

Board Meeting of 1/25/2012

North Wales Water Authority

Minutes

The business meeting of the Authority Board of Directors was called to order by the Board Chair, Mrs. Joan Nagel, at 5:00 p.m. on January 25, 2012, in the NWWA Board Room, 200 West Walnut Street, North Wales, Pennsylvania, 19454

Pledge of Allegiance & Roll Call:

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Carene Makinson-Sanders	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Donna Mengel	North Wales Water Authority	Asst. Treasurer/Secretary	Present
Robert C Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Christine Lezoche	North Wales Water Authority	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph, Clarke & Kirk LLC	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering Corp	Authority Engineer	Present
Melissa Fiala	Rudolph Clarke & Kirk LLC	Authority Solicitor	Present

Minutes Approval

Upon motion by member Tenney, seconded by member Mengel, the minutes of January 11, 2012 were unanimously approved.

<u>Vote Record - Minutes</u>						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Initiator	x			
	Carene Makinson-Sanders		x			
	Herbert Kavash				x	
	Donna Mengel	Seconded	x			

Public Comment - No public was in attendance

Bids & Contracts-

Mr. Bender reported that the annual materials bids have been advertised on the PennBid system and that the bids are scheduled for opening and review on 02/01/2012, and then award on 02/22/2012. He also reported that representatives from J & S Valve had stopped by the office regarding the upcoming bid, asking the Solicitor to provide guidance due to the prior legal issue with their bid last year.

Resolutions-

The Board was presented with two Resolutions authorizing commencement of formal condemnation processes on real property - if needed in the absence of approval of agreements to be offered. Both were approved by the Board, as follows;

1. 2012-03 Condemnation of easement at 74 Park Ave, Chalfont Borough - Hartzel Property

Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		X			
	Albert Tenney		X			
	Carene Makinson-Sanders	Seconded	X			
	Herbert Kavash		X			
	Donna Mengel	Initiator	X			

2. 2012-04 Condemnation of easement at 26 Park Ave, Chalfont Borough - Pine Creek Condos.

Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		x			
	Albert Tenney	Initiator	x			
	Carene Makinson-Sanders		x			
	Herbert Kavash	Seconded	x			
	Donna Mengel		x			

Solicitor's Report

The Solicitor requested approval of easement agreements for both 74 & 26 Park Ave, Chalfont Borough, for the County Line Road transmission main installation project. Both were approved as follows:

1. Easement for F D Hartzel & Sons Company

Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		x			
	Albert Tenney		x			
	Carene Makinson-Sanders	Seconded	x			
	Herbert Kavash		x			
	Donna Mengel	Initiator	x			

2. Easement for Pine Creek Associates

Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		x			
	Albert Tenney		x			
	Carene Makinson-Sanders		x			
	Herbert Kavash	Seconded	x			
	Donna Mengel	Initiator	x			

Engineer's Report

The Engineer stated that he had nothing new to report at this time, thanking the Board for the previously approved professional service contracts, and answering a Board question related to environmental studies for Bog Turtles.

Operations Report

Mr. Berry presented the month end Operations and Forest Park reports, noting that nothing was out of the ordinary. Mr. Berry noted that phase 1 of the I & I program is scheduled to be completed by the end of next month, and that phase 2 (commercial district) will begin shortly after that. Upon completion, Phase 3 will include activities such as televising street lines, sewer laterals, and manhole flow meter installations.

Bills, Requisitions & Refunds Approval:

Mrs. Lezoche stated that she had reviewed the bills listings, and that there was nothing out of the ordinary in the bills, recommending and requesting approval to pay the bills, process all refunds and to requisition, all funds, as presented. This request was approved as follows;

a. Approval of Bills , Requisitions & Refunds of 01/18/2012 in the amount of \$ 314,582.81

? Vote Record –					
		Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel	x			
	Albert Tenney	x			
	Carene Makinson-Sanders	x			
	Herbert Kavash	x			
	Donna Mengel	x			

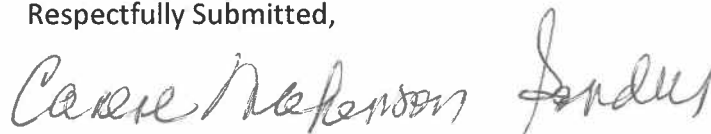
Executive Director's Report

Mr. Bender reported on his recent attendance at the North Wales Business Alliance meeting, at which time he and Mr. Coletta and presented our I & I program to the business owners and others in attendance. He reported that all in attendance seemed to understand and support the program. It was noted that Mr. Tenney was also present at the meeting, and he echoed Mr. Bender's comments.

Adjournment:

There being no further business before the Board, upon motion by Ms. Mengel, seconded by Mrs. Sanders, the meeting was adjourned at 5:55 pm. All present voted in favor.

Respectfully Submitted,



Carene Makinson-Sanders, Secretary