

Board Meeting of 06/10/2009

North Wales Water Authority

6:00 PM Meeting called to order by Mrs Nagel on 06/10/2009 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

Pledge of Allegiance & Roll Call

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Absent
Robert C Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Laurie Hagey	North Wales Water Authority	Finance Director	Present
Heather Durant	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present

Public Portion

There were no members of the public present

Mrs. Nagel acknowledged the thank you notes that were received.

Minutes Approval

» Accept the Minutes of 05/27/2009

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash			<input checked="" type="checkbox"/>	
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Ms Durant reported that the changes to the EmpXtrak software contract have been made and the contract is ready to be signed. It was noted that Mr. Bender was previously authorized to execute the contract, once the Solicitor had approved the final form.

Mr. Heydt reviewed the letter to DEP regarding the permit application and the Bid Notice

Mr. Bender reported that a check for \$4700 to the DRBC was needed and authorized for the permit application for the NWWA WWTP upgrades. It will included in the next regular bills listing.

Mr. Berry presented a request for engineering services for PennDOT SR 2038 Section WD1 on County Lines Rd. This is part of the Parkway Project

North Wales Water Authority - Minutes

Motion to proceed with engineering services for PennDOT SR 2038 Sec WD1 County Line Rd as part of the Parkway Project

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr. Berry asked for approval to enter into an agreement with Commercial Utility Consultants to examine our Electric invoices.

Motion to Accept the Commercial Utility Consultants Agreement

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr. Berry presented valve bid contracts 531-09-14 and 531-09-15 to the Board for awarding and recommended that the award go to the apparent low bidder was L B Water Co.

Motion to Award Valve Bid Contract 531-09-14 and 531-09-15 to L B Water based on the recommendation of staff

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr. Berry asked for approval to purchase 2 vehicles from the State COSTARS program. These 2 new trucks will be for the metering and inspections areas and will replace less gas efficient older models. Purchase of both vehicles was included I the 2009 budget.

Motion to approve the purchase of 2 vehicles through the State COSTARS Program at an estimated total cost of \$65000.00

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr. Berry then asked for approval to start the engineering work that is needed for the water main replacement on Kneedler & Becker Rds in Upper Gwynedd Twp. The existing main is unlined cast iron and has overtime deteriorated and had been scheduled to be replaced as part of our capitol improvements projects next fiscal year. Mr. Berry would like to get the engineering services started so that the project can be implemented in November. We are receiving water quality and customer concerns from homeowners in this area and this water main replacement will eliminate those issues.

Motion to proceed with engineering services for Main Replacement in UGT Becker Rd- Kneeder Rd & Church Rd

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconded	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr. Berry asked for approval to proceed with Contracts 570-09-21 and 534-09-22. The bid notices have been sent to Mr. Clarke for review.

Motion to proceed with the bidding for Contract 570-09-21 and 534-09-22

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mrs. Hagey presented a Maturities schedule to the Board. Every month a report will be submitted to the Board for review.

Mrs. Hagey then asked for approval to pay the bills and requisitions in the amount of \$514,512.03

Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 514,512.03

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconded	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr. Bender presented to the Board a request from the Volunteer Medical services and a request for sponsorship from a local gymnast. Discussion occurred and it was determined that the sponsorship does not meet the already established policy guidelines. The Board the tabled the decision related to the EMS donation, until further investigate on prior donations to the Volunteer Medical Services.

Mr. Bender reported that Mr. Thomas Bradbury had been selected as an officer of the WWOAP organization and he recommended that the Board approve Mr. Bradbury's involvement. The Board had no objections.

Mr. Bender presented resignation letters from employees Robin Schaffroth and Robert Tagert. The Board will accept, with regrets, both resignations.

Mr. Bender then presented a draft Investment Policy Statement (IPS) for the Authority finances. This is for review by the Board and the Mr. Clarke. Mr. Bender also asked Ms Durant to clarify the difference between the Director of Finance and the Board Treasurer's duties as pertains to the IPS.

Mr. Bender reported that he has spoken with Keystone Alliance in regards to reviewing the sewer finance project projections and that without Board objection, he will proceed with this project.

Statements

There being no further business a motion was made by Mr Kavash, seconded by Mr. Clever, to adjourn the meeting at 6:45 pm. All present voted in favor.

Lawrence Clever

Secretary