

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of July 21, 2021**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held on July 21, 2021, conducted as a video and teleconference meeting. The meeting was called to order by Board Vice Chair Tenney at 5:00 p.m. Interested parties were able to both listen and comment to the Board through an advertised video or telephonic connection, at <https://meeting.windstream.com/j/111-507-8627> or one tap mobile +16467415292, 11125078627# US (New York).

**Pledge of Allegiance:**

Mr. Tenney led all in attendance in the Pledge of Allegiance

**Roll Call:**

Roll call was taken and recorded as follows;

<b><u>Attendee Name</u></b>	<b><u>Organization</u></b>	<b><u>Title</u></b>	<b><u>Status</u></b>
Joan H. Nagel	NWWA	Chair	Absent
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J. McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Barbara Merlie, Esq.	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present by video as the ASL interpreter for Mr. McDevitt.

**Approval of Minutes:**

The Board next considered approval of the Minutes of the 06/16/2021 meeting. Upon motion of member Mengel, seconded by member McDevitt the minutes were approved.

**Vote Record**

			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved Tabled Failed	Mrs. Nagel					x
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mrs. Neiderhiser		x			
	Mr. McDevitt	Seconded	x			

**Public Comment:**

Mayor D'Angelo was present and had no comment.

**Resolutions:** None this meeting

**Bids and Contracts:** None this meeting

**Solicitors Report:**

Ms. Merlie presented a Contract for Professional services agreement E-1017 BRP Montgomeryville LLC aka The Village of Windsor. The project is located at North Wales & Horsham Rds. In Montgomery Twp. Upon a motion by member Mengel, seconded by member McDevitt the Board approved.

**Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel				x
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Ms. Merlie presented a plan to amend the lease –purchase agreement for 1553 Easton Rd property and to authorize the Chair and Secretary to execute the amendment after final review and approval of the Executive Director and Solicitor. The landlord will be completing the site work improvements before the NWWA purchases the property.

Upon a motion by member McDevitt, seconded by member Mengel the amended agreement was approved.

**Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel				x
	Failed	Mr. Tenney	x			
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Initiated	x		

Ms. Merlie presented the first amendment to the T-Mobile lease at Stuckert Rd. Tank in Warrington Twp. T-Mobile was looking to reduce their lease amounts and as we have standardized our lease agreements so that they now include a power down clause and the tank maintenance clause they are agreeable to the changes. Upon a motion by member Mengel, seconded by member McDevitt, the 1<sup>st</sup> amendment to the lease was approved with final review of the documents by the solicitor and staff.

**Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel				x
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

**Engineers Report:**

Mr. Bodley presented Payment Application #8 for Bid Contract 521-19-01A to CBI Tank Storage Solutions in the amount of \$710,996.64 for the Montgomery 3 Tank Project. Upon a motion of member Neiderhiser, seconded by member McDevitt the payment was approved.

**Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel				x
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Mrs. Neiderhiser	Initiated	x		
		Mr. McDevitt	Seconded	x		

**Operations Report:**

Mr. Fisher reviewed the monthly operations report and noted there were not any main breaks last month and that there is nothing out of the ordinary. Ms. Mengel asked about the 17 new customers. Mr. Fisher explained that these are 17 new meter installations for the month.

Motion to approve the Certificate of Completion for E-1016 Montgomery Retirement Residences aka The Hudson at Route 202 Montgomery Twp. Upon a motion by member Mengel, seconded by member McDevitt the certificate was approved and accepted.

**Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel				x
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

**Bills & Requisitions Approval:**

Mrs. Lezoche asked for acceptance of the annual audit report for calendar year 2020. Mr. McDevitt inquired if COVID had affected the audit process. Mrs. Lezoche stated that we did not have any issues other than the audit firm delayed in starting the process. Mr. Bender noted that they found no errors in the financial aspect and that they did have some suggestions for management such as barcoding materials for the future. Upon a motion by member Mengel, seconded by member McDevitt the Board acknowledged and accepted the audit report.

**Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel				x
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Mrs. Lezoche then noted that there were no payments or fiscal activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented within the following lists:

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/17/2021
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/24/2021
- c. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/01/2021
- d. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/08/2021
- e. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/15/2021

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

<input checked="" type="checkbox"/> Roll Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel				x
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiated x			
		Mrs. Neiderhiser	x			
		Mr. McDevitt	Seconded x			

**Executive Directors Report:**

Mr. Bender reported that the refinance of the Bonds Series 2010B, 2012 and 2017 was completed and that the low bidder was Key Bank and a rate of 067%. The previous rate was 2.7%. The Authority saved \$916,652.00 by refinancing these bonds. With the proceeds from the refinance we were able to reduce our debt service and continue our debt improvement plans. Thanks to the work by Concord Public Finance, Rudolph and Clarke and our Bond Council Fox Rothschild.

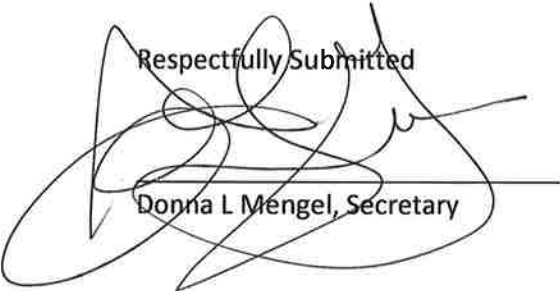
Elm Street Project will be out to bid soon. We will be installing new sewer along the street and the paving the entire road. Parking may be an issue, but we are working on alternatives for the residents.

Forest Park Ops meeting will be in person at our office on August 17<sup>th</sup> at 6:00 pm

Forest Park Joint Board Meeting will take place at North Penn Water offices on September 2<sup>nd</sup> at 7:00 pm

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member Neiderhiser, the Board voted to adjourn the meeting at 5:40 pm. All present voted in favor.

Respectfully Submitted  
  
 Donna L Mengel, Secretary