

**North Wales Water Authority
Board of Directors Virtual Meeting
Minutes of August 19, 2020**

Call to order:

A regular business meeting of the NWWA Board of Directors was held beginning at 5:00 p.m. on August 19, 2020, conducted as a video and teleconference meeting, and called to order by Board Chair Nagel. Interested parties were able to both listen and offer comment to the Board through video and/or telephonic connection, through <https://meeting.windstream.com/j/112-486-6599> one tap mobile +16467415292, 1120747759# US (New York), +16467415293, 1120747759# US (New York)

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Absent
Neil J. McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Absent
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the ASL interpreter for Mr. McDevitt. Ms. Mengel was excused for this meeting.

Approval of Minutes:

The Board next considered approval of the Minutes of the 07/15/2020 meeting. Upon motion of member Tenney, seconded by member McDevitt, the minutes were approved.

<u>Vote Record</u>						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					x
	Mrs. Neiderhiser		x			
	Mr. McDevitt	Seconded	x			

Public Comment: None Present

Resolutions: None this Meeting

Bids and Contracts: None This Meeting

Solicitors Report:

Solicitor Clarke presented a Deed of Dedication and Extension Agreement for E1058 Orleans Conservatory Group JPO Warrington LP AKA Grove Valley Farm Development. There will be 39 lots off Limekiln Pk. The solicitor is waiting for a Letter of Credit and appropriate checks from the builder. Upon a motion of member Tenney, seconded by member McDevitt, the agreement was approved.

Vote Record

x	Approved Tabled Failed		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel	x			
		Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Mrs. Neiderhiser	x			
		Mr. McDevitt	Second	x		

Solicitor Clarke/Merlie presented an Extension Agreement and Deed of Dedication and Letter of Credit for E1052 Upper Gwynedd Equities LLC aka The Shoppes at Upper Gwynedd Phase 1 pending receipt of revised exhibits A-1 & A-2 & B.

Upon a motion of member Tenney, seconded by member McDevitt, the agreement was approved.

Vote Record

x	Approved Tabled Failed		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel	x			
		Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Mrs. Neiderhiser	x			
		Mr. McDevitt	Second	x		

Solicitor Clarke presented a Contract for Professional Services for E1059 Hallmark Homes Sandstone LLC located at Street Rd & Phillips Ave. in Warrington Twp.

Upon a motion of member Tenney, seconded by member McDevitt, the agreement was approved.

Vote Record

x	Approved Tabled Failed		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel	x			
		Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Mrs. Neiderhiser	x			
		Mr. McDevitt	Second	x		

Engineers Report:

Mr. Bodley updated the Board on the Montgomery Tank 3 project. A pre-construction meeting was held on August 5th with all the contractors and NWWA staff. The Notice to Proceed was issued and the construction schedule should be received soon. The project completion date is set for August 25 2022 with a final payment made on September 19 2022.

Operations Report:

Mr. Fisher reviewed the monthly operations statistical report and noted that there was nothing out of the ordinary to bring to the attention of the Board. He did note that during Tropical Storm Isaias we received 6.93 inches of rain in a very short time.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or fiscal activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented within the following lists.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/17/2020**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/24/2020**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/06/2020**
- d. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/13/2020**

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Seconder	x		

Executive Directors Report: Nothing this meeting

Adjournment:

There being no further business to be brought before the Board, upon motion by member Tenney, seconded by member McDevitt, the Board voted to adjourn the meeting at 5:10 pm.

All present voted in favor.

Respectfully Submitted



Sally Neiderhiser, Assistant Secretary