

Board Meeting of 06/27/2007

North Wales Water Authority

The meeting was called to order at 6:05 pm by Mrs Nagel on 06/27/2007 at 200 W Walnut St North Wales PA 19454

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
John Lopuszanski	North Wales Water Authority	Treasurer	Absent
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Asst Treasurer/Secretary	Present
George Schwartz	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
David Conn	Rudolph, Pizzo & Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering Corp	Authority Engineer	Present

Mr Lopuszanski could not attend the meeting: Mr Conn attended the meeting in place of Mr Clarke.

Public Portion

None were present

It was reported that an Executive Session was held after the regular meeting on 06/13/2007 to discuss personnel matters.

Minutes Approval

Motion to Accept the Minutes of 06/13/2007

✓ Vote Record - Minutes Acceptance of 06/13/2007						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>	Initiator		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	<input checked="" type="checkbox"/>	Seconder		
		Herbert Kavash	<input checked="" type="checkbox"/>			

Motions

Motion to Approve the Deed of Dedication for the Public Water Easement and Extension Agreement for E-0918 Skrolling Stone Investments LSR LLC

✓ Vote Record -E-0918 Easement & Agreements for Skrolling Stone Investments LSR LLC						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>	Initiator		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	<input checked="" type="checkbox"/>	Seconder		
		Herbert Kavash	<input checked="" type="checkbox"/>			

Motion to Table until paperwork has been received from the developer's attorney for the Deed of Dedication for the Public Water Easement and Extension Agreement for E-0926 Simon Property Group AKA Montgomeryville Associates

✓ Vote Record –E-0926 Easements & Agreement for Simon Property Group AKA Montgomeryville Associates							
			Yes/Aye	No/Nay	Abstain	Absent	
X	Tabled	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		John Lopuszanski				<input checked="" type="checkbox"/>	
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Second	<input checked="" type="checkbox"/>			

Motion to Approve the Deed of Dedication for the Public Water Easement and Extension Agreement for E-0928 Atlantis Properties LP

✓ Vote Record –E-0928 Easement & Agreement for Atlantis Properties LP							
			Yes/Aye	No/Nay	Abstain	Absent	
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
		John Lopuszanski				<input checked="" type="checkbox"/>	
		Lawrence Clever	Second	<input checked="" type="checkbox"/>			
		Herbert Kavash		<input checked="" type="checkbox"/>			

Motion to Authorize the administrative and professional staff to proceed with the Virginia Drive water line replacement project with Liberty Property Trust

✓ Vote Record –Virginia Dr Water line Replacement Project							
			Yes/Aye	No/Nay	Abstain	Absent	
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney		<input checked="" type="checkbox"/>			
		John Lopuszanski				<input checked="" type="checkbox"/>	
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Second	<input checked="" type="checkbox"/>			

Motion to Approve the necessary funds to send 2 employees to the National Safety Conference

✓ Vote Record –Safety Conference Attendance							
			Yes/Aye	No/Nay	Abstain	Absent	
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
		John Lopuszanski				<input checked="" type="checkbox"/>	
		Lawrence Clever	Second	<input checked="" type="checkbox"/>			
		Herbert Kavash		<input checked="" type="checkbox"/>			

Discussions-

Executive Director's Report:

Mr Schwartz discussed the following monthly reports: Billing & Customer Service, Operations, Production & Financials.

He stated that these reports will continue to be worked on to provide more in depth information.

Mr Clever asked if the customer surveys were mailed. Mr Schwartz stated that they are not. We call the customers if there has been a site visit for these surveys.

North Wales Water Authority - Minutes

Mr Tenney asked if we have a strategy or plan on how and when wells are used as opposed to Forest Park water use.

Mr Berry & Mr Schwartz both stated that we do have plans.

Mr Clever asked about how many hydrants are in our system

Mr Schwartz stated approx 2200

Mr Kavash asked who does the painting

Mr Schwartz stated that the hydrant and valves dept and the summer help coordinate the painting

Mr Clever asked what triggers a non read on a meter

Mr Schwartz stated this could be from a loose wire, low battery etc... Reports are generated from the meter reading software and are then used for the repair or replacement.

Discussion occurred on the capacity fee and other new service fees.

The Board would like the following changes made to the reports:

On the financials the addition of a page number, a line item number and clearer titles/descriptions of what each report is.

On the Operations report the addition of page numbers.

Mr Schwarz reported that the final payment was made to the Borough today.

Items 5 through 11 on the agenda were discussed.

Mr Schwartz stated that we are still waiting for a response from Jenifer Fields of the DEP in response to the letter that was sent to her.

The mailing equipment lease renewal was discussed and the board agreed with the process.

The Virginia Drive water line replacement project was discussed by Mr Heydt. The recommendation was to work with the Liberty Property Trust on the project. The Board agreed.

The Board approved the necessary funds for 2 employees to attend the National Safety Conference.

Mr Schwartz discussed the Forest Park reports. He stated that there was a less than 1% change order variance on the project. He also stated that he will be meeting with Tony from North Penn to discuss Jeff of Forest Park's goals for next year. They will be ready for the next joint meeting in August.

Mr Heydt reported that 2 bids for the sludge removal were received. He will have recommendations for the approval by the next meeting.

An AMR demonstration was given to the Board. Various questions were asked regarding the equipment used.

The Delaware River Diversion Project outline was tabled until all Board members are in attendance

Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$767,697.58

✓ Vote Record – Bills & Requisitions in the amount \$767,697.58						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>			
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash Seconder	<input checked="" type="checkbox"/>			

Statements

There being no further business a motion was made by Mr Clever, seconded by Mr Kavash, to adjourn the meeting at 8:05 PM. All present voted in favor.

Lawrence Clever

Secretary

