

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of 04/10/2019**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance

**Roll Call:**

Roll call was taken and recorded as follows;

<b><u>Attendee Name</u></b>	<b><u>Organization</u></b>	<b><u>Title</u></b>	<b><u>Status</u></b>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Absent
Edward Neiderhiser	NWWA	Treasurer	Present
Neil J McDevitt	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Joseph Murphy	NWWA	Operations Manager	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the ASL interpreter for Mr. McDevitt.

Ms. Mengel called and reported that she would not be able to attend the meeting tonight due to a mission trip, but that she would be available by phone if needed. Her absence was excused by the Chair.

**Executive Session Report**

None occurred at the last meeting

**Approval of Minutes:**

The Board next considered approval of the Minutes of 03/13/2019 and due to a clarification pertaining to the votes cast at the prior meeting for adjournment, the Board voted to table the approval. Upon a motion of member Neiderhiser, seconded by member McDevitt, the minutes were tabled.

**Vote Record**

			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
Approved						
x Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel					x
	Mr. Neiderhiser	Initiator	x			
	Mr. McDevitt	Seconded	x			

**Public Comment:** None present

**Presentation:**

Mr. Bender introduced Vanessa Curran, NWWA Assistant Water Quality Manager, who presented the new Lead & Copper Program to the Board. Vanessa explained that our previous program needed to be updated to meet current requirements of EPA and the DEP. She explained that in 1986 lead solder was banned from use, and as such, per new EPA regulations, all homes built from 1983 to 1987 should be tested for lead solder and copper piping that likely was installed. It was also noted that homes built before 1950 may have lead service lines, and/or lead within the home. She explained that lead found in water comes from piping and solder in the internal plumbing system, and not from the water being delivered to the building. NWWA advised that Forest Park adds orthophosphate as part of the treatment process, which over time, provides a liner/barrier within copper plumbing pipes, protecting water quality. She reported that the first phase of the NWWA project was to identify all the houses likely to be affected in our service area. She reported that our website was updated with a dedicated area pertaining to the lead and copper issue, and providing an opportunity for customers to contact us or to sign up for testing at their home or business. Lastly, she noted that approximately 3000 were recently mailed to our customers with buildings that, according to county assessment records, fell into the 1983-1987 timetables. She informed the Board that free lead test kits will be made available to our customers.

The Board thanked Vanessa for what was a very informative and interesting presentation.

**Bids and Contracts:** None this meeting

**Resolutions:**

Mr. Bender presented proposed Resolution 2019-06 providing for a change in the NWWA fiscal year, to change from October 31<sup>st</sup> to December 31<sup>st</sup> thereby allowing all Authority business and reporting to be based upon a calendar year, further explaining that most reporting is to agencies that follow a calendar year, and that this change will eliminate the need for expensive and time consuming data conversion, and duplicative reporting on both fiscal and calendar years. He said that this is becoming increasingly important due to the constant increase in mandated water testing and reporting processes.

Upon a motion by member Neiderhiser, seconded by member McDevitt the resolution was approved

**Vote Record**

			Yes/Aye	No/Nay	Abstain	Absent
x Approved						
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel					x
	Mr. Neiderhiser	Initiated	x			
	Mr. McDevitt	Seconded	x			

Mr. Bender next presented proposed Resolution 2019-07, authorizing proceeding to settlement upon the of NWWA office building located at t 1560 Easton Road, Warrington, noting the cost savings as comparted to continued monthly leasing of the facility. He explained that the original lease/purchase agreement included all required terms, so no addition negotiations were needed, and it would involve implementation only. The proposed Resolution authorizes the execution of all required documents.

Upon a motion by member Tenney, seconded by member McDevitt the resolution was approved

**☑ Vote Record**

x Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiated	x			
	Ms. Mengel					x
	Mr. Neiderhiser		x			
	Mr. McDevitt	Seconded	x			

**Solicitors Report:**

Mr. Clarke reported that the North Wales Borough Solicitor has been in contact regarding the conveyance of the former wastewater plant site, and that he expects that the Borough Council will consider this matter on April 23<sup>rd</sup>.

**Engineers Report:**

Mr. Heydt presented a proposal for the Springhouse Culvert Widening project E-1050. The project is located at Sumneytown Pike and Willow Run. The cost of the contract is not to exceed \$15,500 and reimbursable.

Upon a motion by member McDevitt, seconded by member Tenney the proposal was approved.

**☑ Vote Record**

x Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel					x
	Mr. Neiderhiser		x			
	Mr. McDevitt	Initiated	x			

Mr. Heydt next presented a proposal for the Stump Road Bridge Replacement project E-1051 that is located at Neshaminy Creek in Montgomery Twp. The cost of the contract is not to exceed \$17,800 and reimbursable.

Upon a motion by member McDevitt, seconded by member Tenney the proposal was approved.

**☑ Vote Record**

x Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel					x
	Mr. Neiderhiser		x			
	Mr. McDevitt	Initiated	x			

**Operations Report:**

Mr. Fisher reviewed the monthly operations report, and reported that the submissables were sent to Montgomery Twp. for the new tank. Mr. Fisher stated that he intends to send the Board a copy of the Chapter 94 sewer report prepared by Carroll Engineering.

**Bills & Requisitions Approval:**

Mrs. Lezoche reported that there were no payments or activities out of the ordinary on the bills listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 03/07/2019
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 03/15/2019
- c. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 03/22/2019
- d. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 03/28/2019
- e. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/04/2019

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

**Roll Vote Record**

			Yes/Aye	No/Nay	Abstain	Absent
x Approved						
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel					x
	Mr. Neiderhiser	Initiated	x			
	Mr. McDevitt	Seconded	x			

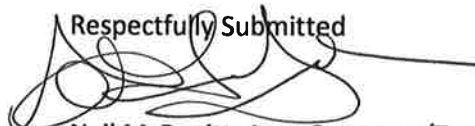
**Executive Directors Report:**

Mr. Bender reported that Mr. Fisher and Joseph Murphy would be attending an informational meeting in Horsham Township regarding the recent RFP they issued for Operational Services. He updated the Board on various planning matters including the proposed water transmission line along Park Ave and Ferry Roads, discussions with NPWA personnel regarding updating the Forest Park Operations Agreement, continuing discussions pertinent to the Warrington water system, discussions with the Doylestown Township WSA business manager, and several associated matters. No formal action was requested or taken on these matters.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member McDevitt, seconded by member Tenney the meeting was adjourned at 6:00 pm.

All present voted in favor.

Respectfully Submitted  
  
Neil McDevitt, Asst. Secretary/Treasurer  
