

**North Wales Water Authority
Board of Directors Meeting**

Minutes of 05/17/2023

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA business office on May 17, 2023, beginning at 5:00 p.m., and called to order by Board Chair Nagel

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows.

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Absent
Christine Lezoche	NWWA	Director of Finance	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present
Michael P Clarke	Rudolph Clarke	Authority Solicitor	Absent
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present by video to provide ASL services for Mr. McDevitt

Approval of Minutes:

The Board next considered approval of the Minutes of 04/19/2023. Upon a motion of member Mengel, seconded by member McDevitt, the minutes were approved as presented.

Vote Record

			<u>Yes/Aye</u>	<u>No/Nay</u>	<u>Abstain</u>	<u>Absent</u>
x	Approved					
	Tabled	Ms. Nagel			x	
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Ms. Neiderhiser	x			
		Mr. McDevitt	x			

Public Comment: None present or presented.

Resolutions:

Resolution 2023-08 approves and enacts the 2023 Water Supply Reduction and Interruption Plan. Mr. Bender explained that this document will be part of the NWWA Asset Management Plan required by PaDEP, which should also include plans for emergency events.

Upon a motion of member Tenney, seconded by member Mengel, the plan was approved as presented.

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Ms. Neiderhiser		x		
		Mr. McDevitt		x		

Bids and Contracts:

Award of Bid Contracts for the construction of the Operations Garage and storage building located at 1553 Easton Road, Warrington. Based upon recommendations of project architect, Stampfl Associates, the following bids were awarded to the low bidder of each category:

Bid Contract 573-22-01G-General Construction to Walter Brucker & Co. in the amount of \$2,172,222.00. Upon a motion of member Mengel, seconded by member Neiderhiser, the bid contract was awarded as presented.

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney		x		
		Ms. Mengel	Initiated	x		
		Ms. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

Bid Contract 573-22-01M-Mechanical work to Integrity Mechanical Inc., in the amount of \$109,450.00. Upon a motion of member Mengel, seconded by member McDevitt, the bid contract was awarded as presented.

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney		x		
		Ms. Mengel	Initiated	x		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Bid Contract 573-22-01E- Electrical work to A. N. Lynch Co. Inc in the amount \$ 300,000.00.

Upon a motion of member McDevitt, seconded by member Tenney, the bid contract was awarded as presented.

☐ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel		x		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Initiated	x		

Bid Contract 573-22-01P-Plumbing to Hirschberg Mechanical in the amount \$209,450.00.

Upon a motion of member McDevitt, seconded by member Mengel, the bid contract was awarded as presented.

☐ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel		x		
	Failed	Mr. Tenney		x		
		Ms. Mengel	Seconded	x		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Initiated	x		

Solicitors Report:

Mrs. Merlie presented the following for approval:

a. Extension Agreement and Deed of Dedication for Project E1077 Higher Rock Partners/Cavendish Acquisitions LP for 40 homes to be located in Montgomery Twp at Route 309 & Stump Road

Upon a motion of member Mengel, seconded by member Neiderhiser, the motion was approved as presented.

☐ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel		x		
	Failed	Mr. Tenney		x		
		Ms. Mengel	Initiated	x		
		Ms. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

b. Ms. Merlie requested approval of an Extension Agreement and Easement Affirmation, Restatement and Amendment Agreements for E-1069 Foxlane Homes at Highpoint, New Britain Township, also authorizing the signing of the main extension agreements and associated documents by the Chair after review by the solicitor and staff. Upon a motion of member Mengel, seconded by member McDevitt, the agreements were approved as presented.

☑ Vote Record Foxlane Homes @ Highpoint

x Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Ms. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Ms. Neiderhiser		x			
	Mr. McDevitt	Seconded	x			

Engineers Report:

Mr. Bodley asked for approval of the following:

Payment Application # 10 for Bid Contract 521-19-01B Montgomery Tank 3 in an amount of \$32,465.94 for work completed to date to MJF Electrical Contracting.

Upon a motion of member Tenney, seconded by member McDevitt, the payment was approved as presented.

