

## Board Meeting of 09/10/2008

### North Wales Water Authority

6:00 PM Meeting called to order by Mrs Nagel on 09/10/2008 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

**Pledge of Allegiance & Roll Call**

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Present
Robert Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael P Clarke	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present

The Board then voted on the following issue.

Motion to Appoint as the new Executive Director, Mr Robert Bender according to the terms and conditions that were presented by letter of agreement.

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>	Initiator		
		Lawrence Clever	<input checked="" type="checkbox"/>			
		Herbert Kavash	<input checked="" type="checkbox"/>	Seconder		
		Carene Makinson-Sanders	<input checked="" type="checkbox"/>			

Mr Clarke reported that at the end of the meeting on 08/27/2008 an Executive Session was held to discuss personnel issues and that another session was held on 09/03/2008 attended by all Board members regarding a personnel issue.

The Board then went into an Executive Session at 6:10 pm and came out at 6:35 pm. The purpose was to interview candidates for the position of Finance Director.

Mrs Nagel congratulated and thanked the following employees for their years of service to the Authority. Mark Greisemer-Ritajean Joyce-Raymond J Berry-Daniel Drop-David Wetzel and Chase Howse.

## Minutes Approval

» Accept the Minutes of 08/27/2008

✓ Vote Record - Minutes						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

## Public Portion

There were no members of the public present

## Discussions

Mr Clarke discussed why amendments were needed to the Extension Agreement and Financial Security Agreement for E-0858- for 630 Skippack Pk LP . The previous builder ran out of funds and the project was sold to another. The Board then voted.

Motion to Approve the 1<sup>st</sup> amendments to the Extension Agreement and the Financial Security Agreement for E-0858 630 Skippack LP

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Berry then gave a review of the DMR for July and several letters that had been sent out. Mr Clarke gave an explanation of the Lateral review letters to Mr Bender. Mr Tenney asked who did these videos? Mr Berry explained that this is the responsibility of the property owner. Mr Clarke asked if anyone had ever seen one of the videos and most of the Board had not.

Mr Berry then asked for authorization to hold a flu shot clinic for employees, Board members and their families. The cost this year will be \$25 and this has been tentatively scheduled for October 8<sup>th</sup>. Mrs Nagel asked if the cost would be reimbursed by Aetna. This will need to be investigated. The Board then voted.

Motion to Authorize a Flu Shot Clinic to be held on October 8<sup>th</sup> 2008

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Berry then discussed the PA Warn exercise that will take place on October 9<sup>th</sup>. This test of the system will be state wide.

Mr Clarke reported on the letters that he had sent out and reported that he had handed out at the meeting 2 other letters. One was to an unsuccessful candidate for the Finance Director position and the other was the terms and conditions for Mr Benders employment.

Mr Heydt then reported on the engineering items. He explained that the paving deadline had been extended for N Abbonizio Contracting due to an Upper Gwynedd Twp (UGT) contractor issue. Mr Tenney asked if UGT had to go along with this and if so did they? Mr Heydt explained that during the initial design phase UGT gave a us a rock solid date, but they now want the trenches to sit for 90 days. The purpose of this is insure that the trench has compacted enough. PennDOT only requires 30 days before paving. We did push the date back to October 31<sup>st</sup> for UGT.

Mr Heydt then asked for approval of the 4<sup>th</sup> and final payment for Contract 530-07-17 to Joao & Bradley Construction in the amount of \$22682.54. The Board then voted.

Motion to Approve Payment Application #4- Final Payment for Contract #530-07-17 in the amount of \$22682.54 to Joao & Bradley Construction

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Heydt also asked for approval for payment #2 to N Abbonizio Contracting for Contract 530-08-15 in the amount of \$104,271.99

Mr Clever asked if this was part of the Beaver St project. Mr Heydt stated that it was. The Board then voted.

Motion to Approve Payment Application #2 for Contract # 530-08-15 in the amount \$104,271.99 to N Abbonizio Contractors

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

## Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 332,605.69

✓ Vote Record – Bills & Requisitions in the amount \$ 332,605.69							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

## Statements

There being no further business a motion was made by Mrs Sanders, seconded by Mr Clever, to adjourn the meeting at 6:55 pm. All present voted in favor.

Lawrence Clever

Secretary

MINUTES