

North Wales Water Authority Board of Directors

Minutes of 04/14/2010

Call to order:

The meeting held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454 and called to order by Board chair, Joan Nagel, at 6:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led those in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Laurie Hagey	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Public Comment:

There was no public comment.

Approval of Minutes:

The Board next considered approval of the Minutes of 03/24/2010. Upon a motion of member Kavash, seconded by member Tenney, the minutes of 03/24/2010 were unanimously approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Mrs. Sanders		x			
	Mr. Kavash	Initiator	x			
	Ms. Mengel		x			

Solicitors Report:

Mr. Clarke reported that as the MOU from Upper Gwynedd Township has not been received yet. He will keep the Board informed.

Engineers Report:

Mr. Heydt recommended that the Board approve payment application #1 for Contract 570-09-17 in the amount of \$128,250.00 to Pro Com Roofing Corp for the 2009 Facilities Renovations Project. Upon a motion by member Tenney, seconded by member Mengel, the motion was unanimously approved

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Initiator	x				
	Mrs. Sanders		x				
	Mr. Kavash		x				
	Ms. Mengel	Seconded	x				

Mr. Heydt then presented a proposal for engineering services for the Inflow and Infiltration Post Project Metering at a fee not to exceed \$48,500.00. This proposal covers the installation of 9 meters in the system and may be reimbursed by the grant monies. Upon a motion by member Kavash, seconded by member Mengel, the motion was unanimously approved

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders		x				
	Mr. Kavash	Initiator	x				
	Ms. Mengel	Seconded	x				

Mr. Heydt then presented a proposal for engineering services for the Bucks County Transmission Main Computer Modeling Project at a fee not to exceed \$78,600. This modeling will allow us to have a baseline data of the Southern Transmission Main area and we will be able to perform various analyses and expansion of service scenarios on the system. This will also provide us with solid data showing the before and after impact of service to other areas. Upon a motion by member Tenney, seconded by member Makinson-Sanders, the motion was unanimously approved

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Initiator	x				
	Mrs. Sanders	Seconded	x				
	Mr. Kavash		x				
	Ms. Mengel		x				

Operations Report:

Mr. Berry reported that we are on schedule with the annual system flushing and have had no major problems. He reported that the Becker & Kneeder Rds project is scheduled to start on Monday, April 19th and that this project will take approx 45 days. He also reported that on 04/06/2010 the first meeting with Rentricity was held. The Rentricity project will be a feasibility study on hydro and solar electric generation.

Finance Directors Report:

Bills & Requisitions Approval:

Mrs. Hagey stated that there was nothing out of the ordinary in the bills, reviewed the listings, and recommended and requested approval to pay all bills and process all requisitions, as presented.

- **Approval of Bills and Requisitions of 03/24/2010 in the amount of \$ 104,710.99**

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders		x				
	Mr. Kavash	Initiator	x				
	Ms. Mengel	Seconded	x				

- **Approval of Bills & Requisitions of 04/01/2010 in the amount of \$ 109,137.93**

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders		x				
	Mr. Kavash	Initiator	x				
	Ms. Mengel	Seconded	x				

- **Approval of Bills & Requisitions of 04/07/2010 in the amount of \$ 44,736.75**

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders		x				
	Mr. Kavash	Initiator	x				
	Ms. Mengel	Seconded	x				

Executive Directors Report:

Mr. Bender complimented the finance department on an excellent job during the prior fiscal year, as confirmed by the recently completed annual audit.

Noted that a draft of the BCWSA–MOU, including general terms and conditions has been prepared, is now being finalized and is scheduled for review at the next meeting.

Mr. Bender reported that as we have not yet received anything from Upper Gwynedd Township, regarding the interconnection agreement, as had been promised, and that we will be proceeding with application for construction permits for the plant upgrade, in accordance with the project schedule.

Mr. Bender reported that he had spoken to Mr. Erick Emerson, regarding the H2O grant application and it appears that we have received additional monies for the project as well as being able to transfer the previously approved grant to the I&I project.

Mr. Bender stated that he would be attending and speaking this weekend at an IPMA conference on succession planning and performance compensation.

Other / New Business:

Mr. Heydt reported that we are on the docket for the DRBC meeting on May 4th for approval of our WWTP upgrade permit.

Adjournment:

Being no further business before the Board, upon motion of Ms. Mengel, seconded by Mrs. Makinson-Sanders, the meeting was adjourned at 6:35 pm. All present voted in favor.

Carene Makinson-Sanders
Secretary