

## Board Meeting of 10/10/2007

### North Wales Water Authority

The meeting was called to order at 6:05 pm by Mrs Nagel on 10/10/2007 at 200 W Walnut St North Wales PA 19454

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
John Lopuszanski	North Wales Water Authority	Treasurer	Absent
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Asst Treasurer/Secretary	Present
George Schwartz	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael Clarke	Rudolph, Pizzo & Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering Corp	Authority Engineer	Present

### Public Portion

None were present

### Minutes Approval

Motion to Accept the Minutes of 09/12/2007

✓ Vote Record - Minutes Acceptance of 09/12/2007						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>			
		John Lopuszanski	Initiator			<input checked="" type="checkbox"/>
		Lawrence Clever	<input checked="" type="checkbox"/>			
		Herbert Kavash	<input checked="" type="checkbox"/>			

### Motions

Motion to Approve the Certificate of Completion and Dedication of Improvements for E-0921 Matthews Sub-Division on Allentown Rd in Upper Gwynedd Twp

✓ Vote Record -Certificate of Completion for E-0921						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>			
		John Lopuszanski	Secondor			<input checked="" type="checkbox"/>
		Lawrence Clever	<input checked="" type="checkbox"/>			
		Herbert Kavash	<input checked="" type="checkbox"/>			

Motion to Approve the Replacement of computer workstations in an amount not to exceed \$5630.00

✓ Vote Record –Computer Replacements						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Second	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		

Motion to Engage Maille Falconiero & Co to perform the 2007 audit in an amount not to exceed \$24000.00

✓ Vote Record –2007 Audit						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Second	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		

Motion to Approve the purchase on an aerial photo from National Airviews, Inc in the amount not to exceed \$299.00

✓ Vote Record –Aerial Photos						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Second	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		

## Discussions-

Mrs Nagel noted that we received an award of appreciation for Warrington Twp for our participation in the 2007 Earth Day program.

Mr Schwartz gave an explanation on the end of month reports. Currently our online payment and electronic fund transfer customers are about 18% of our billing base.

The poor survey result was discussed. This was in response to a customer that had a toilet leak and was not satisfied with our response.

Mr Clever asked if there was any progress on the Forest Park limit issue

Mr Schwartz. Mr Berry & Mr Clarke all noted that this is still in the discussion stages

Mr Berry stated that the numbers on the report are not what we are billed for. These number included process water usage and the amount is removed from our bill.

Several questions were asked about the number of non reads and how they are determined

On the Operations report the dates were questioned on the projects list. This will be corrected for the next report.

Mr Kavash would like a copy of the previous year budget for comparison – He asked several questions on the variance figures for this year.

North Wales Water Authority - Minutes

Mr Schwartz explained that this was the first year for sewer and that the next year will have better numbers

Mr Tenney asked about the difference in line 7 on the water financials

Mr Schwartz explained this was due to the bond issue

Mr Tenney asked about the Forest Park line item on the proposed capitol budget

Mr Schwartz explained this was our portion of their budget

Mr Tenney asked what the Hach monitoring equipment was

Mr Schwartz explained that these devices monitor the chlorine-turbidity-PH-connectivity at our stations. They are connected to the SCADA system and we are alerted if there any problems.

Mr Clever asked about the North Penn transfer station on the budget

Mr Berry explained that this has been on for several years and will hopefully be completed this coming year

Mr Clever also asked why we would change from gas to hypochlorite at the wells

Mr Berry stated that wells in question are located in residential areas and we would like to eliminate the risk of a chlorine leak.

Mr Tenney asked what the Developer Participation amount was for on the proposed budget

Mr Berry gave an example of how those monies can be used, if a developer wants to install a 12" main, but we would like them to install a 16" main, then this will cover the difference in costs.

The next regular meeting is when all of the budgets will be voted on.

Mr Tenney commented that the Forest Park event was organized very well.

Mr Clarke reported that the employee manual will be ready for the next meeting and that the revised Borough codes would be available for review at that time.

Mr Heydt reported that the signs were up for the E Walnut St-4<sup>th</sup> St project. Work should start on the 22<sup>nd</sup> of this month. There is also a meeting with the local businesses on Thursday regarding what will be happening.

Mr Kavash asked about how long the work will take and Mr Heydt stated that they have to be done by December 1<sup>st</sup>.

Mr Heydt then went over the maps of inner-connections that we have in Central Bucks County

Mr Berry gave a presentation on the new connection that was installed for PA-American Water. Due to recent events that have occurred with PA-American, we were able to offer them a solution to their problems should an emergency happen in the future.

The Board stated that this was work well done

Mr Schwartz gave a brief explanation about the PA-Warn Program. This program is will create a shared database of equipment and inventory for all the utilities that join to use in an emergency.

This program is still in discussion at this point.

Mr Clarke stated that there are a few legal issues that need to be discussed and that the insurance carrier will need to be contacted regarding liability.

Mr Schwartz also mentioned the PMAA Region 1 fall meeting would take place on November 8<sup>th</sup>.

## Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 622,158.95

✓ Vote Record – Bills & Requisitions in the amount \$ 622,158.95							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		John Lopuszanski				<input checked="" type="checkbox"/>	
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			

## Statements

There being no further business a motion was made by Mr Clever, seconded by Mr Tenney, to adjourn the meeting at 7:40 PM. All present voted in favor.

Lawrence Clever

Secretary

MINUTES