

**North Wales Water Authority
Board of Directors
Meeting Minutes of December 11, 2014**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Absent
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Joseph Murphy	NWWA	Operations Manager	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt P.E.	Carroll Engineering	Authority Engineer	Present
Suzanne Pontious, Esq.	Rudolph Clarke	Authority Solicitor	Present

The Chair noted that member Mengel absence was excused due to travel conflicts.

Executive Session Reports

After the meeting of 11/19/2014 the board met briefly to discuss personnel matters. No action was taken.

Approval of Minutes:

The Board next considered approval of the Minutes of 11/19/2014. Upon motion of member Tenney, seconded by member D'Angelo, the minutes were approved as presented.

Vote Record

<input checked="" type="checkbox"/> Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel				X
	Mr. Kavash			X	
	Mr. D'Angelo	X			

Public Comment: None presented.

Bids and Contracts:

None this meeting.

Solicitors Report:

Mr. Clarke asked that the approval of the lease agreement with CELLCO Partnership d/b/a Verizon Wireless located at 648 Skippack Pike Whitpain Township be tabled until the next board meeting. Upon motion by member D'Angelo, seconded by member Kavash, the request was approved.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney		X			
	Ms. Mengel					X
	Mr. Kavash	Seconded	X			
	Mr. D'Angelo	Initiator	X			

Mr. Clarke updated the board on the water system supply purchase agreements. Upon motion by member D'Angelo, seconded by member Tenney, the purchase agreements were approved.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Seconded	X			
	Ms. Mengel					X
	Mr. Kavash		X			
	Mr. D'Angelo	Initiator	X			

The board went into executive session to discuss personnel matters at 5:12 pm, returning at 5:20 pm, at which time the Solicitor noted that the Board discussed a personnel matter and that no formal action was taken.

Engineers Report:

Mr. Heydt presented the final change order for contract 530-14-19 for the 4th St project for B P Paterson Inc., in the amount of \$19,503.94. Upon motion by member Tenney, seconded by member Kavash, the request was approved.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Initiator	X			
	Ms. Mengel					X
	Mr. Kavash	Seconded	X			
	Mr. D'Angelo		X			

Mr. Heydt presented the change order #7 for contract 530-12-25B for the Forest Park project for Almeida & Hudak LLC in the amount of \$405,083.18. Upon motion by member Kavash, seconded by member Tenney, the request was approved.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Seconded	X			
	Ms. Mengel					X
	Mr. Kavash	Initiator	X			
	Mr. D'Angelo		X			

Mr. Heydt presented the final change order #22 for contract 530-12-25A for the Forest Park project to Michael F Ronca & Sons Inc., in the amount of \$786,698.71. Upon motion by member Tenney, seconded by member D'Angelo, the request was approved.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Initiator	X			
	Ms. Mengel					X
	Mr. Kavash		X			
	Mr. D'Angelo	Seconded	X			

Mr. Heydt requested Approval for and Processing of Payment Application #14 for Michael F Ronca & Sons Inc. in the amount of \$837,021.50 for Contract # 530-12-25A. Upon motion by member D'Angelo seconded by member Tenney, the request for payment was approved.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Seconded	X			
	Ms. Mengel					X
	Mr. Kavash		X			
	Mr. D'Angelo	Initiator	X			

Mr. Heydt requested Approval for and Processing of Payment Application #4 for B P Patterson Inc., for 4th St Water Main and Sanitary Laterals Project for contract # 530-14-19 in the amount of \$99,814.41. Upon motion by member Tenney seconded by member D'Angelo, the request for payment was approved.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Initiator	X			
	Ms. Mengel					X
	Mr. Kavash		X			
	Mr. D'Angelo	Seconded	X			

Operations Report:

Mr. Albright, Director of Information Systems, gave a presentation about the Authority's current and future technology plans.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or financial activities out of the ordinary, presenting the bills listings, and recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 11/19/2014**
- b. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 11/26/2014**
- c. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 12/03/2014**

Payment of the bills presented was approved by the Board in accordance with the following vote:

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney		X			
	Ms. Mengel					X
	Mr. Kavash	Initiator	X			
	Mr. D'Angelo	Seconded	X			

Executive Directors Report:

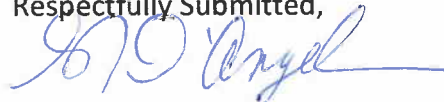
None this meeting.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member D'Angelo the meeting was adjourned at 5:44 pm.

All present voted in favor.

Respectfully Submitted,



Gregory D'Angelo, Asst. Sec/Treasurer