

# North Wales Water Authority Board of Directors

## Minutes of 03/24/2010

**Call to order:**

The meeting held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454 and called to order by Board chair, Joan Nagel, at 6:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led those in attendance in the Pledge of Allegiance.

**Roll Call:**

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Absent
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Absent
Laurie Hagey	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

**Public Comment:**

There was no public comment.

**Approval of Minutes:**

The Board next considered approval of the Minutes of 03/10/2010. Upon a motion of member Tenney, seconded by member Makinson-Sanders, the minutes of 03/10/2010 were unanimously approved.

<b>Vote Record</b>						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders	Seconded	x			
	Mr. Kavash				x	
	Ms. Mengel					x

**Solicitors Report:**

Mr. Clarke requested a brief Executive Session at the end of the regular meeting.

**Engineers Report:**

Mr. Heydt recommended that the Board authorize the execution of the contract and related documents, after review by the solicitor, for the Becker and Kneedler Roads project Contract # 530-10-01 to Couzins Inc. Upon a motion by member Tenney, seconded by member Kavash, the motion was unanimously approved

<b>Vote Record</b>							
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Initiator	x				
	Mrs. Sanders		x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel						x

**Operations Report:**

Mr. Bender reviewed the monthly status reports and reported that there was nothing out of the ordinary, other than noting the excessive recent rainfall.

**Finance Directors Report:**

**Bills & Requisitions Approval:**

Mrs. Hagey reported that the first payment was made to the TMDL group in the amount \$3600. The Board previously had placed a cap of \$10,000 on this, and she will keep them informed as we approach that limit. Mrs. Hagey stated that there was nothing out of the ordinary in the bills and requisitions listings and asked for board approval to pay all bills and process all requisitions, as presented.

- **Approval of Bills and Requisitions of 03/11/2010 in the amount of \$ 193,933.95**

<b>Vote Record</b>							
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders	Seconded	x				
	Mr. Kavash	Initiated	x				
	Ms. Mengel						x

- **Approval of Bills & Requisitions of 03/17/2010 in the amount of \$ 197,724.31**

<b>Vote Record</b>							
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Initiated	x				
	Mrs. Sanders		x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel						x

**Executive Directors Report:**

Mr. Bender asked for approval to purchase a new phone system upgrade in an amount not to exceed \$62,000. This was an approved capital budget item and Mr. Clarke noted that he had reviewed all the documents as the purchase is intended to be via the joint purchasing program.

Upon a motion by member Sanders, seconded by member Tenney, a motion to authorize the purchase of a phone system upgrade not to exceed \$62,000 through the joint purchasing program, was unanimously approved

<b>Vote Record</b>							
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Seconded	x				
	Mrs. Sanders	Initiator	x				
	Mr. Kavash		x				
	Ms. Mengel						x

Mr. Bender recommended that we allocate all communication lease revenues, with half going to the water fund and half going to sewer fund, retroactive to the date we acquired the sewer system. He said that he would like to have this done prior to next year’s budget process. Mr. Clarke stated that the bond indenture only restricts use and allocation of water and sewer revenues specifically derived from water sales and/or sewer processing; therefore these monies can be legally and appropriately allocated between the water and sewer, as suggested by Mr. Bender, if so desired by the Board.

Upon motion of member Tenney, seconded by member Kavash and unanimously approved, the Board authorized the allocation of communication funds as recommended by the Executive Director, with the transfer taking place prior to the next annual budget cycle.

<b>Vote Record</b>							
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>	
x Approved	Mrs. Nagel		X				
	Mr. Tenney	Initiator	x				
	Mrs. Sanders		x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel						x

**Other / New Business:**

There was no other business presented to the Board.

**Adjournment:**

Upon motion of Mr. Tenney, seconded by Mrs. Makinson-Sanders, and majority vote, the meeting was adjourned at 6:20 pm. All present voted in favor.

Carene Makinson-Sanders  
Secretary