

North Wales Water Authority

Board of Directors

Minutes of 06/05/13

Call to order:

A regular business meeting of the Board of Directors was held at the NWWA Offices, 200 W. Walnut St, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Melissa Fiala, Esq.	Rudolph Clarke Kirk	Authority Solicitor	Present

Approval of Minutes:

The Board considered approval of the Minutes of 05/22/2013. Upon a motion of member Tenney, seconded by member D'Angelo, the minutes were approved.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Initiator	X			
	Ms. Mengel		X			
	Mr. Kavash		X			
	Mr. D'Angelo	Seconded	x			

Public Comment:

None present at the meeting.

Resolutions:

None this meeting

Bids and Contracts:

Mr. Tenney presented a motion to approve the formal letter of request permitting the withdrawal of an erroneous bid from Nueber Environmental Services, Inc., for Bid/Contract # 810-13-19, as recommended by the Engineer and Solicitor. Upon a motion by member Tenney, seconded by member Mengel the Board approved the request.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Mr. Heydt presented the Carroll Engineering recommendation for award for the Wastewater Treatment Plant Decommissioning project.

Motion to Award Bid Contract # 810-13-19 to Terra Technical Services LLC in the amount of \$299,000.00 and to authorize the execution of all contract documents prior to the next meeting. Upon motion of member Mengel, seconded by member D'Angelo and approved unanimously.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiator	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Solicitors Report:

Mr. Clarke reported that they continue in discussions with DEP and that they are hold until we receive word from Upper Gwynedd Township regarding the date they can accept flow. He noted that he and Mr. Bender would like a short executive session after the regular meeting to discuss a personnel matter.

Engineers Report:

Mr. Heydt presented a change order from M. Ronca & Sons for work that will need to be done to install the new main under the Aqua PA water main in Chalfont/New Britain. He explained the need to allow Aqua a temporary connection to North Penn water for increased fire flow should it be needed. Motion to approve Change Order #2 from M Ronca and Sons for Contract 530-12-25A in the amount of \$31,887.54. Upon motion of member Tenney, seconded by member Kavash, and approved unanimously.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Mr. Heydt explained that a "Hold Harmless Agreement" was needed for the tank painting project in lieu of a final disposal manifest prior to the final project payment, noting receipt.

Motion to approve the Hold Harmless Agreement for Contract 521-09-20 to V & T Painting Inc. Upon motion of member Tenney, seconded by member Mengel, and approved unanimously.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Motion to approve the Final Payment Application #4 for Contract 521-09-20 to V & T Painting Inc. in the amount of \$20,528.09. Upon motion of member Kavash, seconded by member Tenney, and approved unanimously.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Operations Report:

Mr. Berry requested that the Board formally accept the Certificate of Completion and Dedication of Improvement for Job E-0957 480 Morris Rd in Whitpain Twp.

Upon motion of member Kavash seconded by member Tenney, and approved with the exception of member Mengel due to a conflict.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel				x	
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Mr. Berry reported that the annual flushing program has just ended and we used 32,000,000 gallons of water in the process.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there was nothing out of the ordinary with the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented to the Board.

a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 05/22/2013**

b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 05/29/2013**

Payment of the bills presented was approved by the Board in accordance with the following vote:

<u>☐ Vote Record</u>						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	MS. Mengel		x			
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Executive Directors Report:

Mr. Bender asked the Board for permission to file for a Penn Works/Vest Grant Application and the Board agreed. This grant will be used to help pay for sewer lateral inspections, repairs or replacements, in the Borough of North Wales.

Motion to move forward with the grant application process. Upon motion of member Tenney, seconded by member Mengel, and approved unanimously.

<u>☐ Vote Record</u>						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member D'Angelo, the meeting was adjourned at 5:45 pm. All present voted in favor. The Board then went into executive session with the Executive Director and Solicitor. No formal action to be taken.

Respectfully Submitted,



Donna L Mengel, Secretary