

North Wales Water Authority Board of Directors

Minutes of 06/09/2010

Call to order:

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454 and called to order by Board chair, Joan Nagel, at 6:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led those in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Laurie Hagey	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Public Comment:

There was no public comment.

Approval of Minutes:

The Board next considered approval of the Minutes of 05/26/2010. Upon a motion of member Tenney, seconded by member Sanders, the minutes were unanimously approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Mrs. Sanders	Seconded	x			
	Mr. Kavash		x			
	Ms. Mengel		x			

Solicitors Report:

Mr. Clarke reported that he has been in communication with the PA DEP regarding alleged discharge violations dated March 2007 and February 2008 at the WWTP.

Mr. Clarke requested an Executive Session for discussion on potential litigation.

The Board then went into an Executive Session at 6:05 pm and came out of Executive Session at 6:20 pm.

Upon resuming the regular meeting, Mr. Clarke asked for a motion to allow the Executive Director, Solicitor and Secretary to execute a consent order with the PA DEP. Upon motion by member Kavash, seconded by member Mengel, the agreement was unanimously approved.

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Approved	Mrs. Nagel	x				
		Mr. Tenney	x				
		Mrs. Sanders	x				
		Mr. Kavash	Initiated	x			
		Ms. Mengel	Seconded	x			

Engineers Report:

Mr. Heydt gave an update on the WWTP Upgrade Bid advertisement.

Mr. Heydt then informed the Board that the post monitoring meters were due to be removed on Monday, but that he would recommend that they remain installed for another 1-2 weeks in order to obtain additional data. He explained that additional time would be needed due to the recent dry weather conditions. The costs would be approximately \$4500.00 per week.

Upon a motion by member Tenney, seconded by member Kavash, the Board approved the recommendation made by Mr. Heydt, allowing the additional time, if needed.

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Approved	Mrs. Nagel	x				
		Mr. Tenney	Initiated	x			
		Mrs. Sanders		x			
		Mr. Kavash	Seconded	x			
		Ms. Mengel		x			

Operations Report:

Mr. Berry presented to the board a copy of the Rentricity grant application for review and asked for approval to file for the grant at a cost of \$150.00.

Upon a motion by member Mengel, seconded by member Sanders, the Board unanimously approved submitting the application and payment of the filing fee.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders	Seconded	x			
	Mr. Kavash		x			
	Ms. Mengel	Initiated	x			

Mr. Berry mentioned that the 2010 PMAA training conference was scheduled for September and that we will need to know if anyone would like to attend in order to make reservations.

Finance Directors Report:

Bills & Requisitions Approval:

Mrs. Hagey stated that there was nothing out of the ordinary in the bills, reviewed the listings, and recommended and requested approval to pay all bills and process all requisitions, as presented.

- **Approval of Bills and Requisitions of 05/26/2010 in the amount of \$ 73,144.96**

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders	Seconded	x			
	Mr. Kavash	Initiated	x			
	Ms. Mengel		x			

- **Approval of Bills & Requisitions of 06/02/2010 in the amount of \$ 27,168.69**

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Mrs. Sanders		x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel		x			

Executive Directors Report:

Mr. Bender reported that the on June 4th the Source Water Protection workshop was held at Forest Park. Several townships did not attend and they will require personal visits.

Mr. Bender handed out the bond schedule that was received from Concord Public Finance.

Mr. Bender reported that he would like to have Howard Woods consult on the possible sewer system interconnect with Upper Gwynedd Township. His assignment would be to review the proposal, flow projections, and to provide guidance to the NWWA during upcoming agreement considerations. He will bill at the rate of \$140.00 per hour, on an as-needed time and materials basis, and the work is expected to take only a few days at this time. The Board had no issues with this and was in agreement.

Mr. Bender also reported that he would like to have Mrs. Hagey continue to work on an hourly rate basis until we hire a new finance director and during the transition to the new finance director. The Board had no objections to this.

Mr. Bender also reported that he is working on compiling a final draft of an agreement with UGT

Other / New Business:

None

Adjournment:

Being no further business before the Board, upon motion of Mr. Tenney, seconded by Mr. Mengel, the meeting was adjourned at 6:45 pm. All present voted in favor.

Carene Makinson-Sanders
Secretary