

Board Meeting of 3/11/2009

North Wales Water Authority

The 6:00 p.m. Meeting of the Board was called to order by the Chair, Mrs. Nagel, on March 11, 2009 in the NWWA Board Room, 200 West Walnut Street, North Wales, Pennsylvania.

Pledge of Allegiance & Roll Call:

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Carene Makinson-Sanders	North Wales Water Authority	Asst. Treasurer/Secretary	Present
Robert C Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael P Clarke, Esq.	Rudolph, Pizzo & Clarke	Authority Solicitor	Present
Brad Fisher, P.E.	Carroll Engineering	Authority Engineer	Present
Laurie A. Hagey	North Wales Water Authority	Director of Finance	Present

After the adjournment of the last meeting an Executive Session was held to discuss a real estate matter and personnel issues.

Minutes Approval

Motion to Approve the Minutes of the February 25, 2009 meeting of the Board:

✓ Vote Record – Minutes						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>			
		Lawrence Clever	<input checked="" type="checkbox"/>			
		Herbert Kavash	<input checked="" type="checkbox"/>	Seconded		
		Carene Makinson-Sanders	<input checked="" type="checkbox"/>	Initiator		

Public Portion

There were no members of the public in attendance.

Solicitor’s Report

Mr. Clarke asked for approval for the Extension Agreement and Deed of Dedication of Public Easement for E-0923, Montgomery Office Park, LLC. A Motion was made:

✓ Vote Record – Extension Agreement & Deed of Dedication-E-0923, Montgomery Office Park, LLC						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>	Initiator		
		Lawrence Clever	<input checked="" type="checkbox"/>			
		Herbert Kavash	<input checked="" type="checkbox"/>	Seconded		
		Carene Makinson-Sanders	<input checked="" type="checkbox"/>			

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Mr. Clarke also updated the Board on newly implemented rules for Pennsylvania open record policies. More information will be coming in the future regarding this issue.

Engineer’s Report

Mr. Fisher reported to the Board that the Authority’s contractor, N. Abbonizio, has requested an extension of time for project completion. This will not increase the cost of the project, and the substantial completion date will now be April 30th, 2009. Mr. Bender asked that the Board approve this request with the understanding that a portion of the paving for this project may be reduced, as the Authority is not paving Walnut Street, from Sixth Street to Beaver Street, at this time. The North Wales Borough is planning to soon complete storm sewer work on this portion of Walnut Street, so the Authority will need to delay that paving until completion of the Borough’s work. A motion was made to approve this request:

✓ Vote Record – N. Abbonizio Contract Extension for Substantial Completion to 4/30/09						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr. Fisher presented a payment request for N. Abbonizio Contractors for Contract 530-08-15 in the amount of \$93,076.37 for Payment #13. A Motion for payment was made as follows:

✓ Vote Record – Payment to N. Abbonizio Contractors -\$93,076.37						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Director of Operation’s Report

Mr. Berry requested Board approval of the 2009 Aqua-Tech Leak Detection Proposal as presented, in an amount not to exceed \$15,300, to be approved as a contract of Professional Services. A Motion was made as follows:

✓ Vote Record - 2009 Aqua Leak Detection Proposal Approval						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr. Berry requested Board approval of the GEO One Call Professional Services Agreement, which would allow for the integration of a telephone message delivery system for the Authority. The cost of this Agreement will be \$23,400, and will be approved pending final legal review and approval by the Authority's Solicitor. A motion was made to approve as follows:

✓ Vote Record – GEO One Call Agreement - \$23,400						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr. Berry informed the Board that he is working on establishing a water tank lease contract with Clear Wireless, LLC, for the Authority's Upper Dublin water tank on Susquehanna Road.. The contract will be presented to the Board for approval when ready.

He also informed the Board that the Authority's annual PADEP Sanitary Survey would be taking place next week.

Finance Director's Report

It was reported that the Director of Finance and the Executive Director will be meeting with the auditing firm next week and will be reporting the results of that meeting to the Board.

A request was made for approval of the payment of bills and requisitions in the amount of \$322,494.34. A Motion was made as follows:

✓ Vote Record – Payment of Bills and Requisitions in the amount of \$322,494.34						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>		
		Herbert Kavash	Initiator	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Executive Director's Report

Mr. Bender advised the Board that Upper Gwynedd Township had signed the previously approved Reimbursement Agreement between the NWWA and Upper Gwynedd Township, for the Sumneytown Pike Phase 2 Project. A motion to accept the Agreement as presented was made as follows:

✓ Vote Record – Reimbursement Agreement with Upper Gwynedd – Sumneytown Pike Phase 2 Project						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders	Seconded	<input checked="" type="checkbox"/>		

The Executive Director also requested approval of a North Wales Water Authority Website Policy for the purpose of protecting the Authority and establishing guidelines for public/community notice content on the Authority’s website. Approval was requested pending final legal approval by the Authority’s Solicitor. A motion was made as follows:

✓ Vote Record – NWWA Website Policy						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr. Bender also discussed with the Board that the Authority is working on the Capital Projects currently, and have been informed that the roofing material on the warehouse does contain asbestos. Options are being examined as how to best proceed with this project.

Adjourn

Chair Nagel entertained a Motion to Adjourn the meeting at 6:30 p.m. A motion was made as follows:

✓ Vote Record – Adjourn						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Respectfully Submitted,

Lawrence Clever, Secretary