

Board Meeting of 04/26/2007

North Wales Water Authority

The meeting was called to order at 6:02 PM by Mrs Nagel on 04/26/2007 at 200 W Walnut St North Wales PA 19454

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Absent
John Lopuszanski	North Wales Water Authority	Treasurer	Absent
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Asst Treasurer/Secretary	Present
George Schwartz	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael P Clarke	Rudolph, Pizzo & Clarke	Authority Solicitor	Present
Brad Fisher	Carroll Engineering Corp	Authority Engineer	Present

Public Portion

None were present

Minutes Approval

» Motion to Accept the Minutes of 04/11/2007

✓ Vote Record - Minutes Acceptance of 04/11/2007						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney				<input checked="" type="checkbox"/>
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash	Second	<input checked="" type="checkbox"/>		

Approvals

TABLED- Based upon the recommendation of the engineer-----Motion to Approve the Pipeline Easement Agreement between PECO Energy and the Authority concerning the development known as Gateway Commercial E-0910

✓ Vote Record –Pipeline Easement Approval						
			Yes/Aye	No/Nay	Abstain	Absent
X	Tabled- Upon the Recommendation of the Engineer	Joan Nagel				
		Albert Tenney				
		John Lopuszanski				
		Lawrence Clever				
		Herbert Kavash				

Motion to Approve the Professional Services Agreement for E-0927 Danny Jake Corp

✓ Vote Record –Approval of Professional Services Agreement for Danny Jake Corp E-0927							
			Yes/Aye	No/Nay	Abstain	Absent	
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney				<input checked="" type="checkbox"/>	
		John Lopuszanski				<input checked="" type="checkbox"/>	
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Secondar	<input checked="" type="checkbox"/>			

Motion to Approve the North Penn Fire Co using the Authority location of 413 W Montgomery Ave, North Wales for the purpose of firefighting, rescue and related training

✓ Vote Record –Approval North Penn Fire Co Training Location							
			Yes/Aye	No/Nay	Abstain	Absent	
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney				<input checked="" type="checkbox"/>	
		John Lopuszanski				<input checked="" type="checkbox"/>	
		Lawrence Clever	Secondar	<input checked="" type="checkbox"/>			
		Herbert Kavash	Initiator	<input checked="" type="checkbox"/>			

Discussions-

Mr Clarke stated that he had the Resolution for the Line of Credit from Commerce Bank. He states that the Board could take action tonight or hold until the next meeting. Mr Schwartz stated that he wanted to review the document before proceeding and that it could hold until the next meeting.

Mr Clarke also reported that Ken Heydt of Carroll Engineering had called him regarding several issues with the PECO Pipeline Easement for Gambone Development Co project E-0910 and the Board should follow the recommendation of the Engineer to table the easement at this time.

Mr Clarke asked Brad Fisher if Carroll Engineering had communicated the issues to Gambone Development Co and he stated that they had not. Mr Clarke will contact them.

Mr Schwartz gave an explanation of the financials, billing and customer service and operating reports.

Mrs Nagel inquired about the financials for the month of March. Mr Schwartz stated that he would review them and send them out within the week

Mr Clever wanted to know in the operations report what the codes were under the AMR section

Mr Schwartz explained that these were models numbers for the reading device attached to the home

Mr Clever also wanted to know what the non reads were

Mr Schwartz explained that these were devices that for some reason the meter reading equipment could not get a reading from. Reports are produced when they read for devices that may have a technical problem or need to be replaced or repaired. We have a very low non read ratio.

Mr Kavash wanted to know when they were calibrated

Mr Schwartz stated that when the VXU device that reads these does this and that device is sent back for calibration twice a year

Mr Schwartz said that he would set up a demo of the system for the next meeting so that all board members could see the equipment and how it works

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Mr Kavash wanted to know when an E-Job (Main Extension) is placed on the active job list
Mr Berry stated that this is not done until an agreement has been signed and approved by the Board.

Mr Schwartz explained the 2007 CDBG Application that was received from North Wales Borough
Mr Clever wanted to know if this had been approved or was just the application
It was explained that this is just the application at this point. The projects mentioned will be discussed by Mr Fisher later in the meeting

The board discussed the Clarke Environmental mosquito management proposal for the sewer treatment plant. Mr Clarke did state that this company was not a relative of his.

Mr Fisher stated that they are recommending that the Authority does not proceed with this. He stated that there other naturally occurring methods that can be tried first if this becomes an issue. He stated that by simply agitating or aerating the surface areas can have an impact on the issue should it occur

Mr Clever wanted to know if the Clarke Environmental was on retainer

Mr Schwartz explained that they are not. This was just information that had been passed on to us by the North Wales Borough.

