

North Wales Water Authority Board of Directors

Minutes of 12/01/2010

Call to order:

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454 and called to order by Board chair, Joan Nagel, at 6:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led those in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke Esq.	Rudolph Clarke Kirk	Authority Solicitor	Present
Bradley Fisher, P.E.	Carroll Engineering	Authority Engineer	Present

Approval of Minutes:

The Board next considered approval of the Minutes of 11/10/2010. Upon a motion of member Kavash, seconded by member Tenney, the minutes were unanimously approved.

Vote Record						
		Yes/Aye	No/Nay	Abstain	Absent	
x	Approved					
	Mrs. Nagel	x				
	Mr. Tenney	x	Initiator			
	Mrs. Sanders			x		
	Mr. Kavash	x	Seconded			
	Ms. Mengel	x				

Public Comment:

No members of the public were present

Solicitors Report:

Mr. Clarke had nothing for meeting, but asked for a brief executive session after the regular meeting.

Engineers Report:

Mr. Fisher asked for approval for the final payment on Contract #570-0-17 in the amount of \$30,250.00 to ProCom Roofing

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders		x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel	Initiator	x				

Operations Report:

Mr. Berry reported on the month end reports from the operations and customer service area and Forest Park. Nothing is out of the ordinary. Mr. Berry noted that for the fiscal year we had a total of 24 main breaks and that equates to 6 per 100 miles of pipe. A baseline for the industry is 20 breaks per 100 miles.

Mr. Berry then asked for approval of the Certificate of Completion for E-00965 Gwynedd Valley Reserve

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders		x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel	Initiator	x				

Bills & Requisitions Approval:

Mrs. Lezoche noted the payment for the annual insurance premiums and stated that there was nothing out of the ordinary in the bills, reviewed the listings, and recommended and requested approval to pay all bills and process all requisitions, as presented.

- **Approval of Bills and Requisitions of 11/10/2010 in the amount of \$ 370,696.64**

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Initiator	x				
	Mrs. Sanders		x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel		x				

- **Approval of Bills & Requisitions of 11/17/2010 in the amount of \$ 126,160.88**

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders		x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel		x			

Mrs. Lezoche reported that the auditors have been in to start the preliminary work for the annual audit and that they will return in January to complete the audit.

Ms. Mengel asked how often the insurance coverage is rebid and Mr. Bender explained that every 3 years this is revisited and that the current broker also submits alternative carriers every year.

Executive Directors Report:

Mr. Bender requested a brief Executive Session to discuss a real estate mater and stated that no action would be required.

Other / New Business:

None

Adjournment:

There being no further business before the Board, upon motion by Mr. Kavash, seconded by Mrs. Sanders, the meeting was adjourned at 6:20 pm. All present voted in favor.

Carene Makinson-Sanders
Secretary