

**North Wales Water Authority
Board of Directors Meeting
Minutes of 08/14/2019**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 West Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Treasurer	Absent
Sally K. Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Lane Bodley, P.E.	Carroll Engineering	Authority Engineer	Present

Mr. McDevitt's absence was excused by the Chair due to a scheduling conflict.

Approval of Minutes:

The Board next considered approval of the Minutes of 07/24/2019. Upon a motion of member Mengel, seconded by member Tenney the minutes were approved.

Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x Approved						
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiator	x			
	Mr. McDevitt					x
	Mrs. Neiderhiser		x			

Public Comment:

Mayor D'Angelo was present and had no comment

Lisa Mayer, an intern at Rudolph Clarke, LLC. was present to observe the meeting

Agreements-Bids and Contracts:

Mr. Fisher presented bids for the following services to be awarded for 3-year terms, explaining that the vendors are typically used for emergency services and that by bidding, the NWWA has fixed prices and rates, rather than attempting to negotiate terms during an actual emergency.

520-19-11 Well Service & Pump Maintenance

1. A C Schultes
2. Municipal Maintenance Supply

530-19-12 Traffic Control Services

1. Traffic Control Services LLC dba Flagger Force

520-19-13 Electrical Services

1. A N Lynch Inc.
2. BSI
3. Swartley Brothers

Upon a motion by member Mengel, seconded by member Tenney all bids were awarded for the 3 year terms with the provision that calls for service will be made to the lowest price vendor first, and if not available, to the next lowest bidder(s), as needed.

Vote Record

x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel			x		
Mr. Tenney	Seconded		x			
Ms. Mengel	Initiator		x			
Mr. McDevitt						x
Mrs. Neiderhiser			x			

Resolutions:

None this meeting

Solicitor:

Mr. Clarke presented the following Deeds of Dedication and Main Extension Agreements for approval:

1. E-1039 Overlook at Gwynedd Valley by Winchester Acquisitions 17 townhomes located at the former Lynch Home property on DeKalb Pike.

Upon a motion by member Tenney, seconded by member Mengel the agreements were approved.

Vote Record

x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel			x		
Mr. Tenney	Initiator		x			
Ms. Mengel	Seconded		x			
Mr. McDevitt						x
Mrs. Neiderhiser			x			

2. E-1047 Newbury Mews by Newbury Mews LP located in Upper Gwynedd Twp. on Hancock Rd. Upon a motion by member Tenney, seconded by member Mengel the agreements were approved.

☑ Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel	Seconded	x		
		Mr. McDevitt				x
		Mrs. Neiderhiser		x		

Mr. Clarke presented a motion to authorize the Executive Director to execute all required documents relating to the conveyance of the former WWTP lot back to the Borough, with settlement scheduled for August 15.

Upon a motion by member Tenney, seconded by member Mengel the motion was approved.

☑ Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel	Seconded	x		
		Mr. McDevitt				x
		Mrs. Neiderhiser		x		

Engineer:

Mr. Heydt reported that CEC had received the topographical data needed to commence preliminary design of the proposed Park Avenue/Ferry Road Water transmission line, and that the data looks very promising as to limited rock removal. He noted that the engineers would be taking boring samples along the 5-mile route at approximately 1,000 intervals. He also reported that CEC has now submitted all permit applications for the Montgomery 3 water tank.

Operations:

Mr. Fisher reviewed the monthly operations report, noting that the Swedesford Road Bridge water main has been painted by the contractor, and that the Blue Bell Susquehanna tank work has been completed by the outside contractor.

Mr. Fisher updated the Board on the PennDOT reimbursement approval letter SR0073 6SM project located in Whitpain Twp.—PennDOT will reimburse the Authority for 75 percent of the costs to replace our infrastructure affected by the project.

Bills & Requisitions Approval:

Mrs. Lezoche reported that there were no payments or activities out of the ordinary on the bills listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/02/2019**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/12/2019**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/19/2019**
- d. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/31/2019**

Payment of the bills presented was approved by the Board in accordance with the following vote:

Roll Vote Record

x	Approved Tabled Failed		Yes/Aye	No /Nay	Abstain	Absent
		Mrs. Nagel	x			
		Mr. Tenney	x			
		Ms. Mengel	Initiator x			
		Mr. McDevitt				x
		Mrs. Neiderhiser	Seconded x			

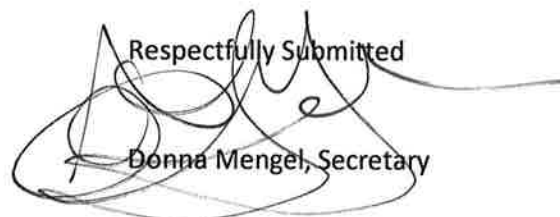
Executive Director:

Mr. Bender reported that;

1. Settlement for the former WWTP property will occur on August 15. This will convey the property back to North Wales Borough.
2. We have received notice that our updated Bond rating will be "AA, and that this is one of the highest ratings received by any Pennsylvania Municipal Authority
3. He noted that he would be attending a Warminster Township meeting on August 16, pertaining to the potential acquisition of that water system.
4. That are tentatively scheduled to have a "soft opening" of our Bucks County on September 16th, in anticipation of settlement on the Warrington system on September 24, and the official opening and commencement of operations at the BC office on October 1st.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member Neiderhiser, the meeting was adjourned at 5:30 pm.
All present voted in favor.

Respectfully Submitted

Donna Mengel, Secretary