

Board Meeting of 01/09/2008

North Wales Water Authority

6:05 PM Meeting called to order by Mrs Nagel on 01/09/2008 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

Pledge of Allegiance & Roll Call

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
John Lopuszanski	North Wales Water Authority	Treasurer	Absent
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Asst Treasurer/Secretary	Absent
George Schwartz	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael P Clarke	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present

Mr Kavash & Mr Lopuszanski could not attend the meeting

Minutes Approval

» Accept the Minutes of 12/12/2007 by the majority of those that were present at the meeting

✓ Vote Record - Minutes Acceptance of 12/12/2007						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel	Secunder	<input checked="" type="checkbox"/>			
	Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
	John Lopuszanski					<input checked="" type="checkbox"/>
	Lawrence Clever				<input checked="" type="checkbox"/>	
	Herbert Kavash					<input checked="" type="checkbox"/>

Public Portion

There were no members of the public present

Motions

Motion to Approve the Professional Services Agreement for E-0939 Montgomery Square United Methodist Church County Line Rd Montgomery Twp

✓ Vote Record – PSA E-0939						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
	Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
	John Lopuszanski					<input checked="" type="checkbox"/>
	Lawrence Clever	Secunder	<input checked="" type="checkbox"/>			
	Herbert Kavash					<input checked="" type="checkbox"/>

Motion to Approve the Certificate of Completion and Dedication of Improvements for E-0917 Commerce Bank 918 Bethlehem Pike Montgomery Twp

✓ Vote Record – Certificate of Completion & Dedication E-0917						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Second	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Motion to Approve payment application #1 for contract# 530-07-17 E Walnut St Streetscape in the amount \$159,720.17

✓ Vote Record – Payment Application 1 for Contract # 530-07-17						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Second	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Motion to Approve change order #1 for contract# 810-07-15 to extend the contract date

✓ Vote Record – Change Order #1 for Contract 810-07-15						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Second	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Motion to Approve payment application #2 for contract #810-07-15 Wastewater Treatment plant upgrades in the amount of \$33,300.00

✓ Vote Record – Payment Application #2 for Contract# 810-07-15						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Second	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Motion to Approve the 2008 rate schedule as submitted by Carroll Engineering

✓ Vote Record – 2008 Carroll Engineering Rate Schedule						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Second	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Discussions

Mr Schwartz discussed on the administration reports for the month of November.

Several items on the sewer financials will need to be reallocated to the capitol spending area Mr Schwartz explained that the Interest Income amounts will show in the negative as this amount was actually earned in the last fiscal year, but was received in this fiscal year. Per the auditors these adjustment were made.

Mr Schwartz noted that the Forest Park 4th addendum had been discussed with Mr Belitto & Mr Preston of North Penn Water Authority and Mr Pifer of Forest Park. It has been discussed that 15 days be used for the usage limit. The details will be ready for the next Operating Committee Meeting.

Mr Clarke has 2 issues to discuss and requested that a brief Executive Session was needed.

Mr Clarke noted that this was the 1 year anniversary of the sewer asset purchase. He then handed out a draft of a 4th addendum to the Warrington Twp agreement. The agreement for review addresses the following issues:

1. Allows Warrington to purchase from other suppliers other the NWWA due to service availability
2. Allows for the sale of water outside of Warrington Twp with a limited number of customers
3. Allows the NWWA to service customers in the Warrington Twp area where we have facilities and they do not

All areas will be noted in the exhibits.

Mr Clarke will also have another agreement regarding Capacity & Distribution fees for Warrington moving forward.

The Board then went into a brief Executive Session to discuss potential litigation at 6:30 pm and came out of the session at 6:40 pm.

Mr Heydt explained the payment applications that were submitted. Discussion then occurred on the payment approval process and will require further investigation.

Mr Heydt explained the rate schedule that was submitted. He noted that the increase was approx. 6.38% overall. Mr Fisher is classified as a Professional 4 and Mr Heydt as a Principal.

A sample agenda was handed out for the Board retreat. Mr Tenney asked that the other Board members submit items by the 1st meeting in February so arrangements can be made for the retreat.

Mr Tenney had several questions on the payment register and all were answered.

A reminder that Board pictures for the Annual Report will be taken and the January 23rd meeting at 5:30 pm

Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$469,183.65

✓ Vote Record – Bills & Requisitions in the amount \$469,183.65						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Secunder	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Statements

There being no further business a motion was made by Mr Tenney, seconded by Mr Clever, to adjourn the meeting at 7:25 pm. All present voted in favor.

Lawrence Clever

Secretary