

**North Wales Water Authority
Board of Directors Meeting
Minutes of 05/8/2019**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:03 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the ASL interpreter for Mr. McDevitt.

Moment of respect and remembrance for Edward Neiderhiser and Donald Mengel

The Board Chair asked member Mengel to lead the group remembrance.

Executive Session Report

None occurred at the last meeting

Approval of Minutes:

The minutes of 03/13/2019 tabled at the last meeting for clarification of the votes cast at the prior meeting for adjournment. The minutes were corrected, and upon motion of member McDevitt, seconded by member Mengel, the 3/13/19 minutes were approved.

Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. McDevitt	Initiated	x			

Upon a motion of member Tenney, seconded by member Mengel, the minutes of 4/10/2019 were approved.

☑ Vote Record						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. McDevitt		x			

Public Comment: None this meeting

Bids and Contracts: None this meeting

Resolutions: None this meeting

Solicitors Report:

Ms. Fiala informed the board about the consent agreement for Water Tower Square. The T Mobile contract renewal requires the landowners consent for any changes. The NWWA has an easement on the tank site, upon which the T Mobile antenna are located. Ms. Fiala stated that as this agreement was previously approved, there was no motion required. As such, the board consented to Member Nagel signing the agreement, with the minutes being properly noted.

Mr. Clarke stated that upon the death of member Neiderhiser, and the resultant vacancy, according to the NWWA bylaws, member McDevitt assumes the vacant position of Board Treasurer. Member Mengel asked if there was a specific timetable to fill the vacant board seat. Mr. Clarke stated that there is no time limit to fill the vacancy.

Engineers Report:

Mr. Heydt presented a proposal for Swedesford Road bridge painting contract. Mr. Heydt informed the board the contract was under the Pa Public Bidding threshold, but that Carroll Engineering solicited and obtained three written quotes in accordance with law. The cost of the contract is not to exceed \$9,930. Upon a motion by member Mengel, seconded by member Tenney the proposal was approved.

☑ Vote Record						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. McDevitt		x			

Operations Report:

Mr. Fisher distributed and reviewed the monthly operations report and pointed out there were no main breaks during the month.

Bills & Requisitions Approval:

Mrs. Lezoche reported that there were no payments or activities out of the ordinary on the bills listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/11/2019**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/22/2019**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/01/2019**

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

Roll Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mr. McDevitt		x		

Executive Directors Report:

Mr. Bender informed the Board that we will be scheduling an open house and tours of the Forest Park Water treatment Plant on September 13th, geared to elected officials. The event is for the purpose of educating the attendees about our operations and the overall mission of the facility. September 13th is Forest Park's 25th Anniversary.

Mr. Bender next presented a motion to sell surplus property. The property is a landlocked parcel from an old decommissioned well site, that the Authority no longer needs. The property is located along Charing Cross Road, Lower Gwynedd Township, aka; 39-00-00727-00-8, and was appraised with an "as-is" value of \$25,000.00.

Upon a motion by member Tenney, seconded by member Mengel the motion was approved.

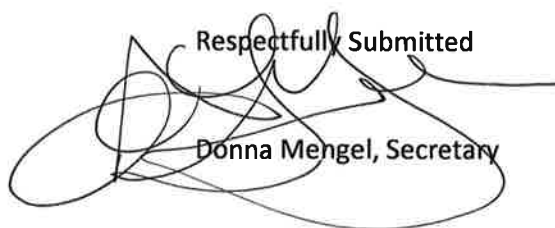
Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Mrs. Nagel		x		
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mr. McDevitt		x		

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member McDevitt the meeting was adjourned at 5:26 pm.

All present voted in favor.

Respectfully Submitted



Donna Mengel, Secretary