

North Wales Water Authority Board of Directors

Minutes of 11-14-2012

Call to order:

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA 19454, and called to order by Board Chair, Joan Nagel, at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Melissa Fiala	Rudolph Clarke Kirk	Authority Solicitor	Present

Approval of Minutes:

The Board next considered approval of the Minutes of 10/24/2012. Upon a motion of member Mengel, seconded by member Tenney the minutes were approved as submitted.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders	Seconded	x			
	Mr. Kavash				x	
	Ms. Mengel		x			

Public Comment: No members of the public were present.

Bids and Contracts:

Mr. Heydt distributed the preliminary tabulations results for Bid Contracts 530-12-25 A and 530-12-25 B and 530-12-25 A & B for the County Line Road Water Transmission Line Project, noting that all bidders had the opportunity to bid on the two separate sections of the line, and/or to submit a single bid for the entirety. Mr. Heydt reported that after reviewing all documentation the apparent low bidder for Part A would be Michael F. Ronca and Sons, Inc., of Bethlehem, Pa., at the sum of \$12,730,000.00, and that the apparent low bidder for Part B would be Almeida & Hudak Construction, LLC, of Harleysville, PA., at the sum of \$10,458,949.00. Mr. Heydt reported that the apparent low bidder for the combined/entire project was J. R. Cruz Corporation, in the amount \$23,699,699.00. Mr. Heydt then noted that awarding the two individual contracts results in a savings for the Authority of approximately \$477,750.00, as compared to the lowest combined/single bid. Mr. Heydt requested Board authorization to issue a formal Notification of Intent to Award, to the two individual contractors (separately for Parts A & B) after he receives written approval from both the Executive Director and NWWA Legal Counsel.

Upon a motion by member Tenney, seconded by member Mengel, the Board discussed the project and all were in agreement to proceed as recommended and requested.

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		X				
	Mr. Tenney	Initiated	X				
	Mrs. Sanders		X				
	Mr. Kavash		X				
	Ms. Mengel	Seconded	X				

Resolutions:

None at this time.

Solicitors Report:

Mr. Clarke requested a brief Executive Session after the regular meeting where no action will be needed by the board.

Operations Report:

Mr. Berry had nothing to report at this time.

Bills & Requisitions Approval:

Mrs. Lezoche reported that the auditors have been in to start the preliminary audit and will return after the Thanksgiving holiday to start the audit process and should be completed by the end of December. Mrs. Lezoche noted nothing out of the ordinary was contained within the bills listing, and presented the bill listings recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented to the Board.

- a. Approval of Bills , Refunds, Transfers and Requisitions List dated: 10/24/2012
- b. Approval of Bills , Refunds, Transfers and Requisitions List dated: 11/02/2012

Payment of the bills as presented was approved by the Board in accordance with the following vote:

<input checked="" type="checkbox"/> Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders		x			
	Mr. Kavash	Initiated	x			
	Ms. Mengel	Seconded	x			

Executive Directors Report:

Adjournment:

There being no further business before the Board, upon motion by member Kavash, seconded by member Sanders, the meeting was adjourned at 5:20 pm. All present voted in favor.

Respectfully Submitted,



Carene Makinson-Sanders, Secretary