

## Board Meeting of 11/28/2007

### North Wales Water Authority

The meeting was called to order at 6:05 pm by Mrs Nagel on 11/28/2007 at 200 W Walnut St North Wales PA 19454

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
John Lopuszanski	North Wales Water Authority	Treasurer	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Asst Treasurer/Secretary	Absent
George Schwartz	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael Clarke	Rudolph, Pizzo & Clarke	Authority Solicitor	Present
Bradley Fisher	Carroll Engineering Corp	Authority Engineer	Present

Mr Kavash was on vacation

### Public Portion

None were present

Guest was Bruce White of Johnson Kendall Johnson to discuss the Authority's insurance programs and presented a summary book to the Board

Updated minutes from 11/14/2007 and the check registers for 11/26/2007 and 11/28/2007 were handed out to the Board before the meeting

### Minutes Approval

Motion to Accept the Minutes of 11/14/2007

✓ Vote Record - Minutes Acceptance of 11/14/2007						
		Yes/Aye	No/Nay	Abstain	Absent	
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>			
		John Lopuszanski Initiator	<input checked="" type="checkbox"/>			
		Lawrence Clever Seconder	<input checked="" type="checkbox"/>			
		Herbert Kavash				<input checked="" type="checkbox"/>

## Motions

Motion to Approve the Certificate of Completion and Dedication of Improvements for E-0924 Oakwood at Gwynedd on Garfield Ave in Upper Gwynedd Twp

✓ Vote Record –				Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>			
		John Lopuszanski	Second	<input checked="" type="checkbox"/>			
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash					<input checked="" type="checkbox"/>

Motion to Approve the Old York Rd Country Club agreement for domestic service

✓ Vote Record –				Yes/Aye	No/Nay	Abstain	Absent
X	Tabled	Joan Nagel					
		Albert Tenney					
		John Lopuszanski					
		Lawrence Clever					
		Herbert Kavash					

Motion to Approve a payment in the amount of \$59,400.00 to Derstine Company LLC for project #810-07-15 Wastewater Treatment Plant upgrades

✓ Vote Record –				Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
		John Lopuszanski		<input checked="" type="checkbox"/>			
		Lawrence Clever	Second	<input checked="" type="checkbox"/>			
		Herbert Kavash					<input checked="" type="checkbox"/>

Motion to Approve a payment in the amount of \$36,981.00 to North Wales Borough for project E-0930 the 4<sup>th</sup> Street Storm and Sanitary Improvements

✓ Vote Record –				Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>			
		John Lopuszanski	Second	<input checked="" type="checkbox"/>			
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash					<input checked="" type="checkbox"/>

Motion to Approve a payment in the amount of \$4,089.40 to S & H Landscaping for project #570-07-16 the Authority Parking Lot Improvements

✓ Vote Record –				Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
		John Lopuszanski		<input checked="" type="checkbox"/>			
		Lawrence Clever	Second	<input checked="" type="checkbox"/>			
		Herbert Kavash					<input checked="" type="checkbox"/>

## Discussions-

Mrs Nagel acknowledged the thank you notes that were received.

Mr White gave an overview of the Authority insurance coverage and services that have provided to the Authority.

Mr Lopuszanski asked why the property at 599 Elm was excluded on the policy

Mr White explained that this has a separate policy because the coverage type is different and this is the wastewater treatment plant so it is separate

Mr Clever asked what happens if we do experience a loss at this facility

Mr White stated that this facility has actual cash re-placement value coverage

Mr Clever asked if limit for a flood is 2 million dollars

Mr White stated that this was the limit but that excess coverage was available, but costly

Mr Lopuszanski asked what "extra expense" means

Mr White explained that this is any additional costs that we occur should we have an event such as leasing office space, installation of a phone system etc.

Mr Tenney asked what "Newly Acquired Property" meant

Mr White explained that if we happen to purchase a new property and have not had time to inform the insurance co, but something happen to the property we are covered

Mr Clever asked about the term Inland Marine

Mr White explained that this was an old insurance term meaning anything on land that can be moved

Mr Tenney asked about Host Liquor Liability

Mr White explained that if we sponsor and event and serve alcohol and something happens we are covered as long as we are not charging for the alcohol

Mr Tenney asked about the meaning of Retro Date

Mr White explained that this means we are covered for any claim back to this date as long as we have no prior knowledge of the claim

Mr Tenney also wanted to know if these policies had anything to do with Forest Park and if we insure our water lines. Forest Park is a separate entity and has nothing to do with our policies. Our water lines are not insured.

Mr White went over the various types of performance bonds we are required to have

Mr Lopuszanski asked if we are covered for terrorism. Mr White stated that all our policies have this included

Mr Schwartz went over the various ends of month reports.

Mr Clever asked why the amount of shut offs in October differed from this time last year

Mr Schwartz explained this depends on what billing cycle is being shut off and if they were the same also that due to the economy this list may be higher

The Board then asked about our payment plan options for customers

Mr Schwartz stated the revision to the Forest Park third addendum regarding daily limits will be ready for the next meeting to discuss

Items 4 thru 6 on the agenda were discussed.

Mr Fisher stated the comminutor was due to be delivered on 12/17/2007.

Mr Lopuszanski would like a copy of any news article if it has been referenced in any letters in the future

Mr Fisher stated that the first time the 2<sup>nd</sup> & 3<sup>rd</sup> St projects were heard about was in the newspaper article

Mr Schwartz then discussed the opinion letter that was sent regarding the Public Notification Program

Mr Clarke reported that the capacity and distribution agreement for Old York Rd Country Club required more work and should be ready for presentment at the next meeting

He will also have a motion for the ratification of the sewer rates that are already in place for the next meeting

Mr Tenney asked for a hard copy map of the municipalities as was presented by Carroll Engineering previously. Mr Fisher will do this.

Mrs Nagel asked about the vendor Hasler. This is the mailing equipment provider

Mr Clarke and Mr Schwartz also discussed the bill paying process and informed the Board that they may be receiving additional check registers at the meeting in the future. These are check runs that are done after the Board book has been assembled. These may also be email for approval. This will eliminate any late payments.

Mr Schwartz announced that the Joint Board meeting that was scheduled on December 4<sup>th</sup> has been cancelled.

### Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 515,721.84

✓ Vote Record – Bills & Requisitions in the amount \$ 515,721.84						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>			
		John Lopuszanski	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

### Statements

There being no further business a motion was made by Mr Tenney, seconded by Mr Clever, to adjourn the meeting at 7:25 PM. All present voted in favor.

Lawrence Clever  
Secretary