

# North Wales Water Authority Board of Directors

## Minutes of 12-19-2012

**Call to order:**

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA 19454, and called to order by Board Chair, Joan Nagel, at 5:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

**Roll Call:**

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Absent
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

**Approval of Minutes:**

The Board next considered approval of the Minutes of 12/05/2012. Upon a motion of member Kavash, seconded by member Tenney the minutes were approved as corrected.

<b>Vote Record</b>						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney					x
	Mrs. Sanders		x			
	Mr. Kavash	Initiated	x			
	Ms. Mengel	Seconded	x			

**Public Comment:** No members of the public were present.

**Financial:** The motion to approve the financial plan was tabled until the next meeting of the Authority Board.

**Bids and Contracts:** See Engineering

**Resolutions:** None this meeting

**Solicitors Report:**

Mr. Clarke reported that they continue to work on the Bucks County/County Line Road Water Line project and they we are ninety-nine percent complete on the Project Cost Share Method agreement. He stated that except for a few details dealing with processing of change orders, all parties (BCWSA-NPWA-NWWA) are in agreement, and that BCWSA will be making a deposit for their share of the project by the end of the week.

**Engineers Report:**

Mr. Heydt asked the Board for Approval to proceed with issuing a formal notice of award on the FPTLE Project Bid Contracts 530-12-25 A and 530-12-25 B.

Contract 530-12-25 A

Motion to authorize the Notice of Award to Michael F. Ronca & Sons, Inc. for the bid opened on November 7, 2012, in the amount of \$12,763,000.00, upon final approval by the Authority Engineer, and sign off by the Executive Director and Solicitor.

<b>Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved	Mrs. Nagel		x			
	Mr. Tenney					x
	Mrs. Sanders		x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel	Initiated	x			

Contract 530-12-25 B

Motion to authorize the Notice of Award to Almeida & Hudak, LLC for the bid opened on November 7, 2012, in the amount of \$10,458,949.00, upon final approval by the Authority Engineer, and sign off by the Executive Director and Solicitor.

<b>Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved	Mrs. Nagel		x			
	Mr. Tenney					x
	Mrs. Sanders		x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel	Initiated	x			

**Operations Report:**

Mr. Berry had nothing to report at this time and wished everyone a good holiday

**Bills & Requisitions Approval:**

Mrs. Lezoche advised the Board that there was nothing out of the ordinary within the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented to the Board.

- a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 11/30/2012**
- b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 12/05/2012**
- c. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 12/13/2012**

Payment of the bills as presented was approved by the Board in accordance with the following vote:

<b>☑ Vote Record</b>		<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved	Mrs. Nagel	x			
	Mr. Tenney				x
	Mrs. Sanders	x			
	Mr. Kavash	Initiated	x		
	Ms. Mengel	Seconded	x		

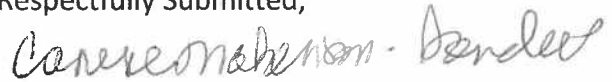
**Executive Directors Report:**

Mr. Bender reported that we have received a Certificate of Approval for our Source Water Protection Plan from the DEP. The next step in the plan is to begin education in the townships and borough and discussing mandatory compliance to ensure that our water sources are not compromised.

**Adjournment:**

There being no further business before the Board, upon motion by member Kavash, seconded by member Mengel, the meeting was adjourned at 5:15 pm. All present voted in favor.

Respectfully Submitted,



Carene Makinson-Sanders, Secretary