

North Wales Water Authority  
Board of Directors Meeting  
Minutes of 03/25/2015

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance

**Roll Call:**

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H Nagel	NWWA	Chair	Present
Albert S Tenney	NWWA	Vice Chair	Present
Donna L Mengel	NWWA	Secretary	Present
Herbert W Kavash	NWWA	Treasurer	Present
Gregory J D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Bradley Fisher PE	NWWA	Dir. Of Engineering & Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Kenneth Heydt PE	Carroll Engineering	Authority Engineer	Present
Suzanne Pontious	Rudolph Clarke	Authority Solicitor	Present

**Executive Session Report**

Ms. Pontious reported that there was an Executive Session after the last meeting to discuss a real estate matter, where no formal action was taken.

**Approval of Minutes:**

The Board considered approval of the Minutes of 03/11/2015. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved as presented. Mr. Tenney favorably opined as to the accuracy of the minutes presented.

**Vote Record**

			Yes/Aye	No /Nay	Abstain	Absent
x Approved						
Tabled	Mrs. Nagel				x	
Failed	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

**Public Comment:**

Although the public comment period had expired, Mr. Scott Miele, Superintendent of the Doylestown Township Municipal Authority, entered the meeting room at approximately 5:10, and was offered an opportunity to address the Board, by the Chair. He said that he had no comments and was simply observing the meeting.

**Resolutions:** None this meeting

**Bids and Contracts:** None this meeting

**Solicitors Report:**

Ms. Pontious requested a Motion to approve the Contract for Professional Services for Project E-1003 Couzzin's 4 LLC @ 917 Penllyn Pike - Known as The Carriages at Lower Gwynedd, comprising an eleven unit townhome development.

Upon a motion by member Tenney, seconded by member D'Angelo. the Contract was approved.

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No /Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel		x		
		Mr. Kavash		x		
		Mr. D'Angelo	Seconded	x		

Ms. Pontious next gave an update on the small systems acquisitions. She noted that the Durham Village Homeowners Association has scheduled a membership meeting on April 1, 2015, for the residents' ratification of the proposed water system sale. She reported that the term sheet for the Logan Square water system purchase has been signed by both parties, and that the formal Agreement of Sale is being prepared at this time.

**Engineers Report:**

Mr. Heydt reported that all the required documents have been received from Joao & Bradley and he asked for a motion for North Wales Water Authority Board, by its authorized officers, to execute Bid Contract 530-15-16 for the Merrybrook Water Main Replacement Project awarded to Joao & Bradley Construction Company, Inc. The Notice to proceed will then be sent out to the contractor.

Upon a motion by member Mengel, seconded by member Kavash the Bid Contract was approved.

**Vote Record**

x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

**Operations Report:**

Mr. Fisher reviewed the monthly operating report, noting the following:

Due to extreme winter weather there was a higher than normal amount of frozen water meters throughout the winter months, with 21 such incidents reported in February. He noted that almost all of these situations were within occupied buildings wherein the meter was not insulated properly, or was located in an area that was not sufficiently heated.

He noted that new water services inquiries for North Wales Borough has significantly increased over prior years.

He reported that the Merrybrook water main replacement project is now underway

He reported that a very successful meeting was held with PennDOT officials, to review the upcoming West Walnut Street paving project. He noted that PennDOT would be starting the paving overlay project at Route 63, and will be coordinating with us while we complete our water and sewer line replacements, in advance of the paving work. He noted that the PennDOT representatives said that they would be taking care of installing and/or replacing handicap ramps at the intersections, as required.

He reported that in order to proceed with preparation of specifications for the Blue Bell tank refurbishment, an in-tank diving inspection will be needed and that he will engage the services needed to complete this assignment. .

**Bills & Requisitions Approval:**

Mrs. Lezoche noted that there was an annual payment for the new Rapid Response public notification system in the bills list, and that there were no other payments or activities out of the ordinary within the bills listings. She recommended and requested approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 03/11/2015.
- b. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 03/18/2015.

Payment of the bills presented was approved by the Board in accordance with the following vote:

**Vote Record**

Approved Tabled Failed		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	x			
	Mr. Tenney	x			
	Ms. Mengel	x			
	Mr. Kavash	Initiated	x		
	Mr. D'Angelo	Seconded	x		

**Executive Directors Report:**

Mr. Bender reported that he had met with the new North Wales Borough Manager to discuss the West Walnut Street paving project, noting that additional meetings will be needed to discuss parking and local traffic issues resultant of the project.

He noted the he is scheduled to meet next week with Senator McIlhinney and representatives of the Pennsylvania Department of Conservation and Natural Resources, in response to their request for water from the Point Pleasant Pumping station, for the Delaware canal.

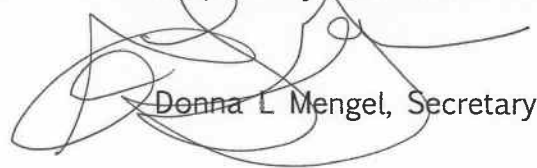
Mr. Bender asked for a short executive session after the regular meeting to update the Board on his negotiations towards a small water system purchase, noting that there will be no formal action requested of the Board.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member Mengel the meeting was adjourned at 5:20 pm.

All present voted in favor.

Respectfully Submitted



Donna L Mengel, Secretary