

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of 05/09/2018**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance

**Roll Call:**

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Edward Neiderhiser	NWWA	Treasurer	Present
Neil McDevitt	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Lane Bodley, P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin from The Communication Connection was present as the ASL interpreter for Mr. McDevitt.

**Approval of Minutes:**

The Board considered approval of the Minutes of 04/11/2018. Upon a motion of member McDevitt, seconded by member Mengel, the minutes were approved, as submitted.

**Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Seconded	x		
		Mr. Neiderhiser		x		
		Mr. McDevitt	Initiator	x		

**Presentation by Howard Woods**

Mr. Woods gave a presentation on the Delaware River Basin Commission and its applicability to Forest Park and NWWA permits. He reviewed the background of the Commission and the membership. He reviewed the docket and permit process that will need to be completed, as our dockets will be up for renewal in 2020 and 2021, and all renewal applications must be submitted a year in advance.

**Public Comment:**

Former Board Member and Mayor Greg D'Angelo was acknowledged as being present at the meeting, but offered no comment.

**Resolutions:** None this meeting

**Bids and Contracts:** None this meeting

**Solicitors Report:** Nothing this meeting

**Engineers Report:**

Mr. Fisher and Mr. Heydt presented a CEC Professional Services Proposal in the amount \$89,750.00 for certain Land development, permitting, and review of Design Build Construction Documents for the E1012N General Hancock Blvd Water Tank project. Mr. Heydt explained that they would be doing the groundwork for the project that needs to be completed prior to the contractor commencing work. Mr. Bender noted that we need to get this project started, as bond proceeds for the project must be expended within a certain timeframe to avoid arbitrage issues. After discussion and upon motion by member Mengel, seconded by member Tenney, the Board approved the proposal authorizing Mr. Heydt to commence work on the project.

**Vote Record**

x	Approved
	Tabled
	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Seconded	x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser		x			
Mr. McDevitt		x			

**Operations Report:**

Mr. Fisher distributed and reviewed the monthly operations report, and mentioned that there were no main breaks in the month of April, and the annual system flushing is set to be complete in a few weeks. Mr. Fisher presented a Certificate of Completion and Dedication of Improvements for project E1006, Springhouse Shopping Center, located in Lower Gwynedd Twp. for approval. Upon motion of member Neiderhiser, seconded by member McDevitt, with member Mengel abstaining, the certificate was approved.

**Vote Record**

x	Approved
	Tabled
	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney		x			
Ms. Mengel				x	
Mr. Neiderhiser	Initiator	x			
Mr. McDevitt	Seconded	x			

**Bills & Requisitions Approval:**

Mrs. Lezoche then reported that there were no payments or activities out of the ordinary on the bills listings and recommended and requested approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/12/2018
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/19/2018
- c. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/27/2018
- d. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/02/2018

Payment of the bills, as presented, was approved by the Board in accordance with the following roll call vote:

**Vote Record**

- x Approved
- Tabled
- Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Seconded	x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser		x			
Mr. McDevitt		x			

Mrs. Lezoche distributed the F.Y. 2017 Auditors report to the Board for their review, with the Board acknowledging acceptance of the report. Mr. Bender summarized the report, noting that there were no misappropriations our unaccounted for funds, and that all accounts were properly reconciled. He asked the Board members to review the document, and if there are any questions, to please contact Mrs. Lezoche so she can provide answers prior to the next meeting.

**Executive Directors Report:**

Mr. Bender reviewed the following items with the board:

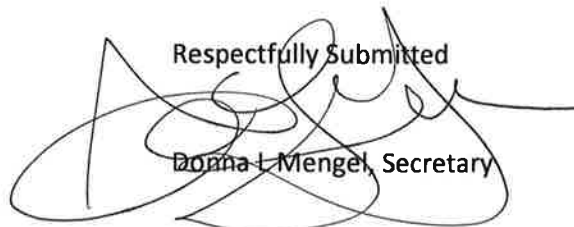
- Memo outlining recent PMAA Training he attended
- Draft Inflow and Infiltration Procedure- This process will essentially be the same as the previous programs with the repairs being done by the Authority or Authority Contractors, with financing options for the residents. He said that he would ask the Board for formal approval to the next monthly meeting.
- He advised that Mr. Elser and Ms. Lezoche have submitted the DCNR Grant reimbursement request in the amount of \$237,804 for the previous I&I Phase.
- Reminder that the PMAA Spring Dinner Meeting will be Thursday May 17<sup>th</sup>

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member McDevitt, seconded by member Tenney the meeting was adjourned at 6:30 pm.

All present voted in favor.

Respectfully Submitted



Donna L. Mengel, Secretary