

**North Wales Water Authority  
Board of Directors Virtual Meeting  
Minutes of June 24, 2020**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held beginning at 5:00 p.m. on June 24, 2020, conducted as a video and teleconference meeting, and called to order by Board Chair Nagel. Interested parties were able to both listen and offer comment to the Board through video and/or telephonic connection, through <https://meeting.windstream.com/j/1111230636> one tap mobile +16467415292, 1120747759# US (New York), +16467415293, 1120747759# US (New York)

**Roll Call:**

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J. McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the ASL interpreter for Mr. McDevitt.

**Approval of Minutes:**

The Board next considered approval of the Minutes of the 05/27/2020 meeting. Upon motion of member Tenney, seconded by member Mengel, the minutes were approved.

**Vote Record**

			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x	Approved					
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

**Resolutions:** None This Meeting

**Public Comment:** The Chair confirmed that the public call in number was published in accordance with law and posted on the NWWA office door and the NWWA website.

**Bids and Contracts:**

Mr. Bodley presented the bid results for Award of Contract 521-19-01 being a General Construction Contract for construction of the Montgomery 3 Water Storage Tank. Bids were solicited on the PennBID site and the Engineer recommended an award to CBI Storage Tank Solutions, Inc., in the amount \$9,747,660.00. He reported that all of the required documents and submittals were in order. Upon a motion of member Tenney, seconded by member Mengel, the contract was awarded.

**Vote Record**

x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
Mr. Tenney	Initiated	x				
Ms. Mengel	Seconded	x				
Mrs. Neiderhiser		x				
Mr. McDevitt		x				

Mr. Bodley next presented the bid results for Award of Contract 521-19-01 B, being an Electrical contract associated with the construction of Montgomery 3 Water Storage Tank. Bids were solicited on the PennBID site and the Engineer recommended an award to MJF Electrical Contracting, Inc., in the amount of \$175,750.00. Upon a motion of member Tenney, seconded by member Mengel, the contract was awarded.

**Vote Record**

x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
Mr. Tenney	Initiated	x				
Ms. Mengel	Seconded	x				
Mrs. Neiderhiser		x				
Mr. McDevitt		x				

**Solicitors Report:**

Solicitor Merlie reported that we have been working to obtain revised easement agreements with the Bucks County Water and Sewer Authority for easements at the Tradesville Sewer Plant, and that we are awaiting a revised draft from the BCWSA Solicitor at this time.

**Engineers Report:**

Mr. Bodley had nothing report in addition to the Water Tank bids.  
Mr. Bender noted the Engineers continued good work and progress in preparing the drawings and bid specifications for the upcoming Park Avenue/Ferry Road water line.

**Operations Report:**

Mr. Fisher reviewed the monthly operations statistical report and noted that there was nothing out of the ordinary to call to the attention of the Board. He reported that PennDOT has begun work on the DeKalb Pike –Swedesford Road project, which is anticipated to take 2 years. He also noted that annual flushing will be done this week, including all portion of our systems.

**Bills & Requisitions Approval:**

Mrs. Lezoche noted that there were no payments or fiscal activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented within the following lists.

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/30/2020
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/06/2020
- c. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/11/2020
- d. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/19/2020

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

<input checked="" type="checkbox"/> <b>Roll Vote Record</b>						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mrs. Neiderhiser		x			
	Mr. McDevitt		x			

**Executive Directors Report:**

Mr. Bender reviewed the Water Service Maintenance Program revised guidelines. He noted that the revised program will include an agreement to be signed by the property owner acknowledging the limits of the Program, which will renew yearly. Board comments indicated that the NWWA should phase in obtaining signed agreements from all current plan participants, and to ensure that all new customers sign the agreement at the time of approval for participation. This program was formally known as the Water *Lateral* Maintenance Plan and has been renamed to water "Service" line, to reduce confusion, as it does not include sewer lateral maintenance and repairs.

Upon a motion of member Tenney, seconded by member Mengel, the contract was awarded.

<input checked="" type="checkbox"/> <b>Vote Record</b>						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mrs. Neiderhiser		x			
	Mr. McDevitt		x			

Mr. Bender reported that the annual PMAA conference is currently scheduled to be held this fall and a voting delegate and alternate needs to be nominated. The Board appointed Mr. Bender as the voting delegate, and Mr. Tenney as the alternate, by consensus.

Mr. Bender next requested authorization to have Concord Public Finance request a 24 month extension to the required funding draw down on the 2017 Bond proceeds for the Montgomery 3 Water Tank project due to the unanticipated delay it obtaining the required easement from the property owner, followed by a delay in obtaining municipal approval of the land development plans.

The Board agreed to have Concord explore our options, and to have the Solicitor confirm adherence to all financial regulations before instituting any changes in financing obligations.

Mr. Bender said that he would have Mr. Gibbons contact the Solicitor directly.

Mr. Bender updated the Board on the Park Ave/Ferry Road Transmission line project. He noted that final designs are underway and few additional fire hydrants were asked for by New Britain Township. Permit applications will follow, and we expect the project to be ready for public bidding in the fall.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Tenney, seconded by member Mengel, the Board voted to adjourn the meeting at 5:30 pm.

All present voted in favor.

Respectfully Submitted



Donna L Mengel, Secretary