

North Wales Water Authority

Board of Directors Meeting

Minutes of 10/09/13

Call to order:

A regular business meeting of the Board of Directors was held at the NWWA Offices, 200 W. Walnut St, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Brad Fisher PE	Carroll Engineering	Authority Engineer	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present

Approval of Minutes:

The Board considered approval of the Minutes of 09/25/2013. Upon a motion of member D'Angelo, seconded by member Kavash, the minutes were approved as presented.

Vote Record

<input checked="" type="checkbox"/> Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	x			
	Mr. Tenney			x	
	Ms. Mengel	x			
	Mr. Kavash	Seconded	x		
	Mr. D'Angelo	Initiated	x		

Public Comment:

None present at the meeting.

Resolutions: None this meeting

Bids and Contracts: None this meeting

Solicitors Report:

Ms. Fiala presented the Lease Termination Agreement for Nextel to the Board for approval. Mr. Berry explained that this agreement allows the Authority to retain the structure at the Montgomeryville site for use by the Authority. Nextel will remove all other equipment from the location.

Upon a motion by member Mengel, seconded by member D'Angelo the agreement was approved unanimously.

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel	x			
		Mr. Tenney	x			
		Ms. Mengel	Initiator	x		
		Mr. Kavash		x		
		Mr. D'Angelo	Seconded	x		

Mr. Clarke presented the Board with an Extension Agreement & Deed of Dedication for project E-0990, Maple Brook Estates/Pileggi Subdivision - an 18-unit project to be built by OHB Homes Inc., located at Lower State Road & Limekiln Pike, Montgomery Twp.

Upon a motion by member Mengel, seconded by member Kavash the Board approved the agreement.

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel	x			
		Mr. Tenney	x			
		Ms. Mengel	Initiator	x		
		Mr. Kavash	Seconded	x		
		Mr. D'Angelo		x		

Mr. Clarke asked for a brief Executive Session at the end of the meeting to discuss personnel matters.

Engineers Report:

Mr. Fisher presented to the Board the following payment application request:

Motion to approve payment application 3 for Contract 530-12-25B to Almeida & Hudak Contractors and to process the payment in the amount of \$403,730.49 was made by member Tenney, seconded by member Kavash and approved unanimously.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Motion to approve payment application 4 for Contract 530-12-25A to Michael F Ronca & Sons Contractors and to process the payment in the amount of \$386,568.04 was made by member Tenney, seconded by member Kavash, and approved unanimously.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Operations Report:

Mr. Berry reviewed the production report for September 2013.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there was nothing out of the ordinary with the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented to the Board.

- a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 09/30/2013**
- b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 10/02/2013**

Payment of the bills presented was approved by the Board in accordance with the following vote:

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Executive Directors Report:

Mr. Bender reported upon the following items:

Letter of thanks received from the North Wales Library for continued support

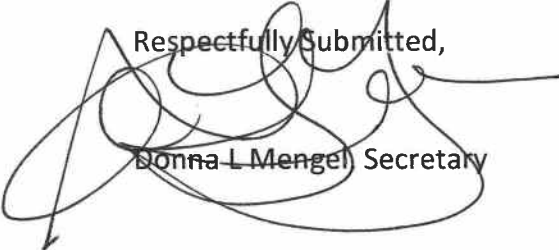
That the NWWA has received the first reimbursement payment form the DCED H2O Grant for our inflow & infiltration program.

A draft customer booklet was distributed to the Board for review. The purpose of communication is to keep the customers of the Borough informed about the sewer services changes and progress on all the projects relating to sewer.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member D'Angelo the meeting was adjourned at 5:30 pm.

All present voted in favor.

Respectfully Submitted,

Donna L Mengel Secretary