distributed at the January 27 meeting.

**Public Comment**

None.

**Minutes Approval**

There was a Sanders – Tenney motion to Approve the Minutes of the December 16, 2009 meeting of the Board, which carried. Ms. Mengel abstained from voting.

✓ Vote Record - Minutes						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Donna Mengel				<input checked="" type="checkbox"/>

**Solicitor's Report**

Ms. Michele Mintz, filling in for Mr. Clarke, reported to the Board the Mr. Clarke had reviewed the documents pertaining to the Rentricity Proposal, and that the documents were found to be legally acceptable. Mr. Bender explained the Rentricity Proposal in detail and asked for approval to proceed with the NWWA portion only and to make recommendation to the appropriate Forest Park committee and/or Joint Board to also proceed with that portion. Motions to proceed with both recommendations were made and approved as follows;

✓ Vote Record – Rentricity Proposal – NWWA Portion Only						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Donna Mengel	Seconded	<input checked="" type="checkbox"/>		

✓ Vote Record - Rentricity – Recommendation to Joint Authority – Forest Park						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders	Seconded	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Donna Mengel		<input checked="" type="checkbox"/>		

**Engineer’s Report**

Mr. Heydt informed the Board that V&T Painting, the contractor for the Montgomery Tank Painting project, Contract 521-09-21, requested to delay painting the tank until warmer weather, and that there will be no additional expense to the Authority.

Mr. Heydt also informed the Board that ProCom Roofing, the contractor working on the facility renovations, Contract 570-09-17, regarding work performed to date and payment requests. There was no action requested at this time.

Mr. Heydt updated the Board on the progress of the design phase of the sewer treatment plant, adding that he will be meeting with the PADEP this month regarding a permit.

**Director of Operations Report**

Mr. Berry explained the monthly operation report from November, as well as the production report and the billing report. He also answered questions on the Forest Park Reports that were included in the Board package.

**Director of Finance Report**

The Director of Finance requested approval for payment of bills and requisitions from December 17, 2009, in the amount of \$304,594.00. A Motion was made as follows:

✓ Vote Record – Payment of Bills and Requisitions in the amount of \$304,594.00							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Carene Makinson-Sanders	Seconded	<input checked="" type="checkbox"/>			
		Herbert Kavash	Initiator	<input checked="" type="checkbox"/>			
		Donna Mengel				<input checked="" type="checkbox"/>	

A motion was made for the payment of bills and requisitions from January 6, 2010, in the amount of \$284,230.94, as follows:

✓ Vote Record – Payment of Bills and Requisitions in the amount of \$304,594.00							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Carene Makinson-Sanders	Seconded	<input checked="" type="checkbox"/>			
		Herbert Kavash	Initiator	<input checked="" type="checkbox"/>			
		Donna Mengel				<input checked="" type="checkbox"/>	

**Executive Director’s Report**

Mr. Bender updated the Board regarding the Public-Notification Project, and informed them that the Authority has had a great response from the customers and we are updating our records with the new emergency notification information as it is received.

Mr. Bender reported that the Chapter 94 Report is nearing completion by Carroll Engineering, and it will be submitted to PADEP by the deadline.

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Mr. Bender reported on several other matters of interest, answered a few questions presented by new Board member Mengel, and advised that he would send some additional background information on each issue to the Board members.

**Adjourn**

Chair Nagel entertained a Motion to adjourn the meeting at 6:55 p.m. A motion was made as follows:

✓ Vote Record – Adjourn			Yes/Aye	No/Nay	Abstain	Absent
X Accepted		Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconded <input checked="" type="checkbox"/>			
		Donna Mengel	Initiator <input checked="" type="checkbox"/>			

Respectfully Submitted,

Carene Makinson-Sanders, Secretary

MINUTES