☑ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Ms. Nagel		x			
Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Ms. Neiderhiser		x			
	Mr. McDevitt	Seconded	x			

Payment Application #1 for Bid Contract 530-20-11 Park Ave/Ferry Rd Project, in an amount of \$441,562.50 for work completed to date to Joao & Bradley Construction Inc.

Upon a motion of member Tenney, seconded by member Mengel, the payment was approved as presented.

☑ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Ms. Nagel		x			
Failed	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Ms. Neiderhiser		x			
	Mr. McDevitt		x			

Work Change Directive #1 for Bid Contract 530-20-11 Park Ave/Ferry Rd Project in an amount of \$64,955.00 to relocate pipe and lower pipe due to planned PennDOT roadway improvements that would conflict with the original water plans for the project. As the conflict was in a state road, the water line plan had to be adjusted.

Upon a motion of member Tenney, seconded by member Neiderhiser, the WCD approved as presented.

☑ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Ms. Nagel		x			
Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Ms. Neiderhiser	Seconded	x			
	Mr. McDevitt		x			

Payment Application # 28 for Bid Contract 521-19-01A Montgomery Tank 3 in an amount of \$66,970.47 for work completed to date to CBI Storage Tank Solutions LLC.

Upon a motion of member McDevitt, seconded by member Mengel, the payment was approved as presented.

☑ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Seconded	x		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Initiated	x		

Operations Report:

Mr. Bender and Mr. Bodley reported the following:

The new Montgomery 3 Tank is in the process of being painted , however due to weather delays the completion of this has been pushed back until late July.

The Elm Ave project progress has been slowed due to PECO having to lower gas main and services, with work starting this week and estimated to take 3 weeks to complete, the contractor can then finish the stormwater pipe installation. Paving for the project will take place in July.

Mr. Bender presented the following Payment Application for approval:

Payment Application #14 to GS Developers in the amount \$29,733.10 for PFAS Treatment Wells 5 8 & 11 Project Bid Contract 520-20-11B

Upon a motion by member Mengel, seconded by member McDevitt, the payment was approved.

☑ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiator	X		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Bills & Requisitions Approval:

Ms. Lezoche that there were no payments or activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 04/21/2023.
- b. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 04/27/2023.
- c. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 05/02/2023.
- d. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 05/04/2023.
- e. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 05/12/2023.

Payment of the bills was then approved by the Board in accordance with the following roll call vote.

☒ Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	xx			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiator	x		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Executive Directors Report:

Mr. Bender next discussed the Forest Park Water Capacity Reservation Agreement and the Forest Park Future Water Capacity Agreement, and an initial favorable response from several municipalities.

Mr. Bender requested the Board to approve and authorize the Chair to sign several ANG Modified Agreements for PFAS/TDS remediation project funding purposes. These modifications are for a 5-year term, subject to annual Federal budget funding.

Upon a motion by member Mengel, seconded by member Tenney, the agreements were approved.

☒ Vote Record

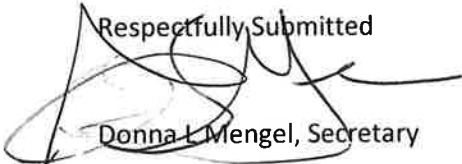
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiator	X		
		Ms. Neiderhiser		x		
		Mr. McDevitt		x		

Mr. Bender noted that many of recent capital improvement projects, including Elm Ave, Park/Ferry Road, the new Operations garage, and several water main replacement projects have all received bids well above our initial project estimates of only a few years ago. He also noted the multiple new unfunded mandates for significant water sampling and testing now being required by DEP, also increasing our costs. He reported that in response, financial staff will be reviewing our 10-year Capital Budget, deferring several projects for a year or two, while long term funding is reconsidered. He said that staff will also be meeting with Howard Woods again to review the 10-year plan and budget plan to determine the impact on future rates. Mr. Bender opined that unless material and constructions decrease significantly, future periodic rate increases will be unavoidable in order to maintain the quality of water and services delivered to our customers.

Adjournment:

There being no further business to be brought before the Board; upon motion by member Mengel, seconded by member McDevitt, the business meeting was adjourned at 5:40 p.m.

All members present voted in favor.

Respectfully Submitted

 Donna L. Mengel, Secretary