Mr Kavash wanted to know if the county sprayed

Mr Fisher stated that they have in the past in certain areas

Mr Schwartz asked if anyone had any agenda items for the Joint Operating Committee

The only issue that may be discussed was the planning for the opening of the new plant-This can be done by email if there are not other issues

Mr Clarke asked about the gasoline motor boat on Lake Galena issue

Mr Schwartz stated that this had been taken care of. Signs are posted on all entrances and parking areas to the park banning the use of any fuels and that the only boats with motors are the 2 operated by the park rangers.

General discussion occurred on the impact that a small amount of fuel in the lake would have.

Mr Clever expressed a desire to see how the diversion system flows from Pt Pleasant to Forest Park at some time in the future

Mr Berry mentioned that Forest Park has a video that can be shown

This will be done at a future meeting

Mr Kavash wanted to know if we did water samples for customers

Mr Schwartz & Mr Berry explained that we do have a procedure for this as part of the water quality area. Any customer inquiries are given to the water quality section and they follow a set procedure
Most issues are caused by the customer's internal home plumbing

Mr Kavash wanted to know if hydrants were flushed.

Mr Berry stated that distribution system is flushed annually and we are in the flushing process right now

Mr Schwartz noted that we have had only 3 water quality work orders issued year to date

Mr Kavash also asked about pressure in the home and if we maintain a standard

Mr Berry and Mr Fisher stated that we try to maintain 70-80 psi at the street, but are only required to maintain 30 psi. Our service area has different pressure zones through out.

Mr Schwartz went over the Oversight Committee Meeting minutes

Mr Clever wanted to know the scores that we currently have on the funds offered. They will be emailed to all members of the board

Mr Clever also wanted to know why our present platform could not be scored as others

Mr Schwartz explained that the platform we now have is no longer being sold. ING is just maintaining it. We will be looking at other platforms in the future to find a solution that will offer a better choice of funds that will comply with our Investment Policy Statement and that will best benefit the participants

Mrs Nagel wanted to know if Mr Dougherty of Whipple Associates would provide any compensation information in writing

Mr Schwartz stated that this will be done as part of the process and all board members and participants will receive a full disclosure of expenses and compensation

Mr Schwartz mentioned the email from Matt Bass of Curtin & Heefner and the voluntary correction process that has started and the fee that is due.

Mr Clarke will get a clarification of what needs to be done and it will be discussed at a later meeting

Mrs Nagel asked about the Lower Makefield issue

Mr Schwartz said that they had contacted us about purchasing their sewer collection system and they wanted a reference from North Wales Borough on how the process went with that purchase

Mr Clarke stated that Ken Heydt of Carroll Engineering had done some research and that Lower Makefield is a collection system only and does need some improvements

Mr Clarke stated that as this was a collections system only and not a treatment facility it does not make sense to pursue this at this time

Discussion occurred and the board decided to not get involved at this time

Mr Clarke presented the board with the Indemnification Agreement from North Penn Fire Co. They would like to use the Montgomery Ave location as a training facility. They have provided us with insurance information and we will be held harmless should any of the firefighters get injured. Mr Clarke recommends that the Authority allow them to train at the location.

Brad Fisher explained the 2007 sewer/water projects list and how they will be incorporated into the North Wales Borough's CDBG application and programs.

By incorporating our projects in their CDBG program plans we will be able to save construction costs, improve community relations by having the roads only open once and construction happening only at one time instead of several.

Block grant money does not pay engineering cost, but will pay for construction costs. We may be able to save approx \$400,000 in costs by incorporating our water /sewer projects to the Borough's CDBG programs.

Mr Kavash wanted to know who did the scheduling of the work

Mr Fisher stated that since only one contractor would be used, there should not be any issues.

Mr Kavash asked where we crossed the railroad

Mr Berry and Mr Fisher stated that we have 3 crossings currently: Beaver St-Prospect Ave-Main St

Mr Kavash wanted to know what the risk was for the numbers

Mr Fisher stated that the grant money may not be given in the amount that was requested-it may be less. If that happen we may have to borrow more if needed

Mr Fisher also stated that we are working with SEPTA on the parking lot project. By working with them to replace lines under the parking lot we may be saving paving dollars.

Discussion occurred on various other areas of the projects

Mr Fisher stated that bid security deposit checks had been returned to the unaccepted bidders for the lawn maintenance contract.

Lawn Rangers had executed the contract and the signed contract documents have been delivered.

Mr Clarke informed everyone that the Employee Handbook will be ready next week for review. The board will receive a summary of items changed or updated. This may take several meetings to discuss.

The Executive Session on the agenda did not occur.

Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 319,898.19

✓ Vote Record – Bills & Requisitions in the amount \$319,898.79						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney				<input checked="" type="checkbox"/>
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		

Statements

There being no further business a motion was made by Mr Clever, seconded by Mr Kavash, to adjourn the meeting at 7:47 PM. All present voted in favor.

Lawrence Clever

Secretary

MINUTES