

North Wales Water Authority
Board of Directors Meeting
Minutes of 08/19/2015

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Absent
Herbert W. Kavash	NWWA	Treasurer	Present
Gregory J. D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Absent
Lane Bodley, P.E.	Carroll Engineering	Authority Engineer	Present

Ms. Mengel was unable to attend the meeting due to a prior engagement

Executive Session Report

None at prior meeting

Approval of Minutes:

The Board considered approval of the Minutes of 07/15/2015. Upon a motion of member Kavash, seconded by member Tenney, the minutes were approved.

Vote Record

			<u>Yes/Aye</u>	<u>No /Nay</u>	<u>Abstain</u>	<u>Absent</u>
x Approved						
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel					X
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Public Comment:

Mr. Perry Francis of 125 W Walnut St was in attendance to inquire about the upcoming West Walnut Street Water and Sewer project. Mr. Bender explained that the Authority would be replacing both water and sewer mains in the street, as well as service connections from those mains to the right of way. Mr. Bender noted that Mark Elser from the Authority will attempt to contact each resident along street to explain the program in detail. Mr. Francis thanks the Board and commended the Authority for being proactive with this project.

Resolutions:

Resolution 2015-08 provides for a change of in Trustees for the One-America NWWA Savings Plan and Trust due to a personnel change at the Authority, replacing Mr. Berry (now retired) with Mrs. Christine Lezoche (NWWA Finance Director) as a Plan Trustee. Upon motion of Board member Kavash, seconded by member D'Angelo, the resolution was approved.

☑ Vote Record						
x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel					X
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo	Seconded	x			

Resolution 2015-09 Allows for the opening of a separate account with TD Wealth Management in conjunction with the Sewer Lateral Rehabilitation Grant C000056119 funding, as is required by the DCED Grant Conditions. Upon a motion by member Tenney, seconded by member Kavash, the resolution was approved.

☑ Vote Record						
x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel					X
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Bids and Contracts:

Mr. Bodley asked the Board for a Motion to Award Contract 530-15-07 Project E-1005N West Walnut Street Water & Sewer Rehabilitation, to Doli Construction Inc. The project is scheduled to start the first week in September, permit permitting. Upon a motion by member Tenney, seconded by member Kavash, the bid contract was awarded.

☑ Vote Record						
x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel					X
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Chair Nagel formally executed the previously awarded Contracts #530-15-08, 530-15-09 and 570-15-10.

Solicitors Report:

Mr. Clarke asked the Board for a Motion to Approve the Operations Service Agreement with Lower Gwynedd Township for the purposes of PA One Call mark-outs and locating services. Upon a motion by member Tenney, seconded by member Kavash the agreement was approved.

Vote Record

x Approved Tabled Failed			Yes/Aye	No /Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					X
	Mr. Kavash	Secondary	x			
	Mr. D'Angelo		x			

Mr. Clarke asked the Board for a Motion to Approve the Trail Easement and Temporary Grading Easement with Lower Gwynedd Township for the walking trail and pedestrian bridge to be located at Penllyn Park at Township Line & Burl Rds. Upon a motion by member Tenney, seconded by member Kavash the agreement was approved.

Vote Record

x Approved Tabled Failed			Yes/Aye	No /Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					X
	Mr. Kavash	Kavash	x			
	Mr. D'Angelo		x			

Mrs. Nagel acknowledged the Boards receipt of the written recommendation to purchase the Logan Square Water System, and that the Board would consider the matter based upon the specific recommendation of staff and the information as provided and presented by Mr. Bender. Ms. Fiala requested approval of a motion to approve the Agreement as presented, including approval to proceed with the settlement and final purchase of the Water System now owned by Solebury Partners, L.P. and the Logan Square Condominium Association ("Agreement"), conditioned upon the satisfactory completion of all Agreement Exhibits, easement descriptions, and the final approval of same by the Solicitor. It was further noted that settlement shall not take place until all required exhibits are completed and approved, with a target date of October 1st.

Upon motion of member Tenney, seconded by member D'Angelo the agreement was approved.

Vote Record

x Approved Tabled Failed			Yes/Aye	No /Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					X
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Engineers Report:

Mr. Bodley had nothing else to report

Operations Report:

Mr. Fisher reviewed the month end reports

Bills & Requisitions Approval:

Mrs. Lezoche that there are no payments or activities out of the ordinary on the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/15/2015.
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/29/2015
- c. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 08/05/2015
- d. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 08/11/2015

Payment of the bills presented was approved by the Board in accordance with the following vote:

<input checked="" type="checkbox"/> Roll Call Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel				X
		Mr. Kavash	Initiator	x		
		Mr. D'Angelo		x		

Executive Directors Report:

Mr. Bender presented the Forest Park Budget and proposed wages for approval. It was noted that the budget had previously been reviewed and discussed by the Forest Park Operations Committee and was already approved by the North Penn Water Authority. Upon a motion by member Tenney, seconded by member Kavash the Forest Park budget was approved.

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No /Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x		
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel				X
		Mr. Kavash	Kavash	x		
		Mr. D'Angelo		x		

There being no issues with the budget approvals, it was noted that there will be no need to hold a Joint Board Meeting on September 3rd.

Mr. Bender gave a brief update on the small systems acquisitions.

It was decided that the Board would continue with holding one business meeting per month, with the second meeting being held in reserve as a backup or work session, as needed. Both will be advertised.

Mr. D'Angelo commented that he had recently met with a local resident and that during the discussion the resident asked him not to change the water, due to the high quality and favorable chemical composition.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member D'Angelo the meeting was adjourned at 5:35 pm.

All present voted in favor.

Respectfully Submitted



Gregory D'Angelo, Assistant Secretary