

**North Wales Water Authority
Board of Directors Meeting
Minutes of 08/08/2018**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:05 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Edward Neiderhiser	NWWA	Treasurer	Present
Neil McDevitt	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Lane Bodley, P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the interpreter for Mr. McDevitt.

Member McDevitt participated in the meeting by electronic (Skype) connection.

Mrs. Nagel reported that there was a short executive session at the prior meeting to discuss a pending real estate matter, with no formal action taken.

Approval of Minutes:

The Board considered approval of the Minutes of 07/11/2018. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved, as submitted.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mr. Neiderhiser		x		
		Mr. McDevitt		x		

Public Comment:

Mayor Greg D'Angelo was welcomed and acknowledged as being present at the meeting, but offered no comment for the record.

Resolutions:

Approval of Resolution 2018-06 Authorizing the Disposition of Real Property at Old Well 20 at Gypsy Hill Road in Lower Gwynedd Township. Mr. Bender noted that well has not been in service for over 15 years and we are still incurring expenses for upkeep and insurance on the property. Upon a motion by member Tenney, seconded by member Neiderhiser the Resolution was approved.

<input checked="" type="checkbox"/>	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Initiated	x			
		Ms. Mengel		x			
		Mr. Neiderhiser	Seconded	x			
		Mr. McDevitt		x			

Approval of Resolution 2018-07 Authorizing the Condemnation of Real Property located at Parcel 46-00-01340-00-9 in Montgomery Township. Mr. Bender reported that is the proposed water tank # 3 easement and that despite repeated effort, we have been unsuccessful in obtaining the signed easement documents from the property owner, despite the fact that this was a condition of their agreement with Montgomery Township. Mr. Clarke explained the steps in the condemnation process to the Board. Mr. Bender stated that we will maintain open communications in the hopes of a cordial settlement, but if not, we will proceed with condemnation. Upon a motion by member Tenney, seconded by member Mengel the resolution was approved.

<input checked="" type="checkbox"/>	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel	Seconded	x			
		Mr. Neiderhiser		x			
		Mr. McDevitt		x			

Bids and Contracts:

Mr. Fisher reported that the Bid Contracts for the following were advertised and then posted on the Penn BID site:

510-18-17 Electrical Services- Bids were received from 2 new companies: Flow Data Industries and A N Lynch CO Inc. Mr. Fisher would like to award this contract for a term of 1 year
Both the HVAC & Contractor services bidders were the same as the previous terms and Mr. Fisher would like to award for a 3 year term for these.

510-18-18 HVAC Services- Air Force Heating /AC and AQM Inc
510-18-19 Contractor Services- A Giuliani CO and GoreCON Inc

Upon a motion by member Mengel, seconded by member Neiderhiser the bids were awarded to all bidders to be utilized in descending order, based upon the severity of need, and the estimated response time in responding to an emergency call.

☑ Vote Record

<input checked="" type="checkbox"/>	Approved
<input type="checkbox"/>	Tabled
<input type="checkbox"/>	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney		x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser	Seconded	x			
Mr. McDevitt		x			

Solicitors Report:

Mr. Clarke presented the Easements with Upper Gwynedd Twp. for the former WWTP for execution. Next month we hope to have the conveyance agreement and the easements for transfer with the North Wales Borough. Upon a motion by member Mengel, seconded by member Tenney the documents were executed.

☑ Vote Record

<input checked="" type="checkbox"/>	Approved
<input type="checkbox"/>	Tabled
<input type="checkbox"/>	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Seconded	x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser		x			
Mr. McDevitt		x			

Contract for professional services for E-1043 Provco Pineville Acquisitions LLC (Wawa) at County Line Rd and Butler Ave (Rte. 202). The current store will be removed and a full store will gas station will be built. Upon a motion by member Mengel, seconded by member McDevitt the contract was approved.

☑ Vote Record

<input checked="" type="checkbox"/>	Approved
<input type="checkbox"/>	Tabled
<input type="checkbox"/>	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney		x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser		x			
Mr. McDevitt	Seconded	x			

Engineers Report:

Neither Mr. Heydt nor Mr. Bodley had anything to report

Operations Report:

Mr. Fisher reviewed the monthly operations report, and mentioned the following:

- There were 2 main breaks in the month of July- These were cement pipe and split along the circumference
- Max daily usage was around 18.17 MGD beating out the 17.86 of 2010
- Horsham W & S above ground building connections have been started

Bills & Requisitions Approval:

Mrs. Lezoche then reported that there were no payments or activities out of the ordinary on the bills listings and recommended and requested approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/12/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/20/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/25/2018**

Payment of the bills, as presented, was approved by the Board in accordance with the following roll call vote:

Vote Record

<input checked="" type="checkbox"/>	Approved
<input type="checkbox"/>	Tabled
<input type="checkbox"/>	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney		x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser		x			
Mr. McDevitt	Seconded	x			

Executive Directors Report:

Mr. Bender asked the Board for approval to be the voting delegate and support of all the resolutions to be presented at the upcoming PMAA conference. Upon a motion by member Tenney, seconded my member Mengel the board approved.

<input checked="" type="checkbox"/>	Approved
<input type="checkbox"/>	Tabled
<input type="checkbox"/>	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Initiator	x			
Ms. Mengel	Seconded	x			
Mr. Neiderhiser		x			
Mr. McDevitt		x			

Mr. Bender then asked the Board for a Motion to Authorize the Board Chair to execute any documents presented by the Solicitors office associated with the upcoming water service contracts and property acquisitions in the Central Bucks area, the water tank easement located in Montgomery Township, and agreements to furnish water service to the Upper Dublin Area. Upon a motion by member Tenney, seconded my member Mengel the board approved.

<input checked="" type="checkbox"/>	Approved
<input type="checkbox"/>	Tabled
<input type="checkbox"/>	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Initiator	x			
Ms. Mengel	Seconded	x			
Mr. Neiderhiser		x			
Mr. McDevitt		x			

Mr. Bender reported that for the 15th year in a row Forest Park has been awarded the AWWA Director's Award and that more importantly for the 6th year in a row has earned and been awarded the AWWA Partnership for Safe Drinking Water Programs President's Award (Phase IV). He noted that our plant is 1 of only 6 facilities in the entire United States achieving this milestone. Mr. Bender will be present at the luncheon on September 26th to accept this award on behalf of Forest Park and its employees.

Mr. Bender noted that he had received a phone call and email from Paul Leonard, Township Manager of Upper Dublin Twp. in regards to a request for additional water purchase. While we serve a portion of Upper Dublin with water currently, they have inquired about purchasing an additional supply.

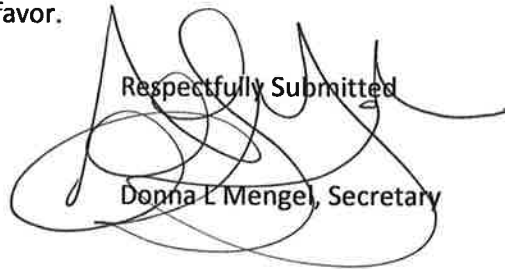
Mr. Bender has been nominated to be the PMAA Region 1 Chair for the next year and he would like to accept the nomination. The Board approved the position.

Due to the September 12th meeting conflicting with the PMAA conference schedule and The Board approved the meeting cancellation on September 12, and noted that the next regular scheduled meeting will be September 26th.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Neiderhiser, seconded by member Tenney the business meeting was adjourned at 6:00 pm.

All present and participating voted in favor.

Respectfully Submitted

Donna L Mengel, Secretary