

**North Wales Water Authority
Board of Directors Meeting
Minutes of 12/14/2017**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:08 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Mrs. Nagel then announced the appointment of Mr. Edward Neiderhiser to the Board of Directors, reading the North Wales Borough Resolution of appointment, filling the remaining term of former NWWA Board Member Herbert Kavash, who has retired after many years of service. Mr. Neiderhiser term will expire after 12/31/2020.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Edward A Neiderhiser	NWWA	Treasurer	Present
Gregory J. D'Angelo	NWWA	Asst. Sec/Treasurer	*Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Absent
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

*Mr. D'Angelo arrived at 5:12 p.m.

Approval of Minutes:

The Board considered approval of the Minutes of 11/15/2017. Upon a motion of member Mengel, seconded by member Tenney, the minutes were approved as presented.

Vote Record

X	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Seconded x			
		Ms. Mengel	Initiator		x	
		Mr. Neiderhiser			x	
		Mr. D'Angelo				x

Public Comment:

There was no public comment.

Resolutions:

Resolution 2017-12 was presented for approval, allowing the Authority to apply for a \$250,000 PA Small Water & Sewer Grant for the Elm Street I& I project. Upon a motion by member Tenney, seconded by member Mengel the resolution was approved.

☑ Vote Record

X	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mr. Neiderhiser		x		
		Mr. D'Angelo				

Bids and Contracts:

Mr. Bender presented a proposed the first amendment to the Warminster Municipal Agreement that is in the process of being reviewed by Warminster. This amendment adds wording that in the case of a sale of the system, the NWWA agreement is non-assignable and any assignment must be approved by the NWWA Board of Directors. Mr. Bender requested approval to have the agreement executed by the Chair and himself after a final legal review.

Upon a motion by member Mengel, seconded by member Tenney the agreement was approved.

☑ Vote Record

X	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiator	x		
		Mr. Neiderhiser		x		
		Mr. D'Angelo		x		

Executive Session Report

Mrs. Nagel acknowledged that there was an Executive Session after the regular meeting last month to discuss a real estate matter.

Solicitors Report

Ms. Fiala gave an update on the current discussions related to the possible sale of the Warminster and Northampton water systems. This issue is important and relates to the NWWA, primarily as the combination of the Warminster and Northampton systems involves approximately 5 million gallons of bulk water sales each day from our Forest Park facility, with the resultant fiscal impact, should those accounts be lost for any reason.

Engineers Report:

Mr. Heydt presented the Final Close out Change Order #1 for Contract 530-17-15 for the Dickerson Rd. Water Main Extension Project, for the contract with Barrasso Excavation Inc. This change order represents a final adjustment in quantities of items used on the project, *decreasing* the final contract amount by \$5,981.90.

Upon a motion by member Tenney, seconded by member Mengel, the change order was approved as recommended.

☑ Vote Record

X	Approved Tabled Failed		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel		x		
		Mr. Tenney	Initiator	x		
		Ms. Mengel	Seconded	x		
		Mr. Neiderhiser		x		
		Mr. D'Angelo		x		

Mr. Heydt next presented Final Payment Application #3, in the amount of \$2,068.15 for Contract 530-17-15 Dickerson Rd. Main Extension Project to Barrasso Excavating Inc. for approval and processing. This is the release of retainage for the job.

Upon a motion by member Tenney, seconded by member Mengel, the payment was approved for processing as recommended.

☑ Vote Record

X	Approved Tabled Failed		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel		x		
		Mr. Tenney	Initiator	x		
		Ms. Mengel	Seconded	x		
		Mr. Neiderhiser		x		
		Mr. D'Angelo		x		

Mr. Heydt next presented Payment Application #3 from Joao & Bradley Construction Inc., in the amount \$78,937.07 for Contract 833-17-14 Sewer Lateral Grant Project for approval and processing. This will leave the required retainage for future release and payment.

Upon a motion by member Mengel, seconded by member Tenney, the payment was approved for processing.

☑ Vote Record

X	Approved Tabled Failed		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel		x		
		Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiator	x		
		Mr. Neiderhiser		x		
		Mr. D'Angelo		x		

Operations Report:

Mr. Fisher presented the monthly operations report noting that nothing is out of the ordinary.

Mr. Fisher updated the Board on the following items:

- Monthly flows and consumption statistics
- Tank Painting has been completed at Susquehanna and the tank was back online last week.
- Blue Bell tank was in the process of being chlorinated and will be filled this week.

Bills & Requisitions Approval:

Mr. Bender reported that there were no payments or activities out of the ordinary on the bills listings, provided explanation on a few items, and recommended and requested Board approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 11/16/2017
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 11/22/2017
- c. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 12/01/2017
- d. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 12/08/2017

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

☑ Vote Record

X	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiator	x		
		Mr. Neiderhiser		x		
		Mr. D'Angelo	Seconded	x		

Ms. Mengel approved all with the exception of Glasgow Inc. as she has a conflict.

Executive Directors Report:

Mr. Bender reviewed the following items:

- Letter to PMAA from concerned Authorities regarding the inclusion of a private water company as a member of the Municipal Authorizes Association.
- Bryn Mawr Trust Resolution for the transfer and deposit of funds as required by the most recent Bryn Mawr financing. Mr. Bender requested approval to sign all required documents as are related to the approved transfer of 1M.

Upon a motion by member Tenney, seconded by member Mengel the Board authorized the signing of documents by the Executive Director

☑ Vote Record

X	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel	Seconded	x		
		Mr. Neiderhiser		x		
		Mr. D'Angelo		x		

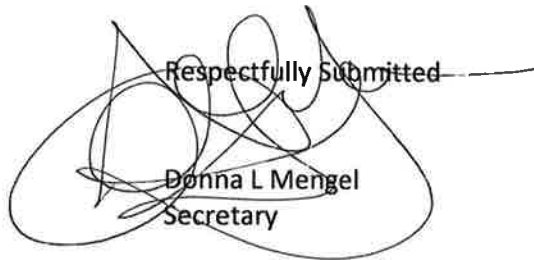
- Mr. Bender then reported that we have received a call from the Dept. of Justice relating to the review of the bonding company investigation, and was advised that they have completed the investigation, and that they have determined that there was not any wrongdoing by the Authority, and that all of our bond transactions were in order, closing the investigation.
- He next advised the Board that Howard Woods will be assisting with the Forest Park water sales issue involving the Northampton and Warminster water sales.
- Mr. Bender reported that he had initiated a cooperative and coordinated effort with the BCWSA and the NPWA, and perhaps others, to reinforce the benefits of public water system ownership and operations. The effort will be intended to help our Public Water Systems be recognized as the lower cost, better quality, and supplier of choice. Mr. D'Angelo stated "Quench your thirst without emptying your wallet" might be a good logo.

- Mr. Bender reported that the Montgomery 3 Tank site meetings are moving along and we have a meeting on January 10 with the property owner.
- Mr. Bender distributed proposed agenda for the Reorganization Meeting that will take place on January 10, 2018 at 5:00 pm here at the Authority. Ms. Mengel asked for additional language confirming that the various consultants are working on an "as-needed, at-will" basis – at the pleasure of the Board of Directors. Mr. Bender agreed to do so for the January meeting.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member Tenney the business meeting was adjourned at 5:45 pm.

All present voted in favor.

Respectfully Submitted

Donna L Mengel
Secretary