

North Wales Water Authority

Board of Directors Meeting

Minutes of 12/04/13

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut St, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Brad Fisher PE	Carroll Engineering	Authority Engineer	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present

Executive Session Report

None Occurred

Approval of Minutes:

The Board considered approval of the Minutes of 11/13/2013. Upon a motion of member Tenney, seconded by member Kavash, the minutes were approved as presented.

Vote Record

<input checked="" type="checkbox"/> Approved			<u>Yes/Aye</u>	<u>No/Nay</u>	<u>Abstain</u>	<u>Absent</u>
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Public Comment:

No comment offered at the meeting.

Resolutions: None this meeting

Bids and Contracts:

Consideration of "Motion to accept the BID dated November 7, 2013, submitted through the PENNBID Electronic Bid Management Program, by Philip Brothers Electrical Contractors, Inc., of Glenmoore, Pa., in the amount of One Million, Two Hundred Sixty Four Thousand, Seven Hundred and Seventy Seven Dollars, (\$1,264,777.00), for the EMERGENCY POWER GENERATION SYSTEM EXPANSION PROJECT, to be completed at the Forest Park Water Treatment Plant, as recommended by the Forest Park Operations Committee on November 19, 2013, subject to submission of all required bidders documentations and sureties and review and approval of the Solicitor in consultation with the North Penn Water Authority Solicitor." Upon a motion made by member Mengel, seconded by member D'Angelo, the Board accepted the bid, subject to the above.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiator	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Solicitors Report:

Mr. Clarke introduced a Contract for Professional Services - for E-0988 NIDUS LP, located at 820 North Bethlehem Pike, for a proposed daycare and retail space, for Board approval. Upon a motion by member Tenney, seconded by member Mengel, the Board approved the contract.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Engineers Report:

Mr. Fisher asked that the Board Table the Change Orders 5-8 until the next meeting. The Board Chair so ordered with the concurrence of the Board.

Operations Report:

Mr. Berry reviewed the Operations and Customer reports for October 2013. The Authority only had a total of 19 main breaks for the fiscal year. This amount is much lower than surrounding

areas. Mr. Berry and Mr. Bender attribute this, in part, to proper installation, backfill, inspection of pipe and the water temperature.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments out of the ordinary upon bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 11/13/2013**
- b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 11/25/2013**

Payment of the bills presented was approved by the Board in accordance with the following vote:

<input checked="" type="checkbox"/> Vote Record		Yes/Aye	No/Nay	Abstain	Absent
x	Approved				
	Mrs. Nagel	x			
	Mr. Tenney	x			
	Ms. Mengel Seconded	x			
	Mr. Kavash Initiator	x			
	Mr. D'Angelo	x			

Executive Directors Report:

Mr. Bender discussed the letters to Upper Gwynedd Township regarding the wastewater inner connection agreement financial terms. Mr. Bender has set up a meeting with Mr. Perrone to discuss the matter.

Mr. Bender reported that the Authority has been awarded a grant in the amount of \$433,430.00 for sanitary sewer lateral repairs. The final work plan is still being developed at this time.

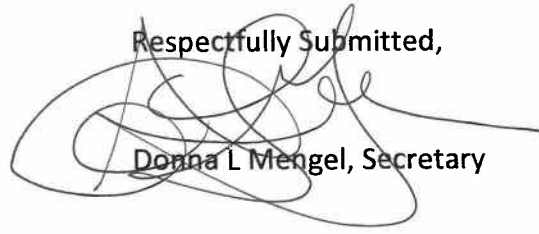
Mr. Bender advised that he was invited to attend a roundtable luncheon in Harrisburg regarding storm water funding.

The Forest Park Project contractors have been asked to provide unofficial work schedule milestones to get the project back on schedule. At this time, we are under the original estimated budget. He reported that contractor Ronca advised that they would have two crews on the job starting in January.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Tenney, seconded by member Mengel the meeting was adjourned at 5:35 pm.

All present voted in favor.

Respectfully Submitted,

Donna L Mengel, Secretary