

## DRAFT Minutes of Board Meeting of 08/13/2008

### North Wales Water Authority

Meeting called to order at 6:00 pm by Mrs Nagel on 08/13/2008 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

Pledge of Allegiance & Roll Call

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Absent
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Present
Raymond J Berry	North Wales Water Authority	Int. Executive Director	Present
Heather Durrant	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present

## Minutes Approval

» Motion to Table the acceptance of the Minutes of 07/23/2008

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Tabled	Joan Nagel		<input checked="" type="checkbox"/>			
	Albert Tenney	Seconder	<input checked="" type="checkbox"/>			
	Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
	Herbert Kavash					<input checked="" type="checkbox"/>
	Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

The Board held an Executive Session at the end of the meeting on 07/23/2008 to discuss personnel issues.

## Public Portion

No members of the public were present

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Mrs Nagel noted that complimentary email that was received from a customer

## Discussions & Motions

The Board discussed the candidates for Authority Auditor and voted as follows:

Motion to Appoint Zelenkofske & Axelrod as the Authority Auditor to perform a single audit for the year 2008 for water and sewer

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted Rejected Tabled	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

The Board then reviewed the Professional Service Agreement for E-0949 Kidalas Court and voted

Motion to Approve the PSA for E-0949 Kidalas Court

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted Rejected Tabled	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Berry reviewed the June DMR.

Mr Berry then reviewed the new Income and Expense report that was submitted. Mrs Nagel asked about a Budget report. Mr Berry stated that these were in process. Mr Tenney asked that the report include a budget comparison. Mr Berry stated these reports will be presented in the near future.

The decided to table any discussion on the Finance Director resumes that have been received until Mr Clarke can be present.

Mr Berry discussed the upcoming PMAA amendment and that the Authority will need to appoint a voting delegate and alternate. The Board then voted.

Motion to Approve the Interim Executive Director and the Vice Chair as PMAA Voting Delegate and Alternate

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted Rejected Tabled	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Mr Berry discussed the Central Bucks Chamber of Commerce Membership dues invoice. Mr Tenney asked if there was any advantage to joining this.

Mr Heydt stated that for networking purposes this should be considered.

Mrs Sanders asked who has been attending these meetings. Mr Berry stated at the present no one from the Authority has been attending due to other commitments, but that he will be attending events in the future. The Board then voted:

Motion to Approve the payment of dues for the Central Bucks Chamber of Commerce Membership in the amount of \$455.00

✓ Vote Record –			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted Rejected Tabled	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Mr Berry reported that the annual joint picnic North Wales- North Penn and Forest Park has been scheduled for Friday, Sept 5<sup>th</sup> and the costs will be approx \$2500. The Board discussed and then voted

Motion to Approve the expenditure for the annual NPWA-FP- NWWA Joint Picnic

✓ Vote Record –			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted Rejected Tabled	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Berry then reported on the email that he received from Concord Public Finance and they will keep us informed on the variable rate bonds and the FSA issues.

The letter from Upper Gwynedd Twp regarding odor was discussed. Mrs Nagel this will be addressed by. Mr Heydt has drafted a response and Mr Berry will send a letter under NWWA cover.

Mr Berry reviewed the Commerce Quarterly reports and noted that he and Mr Clarke will be scheduling a meeting with the Trust department to go over the recent errors and issues with the reports.

Mr Berry also reported on the main break that occurred on Susquehanna Rd in Ft Washington. He did note that the DEP Clean Stream division had an issue as to when they received a notice regarding the main break. The DEP Drinking Water division does not have any issue as to when they were notified per the DEP regulations. Mr Berry has a meeting set up with Stephen Hilbert of DEP Environmental Trainee regarding our process of notification and what they want in the future.

Mr Nagel asked what the notification requirement is for chlorine spills Mr Berry stated it is within 1 hour of the incident. DEP must be notified within 24 hours from the close of the event. Much discussion occurred on this topic.

The Board stated that the Forest Park evaluations would be discussed in an Executive Session after the regular meeting has adjourned.

## Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$165,726.56

✓ Vote Record – Bills & Requisitions in the amount \$ 165,726.56					
		Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
	Albert Tenney	<input checked="" type="checkbox"/>			
	Lawrence Clever	<input checked="" type="checkbox"/>			
	Herbert Kavash				<input checked="" type="checkbox"/>
	Carene Makinson-Sanders	<input checked="" type="checkbox"/>			

## Statements

There being no further business a motion was made by Mr Clever, seconded by Mr Tenney, to adjourn the meeting at 6:55 pm. All present voted in favor.

Lawrence Clever

Secretary