

Board Meeting of 3/25/2009

North Wales Water Authority

The 6:00 p.m. Meeting of the Board was called to order by the Chair, Mrs. Nagel, on March 25, 2009 in the NWWA Board Room, 200 West Walnut Street, North Wales, Pennsylvania.

Pledge of Allegiance & Roll Call:

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Absent
Carene Makinson-Sanders	North Wales Water Authority	Asst. Treasurer/Secretary	Present
Robert C Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael P Clarke, Esq.	Rudolph, Pizzo & Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Laurie A. Hagey	North Wales Water Authority	Director of Finance	Present

Minutes Approval

Motion to Approve the Minutes of the March 11, 2009 meeting of the Board, as follows:

✓ Vote Record – Minutes							
			Yes/Aye	No/Nay	Abstain	Absent	
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	<input checked="" type="checkbox"/>	Seconded			
		Herbert Kavash				<input checked="" type="checkbox"/>	
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>			

Public Portion

There were no members of the public in attendance.

Solicitor’s Report

Mr. Clarke asked for a motion for the approval of the application from Clearwire Wireless LLC for a cell tower location at designated Authority property at Susquehanna Road, Upper Dublin Township, and execute the Water Tower Lease Agreement as prepared by the Authority Solicitor, between the Authority and Clearwire, subject to receipt of all items deemed necessary by the Executive Director and copies of the proposed Agreement.

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The motion was made:

✓ Vote Record – Clearwire Wireless Lease Agreement						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Engineer’s Report

Mr. Heydt reported to the Board that the Authority’s contractor, N. Abbonizio, has requested an extension of time for project completion, Change Order # 5. This will not increase the cost of the project, and the substantial completion date will now be May 30th, 2009. A motion was made to approve this request:

✓ Vote Record – N. Abbonizio Contract Extension for Substantial Completion to 5/30/09						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconded	<input checked="" type="checkbox"/>		

Mr. Heydt presented a payment request for N. Abbonizio Contractors for Contract 530-08-15 in the amount of \$78,883.15 for Payment #14. A Motion for payment was made as follows:

✓ Vote Record – Payment No. 14 to N. Abbonizio Contractors - \$78,883.15						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconded	<input checked="" type="checkbox"/>		

Mr. Heydt asked for a motion to proceed with the preparation of bid specifications for the roof repairs at the NWWA warehouse and Penllyn clear well and Pump Station and for concrete repairs at the Penllyn clear well. Mrs. Nagel asked if a green roof was a possibility, and was told that it was not due to a weight issue. A Motion was made to authorize advertisement, as follows:

✓ Vote Record - Prepare Bid Specs for Roof Repairs – Warehouse & Penllyn Clear Well							
			Yes/Aye	No/Nay	Abstain	Absent	
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash					<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconded	<input checked="" type="checkbox"/>			

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The Engineer presented the finalized Chapter 94 Report, for the sewer system, which needs to be submitted to the PADEP by March 31, 2009. Mr. Heydt requested that the Board make motion acknowledging receipt and acceptance of the report, and that the report will be filed by the due date. A motion was made as follows:

✓ Vote Record – Chapter 94 Report Receipt and Submittal							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	Seconded	<input checked="" type="checkbox"/>			
		Lawrence Clever		<input checked="" type="checkbox"/>			
		Herbert Kavash					<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Initiated	<input checked="" type="checkbox"/>			

Director of Operation’s Report

Mr. Berry discussed the various February reports for Operations, including the Customer Service Report, the Operations Report, the Production Report and the Forest Park Report. He noted that there was nothing unusual about the reports and that they all appear acceptable.

Finance Director’s Report

A final DRAFT version of the Financial Statement, as prepared by the Authority’s auditing firm, Zelenkofske Axelrod, LLC, was distributed to the Board at the meeting for their review.

A request was made for approval of the payment of bills and requisitions in the amount of \$620,694.31. A Motion was made as follows:

✓ Vote Record – Payment of Bills and Requisitions in the amount of \$620,694.31							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney		<input checked="" type="checkbox"/>			
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash					<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconded	<input checked="" type="checkbox"/>			

Executive Director’s Report

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Mr. Bender reported that he will be attending a joint meeting with North Penn Water Authority to review possible electronic bidding options and joint bidding options.

Mr. Bender also informed that Board that the leak detection equipment the Authority is investigating for purchase may cost as much as \$23,000, approximately \$5,000 more than originally discussed in the preliminary investigation. Mr. Clark is reviewing all of the materials regarding the equipment and possible purchase to determine the bidding process, if applicable. This may be a proprietary vendor.

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Adjourn

Chair Nagel entertained a Motion to adjourn the meeting at 6:35 p.m. The motion was made as follows:

✓ Vote Record – Adjourn			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Respectfully Submitted,

Lawrence Clever, Secretary