

## Board Meeting of 12/17/2008

### North Wales Water Authority

The 6:00 p.m. Meeting of the Board was called to order by the Chair, Mrs. Nagel, on December 17, 2008 in the NWWA Board Room, 200 West Walnut Street, North Wales, Pennsylvania.

Pledge of Allegiance & Roll Call:

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Carene Makinson-Sanders	North Wales Water Authority	Asst. Treasurer/Secretary	Present
Robert C Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael P Clarke, Esq.	Rudolph, Pizzo & Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Laurie A. Hagey	North Wales Water Authority	Director of Finance	Present

## Minutes Approval

Motion to Approve the Minutes of the December 3, 2008 meeting of the Board:

✓ Vote Record - Minutes						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel			<input checked="" type="checkbox"/>	
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

## Solicitor's Report

Mr Clarke asked for approval for the Extension Agreement and Deed of Dedication for E-0941, Swede Properties LLC, Anglesey Estates. A Motion was made:

✓ Vote Record – PennDOT – adding Mr. Bender as a Signer						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel		<input checked="" type="checkbox"/>		
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Motion to approve the Extension Agreement and Deed of Dedication for E-0947, the Saint John Neumann Cemetary:

✓ Vote Record - PennDOT Master Casting Agreement						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr. Clarke discussed the terms of the Fourth Amendment of the Warrington Township Agreement, which was previously approved by the Board.

**Engineer's Report**

Mr. Heydt presented a payment request for N. Abbonizio Contractors in the amount of \$256,411.63 For Payment #8, which incorporates the previously approved change orders. A Motion for payment was made as follows:

✓ Vote Record – Certificate of Completion – TEVA						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

**Director of Operation's Report**

Mr. Berry requested Board approval of the Certificate of Completion and Deed of Dedication of Improvements for E-0882, Station Square. A Motion was made as follows:

✓ Vote Record - Meeting Dates for December, 2008						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconded	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr. Berry also discussed the monthly Customer Service Report and the Forest Park Report, as included in the Board package.

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**Finance Director's Report**

The Director of Finance reported that the Annual Audit of the Authority's financial records has commenced.

**Bills and Requisitions for Approval**

A request was made for approval of the payment of bills and requisitions in the amount of \$563,594.59. A Motion was made as follows:

✓ Vote Record – Payment of Bills in the amount of \$563,594.59							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>			
		Herbert Kavash	Initiator	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

**Executive Director's Report**

Mr. Bender discussed correspondence sent out by the Authority to its customers regarding the sewer rate increase.

The Executive Director also discussed a letter to the townships regarding the water usage reports for sewer billing.

**Adjourn**

Chair Nagel entertained a Motion to Adjourn the meeting at 6:15 p.m. A motion was made as follows:

✓ Vote Record – Purchase of Vehicle not to exceed \$30,000						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Respectfully Submitted,

Lawrence Clever, Secretary