

Board Meeting of 10/22/2008

North Wales Water Authority

6:00 PM Meeting called to order by Mr Tenney on 10/22/2008 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

Pledge of Allegiance & Roll Call

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Absent
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Absent
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Present
Robert C Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Laurie A Hagey	North Wales Water Authority	Finance Director	Present
Michael P Clarke	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present

Mr Clarke reported that at the end of the regular meeting on 10/08/2008 there was an Executive Session held to discuss a potential litigation matter.

Mr Tenney acknowledged the correspondence that was received.

Minutes Approval

» Accept the Minutes of 10/08/2008

✓ Vote Record - Minutes						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Public Portion

Discussions

Motion to Approve Certificate of Completion and Dedication for E-0848 Hopkins Tract

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Mr Bender discussed the various monthly reports and pointed out some areas for the Board mentioning that nothing was out of the ordinary.

Mr Bender then discussed the AWWA annual membership dues and asked for approval to pay. Mr Clever asked if these were standard dues. These are based on the population served of the utility. Mr Berry explained that this national organization develops the standards by which we operate. The Board then voted.

Motion to Approve the payment of \$5,192.00 for the Annual AWWA Membership Dues

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney	<input checked="" type="checkbox"/>			
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Mr Bender presented the proposed 2008-2009 wastewater operating budget. He explained the different scenarios used and mentioned that this does not include engineering costs for the upgrades that are planned. Mr Bender recommended approving this budget until a better outlook on the rates is reached or that takes in to account a potential rate increase that would start in January 2009. The Board discussed all the scenarios that were presented and then voted.

Motion to Approve the Proposed Sewer Operating Budget for 2008-2009 as presented

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x	Tabled	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney	<input checked="" type="checkbox"/>			
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		

Mrs Hagey discussed the various bank signature resolutions that were presented to the Board. The Board then voted on Resolutions 2008-17-2008-19-2008-20 & 2008-21

Motion to Approve Resolution 2008-17 Incumbency Certificate for Commerce-TD Bank Trust Services Adding Robert C Bender and Laurie A Hagey

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney	<input checked="" type="checkbox"/>			
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Motion to Approve Resolution 2008-19 Commerce Bank Accounts adding Robert C Bender and Laurie A Hagey

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney	<input checked="" type="checkbox"/>			
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		

Motion to Approve Resolution 2008-20 PLIGIT Accounts adding Robert C Bender & Laurie A Hagey

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Second	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		

Motion to Approve Resolution 2008-21 Harleysville Bank Forest Park Accounts adding Robert C Bender and Laurie A Hagey

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Second	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		

Mr Bender explained what the Bucks County Consortium is and does. This allows for joint purchasing agreements and training programs. The meetings are held monthly and it is a good way to have contact with the other townships. Mr Tenney asked for a report from time to time. The Board then voted.

Motion to Approve Resolution 2008-18 allowing the Authority to participate in the Bucks County Consortium Program

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Second	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		

Mr Bender discussed the FTC Identity Theft Red Flag rule and handed out informational papers. He does recommend approving to be in compliance. The Board then voted.

Motion to Approve Resolution 2008-22 adopting the FTC Identity Theft Prevention Red Flag Rule as policy

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Second	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		

Mr Bender then introduced the proposal from Paist & Noe for the business insurance coverage. He noted that the Public Entity premium was higher and we are waiting for an explanation from the carrier. Mr Bender recommends renewing with our current carrier Zurich NA and he is recommending that we switch our Workers Compensation coverage to Technology Insurance. Differences in the employer liability limits on the Workers Comp were mentioned and they will be directed to Paist & Noe for explanation. After more discussion the Board then voted.

Motion to Accept the proposal submitted by Paist & Noe for Zurich NA to provide business insurance to the Authority

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Motion to Accept the proposal submitted by Paist & Noe for Worker's Compensation Insurance to Technology Insurance pending confirmation of the limits from Paist & Noe

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		

Mr Bender then introduced the 2008-2009 Water operating budget for approval. He discussed several line items that were of interest.

Mrs Hagey explained an account that had not been completely budgeted for last year. In the future a 3 year rolling budget will be issued to the Board. After more discussion the Board then voted.

Motion to Approve the 2008-2009 Water Operating budget as presented

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Mr Clarke discussed the Montgomery Twp sewer easement and the Board then voted.

Motion to Accept the Montgomery Township Sewer Authority Easement SCP-0157

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Mr Clarke gave an update on the SEPTA easement. Mr Heydt had an updated legal description sent to Mr Clarke's office that morning and the paperwork was being completed.

Mr Clarke asked for approval of the Metro PCS cell lease agreements. There will be 3 locations: Whitpain Twp at \$2000 per month- Highpoint Tank at \$2800 per month and Water Tower Sq Tank at \$2800 per month. The actual agreement paperwork still not in its final form, we are waiting for Metro PCS to add legal descriptions to the agreements. Thanks to Mr Berry Metro is assuming all legal costs involved with the agreements. The Board then voted.

North Wales Water Authority - Minutes

Motion to Approve the Metro PCS Cell Lease Agreements for Whitpain Twp-Water Tower Sq & Highpoint Tank

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x Accepted		Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney	<input checked="" type="checkbox"/>			
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Mr Heydt asked for approval for Payment #5 for Contract #530-08-15. Mr Clever asked how far along they are in the work. Mr Heydt stated about 30% of the work has been completed. The Board then voted.

Motion to Approve Payment Application #5 in the amount \$138,316.41 to N Abbonizio Contractors, Inc

✓ Vote Record -			Yes/Aye	No/Nay	Abstain	Absent
x Accepted		Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney	<input checked="" type="checkbox"/>			
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		

Mr Tenney had several questions on the bills and requisitions that were answered. The Board then voted.

Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 488,177.12

✓ Vote Record – Bills & Requisitions in the amount \$ 488,177.12			Yes/Aye	No/Nay	Abstain	Absent
x Accepted		Joan Nagel				<input checked="" type="checkbox"/>
		Albert Tenney	<input checked="" type="checkbox"/>			
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		

Statements

There being no further business a motion was made by Mr Clever, seconded by Mrs Sanders, to adjourn the meeting at 7:20 pm. All present voted in favor.

Lawrence Clever

Secretary