

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of 09/11/2019**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 West Walnut Street, North Wales, PA., 19454, on September 11, 2019, and was called to order at 5:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance

**Roll Call:**

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Treasurer	Present
Sally K. Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Lane Bodley, P.E.	Carroll Engineering	Authority Engineer	Present

**Approval of Minutes:**

The Board next considered approval of the Minutes of 08/14/2019. Upon a motion of member Mengel seconded by member Tenney the minutes were approved, as presented.

**Vote Record**

			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved						
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. McDevitt				x	
	Mrs. Neiderhiser		x			

**Public Comment:**

Mayor D'Angelo was present and reminded everyone about the North Wales Borough 150<sup>th</sup> Anniversary Parade scheduled to take place on Saturday, September 14, 2019. It was noted that the Authority would be a participant in this event.

**Agreements-Bids and Contracts:**

None This Meeting

**Resolutions:**

The Solicitor presented proposed Resolution 2019-09 which authorizes the Executive Director and Finance Director to execute all closing documentation and to complete all required financial transactions pertaining to the asset purchase of the Warrington Township Water System. Upon motion of member Tenney, seconded by member Mengel, the Resolution was approved.

<b><u>Vote Record</u></b>						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. McDevitt		x			
	Mrs. Neiderhiser		x			

**Solicitor:**

Mr. Clarke presented the following Deeds of Dedication and Main Extension Agreements for approval:

NWWA project E-1011 for The Meadows at Parkview by Toll Brothers including 42 single-family units located in Montgomery Township near Route 309. Mr. Fisher explained that this is the last phase of the original development formerly owned by the Cutler Group, also noting that the agreement also includes the blanket easement favorable to the Authority over the entire phase.

Upon a motion by member Tenney, seconded by member Neiderhiser the agreements were approved.

<b><u>Vote Record</u></b>						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. McDevitt		x			
	Mrs. Neiderhiser	Seconded	x			

Mr. Clarke updated the Board on the upcoming Warrington Water System closing dates. He also advised the Board that he and Authority staff had recently participated in a meeting with several Warrington Township officials and representatives from the Air National Guard (ANG) regarding the cooperative agreement between Warrington Township and ANG, proposed for transfer to the Authority. Mr. Clarke noted that the ANG suggested a modification to the agreement to add a Plume Management program that was not part of the original agreement. He advised the Board that after consultation with the Executive Director, it is recommended that the Authority should decline any modification to the agreement, as it now exists, pertaining to "Plume Management" or similar methods of environmental remediation not specifically related to the operation of the water wells being transferred to the Authority as part of the overall agreement.

**Engineer:**

Mr. Heydt presented Payment Application #1 for Contract 530-19-10 –Swedesford Road Bridge Water Main Painting, in the amount of \$9,930.00 to J P Smith Contracting. This will also be the final payment as the project has been completed. Upon a motion by member Tenney, seconded by member McDevitt the payment was approved.

**Vote Record**

<input checked="" type="checkbox"/> Approved			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Tabled	Mrs. Nagel		x			
<input type="checkbox"/> Failed	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. McDevitt	Seconded	x			
	Mrs. Neiderhiser		x			

**Operations:**

Mr. Fisher reviewed the monthly operations report, noting that the main break on Church Road was caused by negligence as the contractor failed to notify PA 1 Call, and would be billed for all Authority expenses in responding and repairing the main break.

**Bills & Requisitions Approval:**

Mr. Bender noted that the check for the transfer of the former Wastewater Plant property to North Wales Borough was in the listing of checks to be authorized for payment.

Mrs. Lezoche reported that there were no payments out of the ordinary on the bills listings, then recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/13/2019**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/20/2019**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/30/2019**

Payment of the bills as presented was approved by the Board in accordance with the following vote:

Roll Vote Record

<input checked="" type="checkbox"/> Approved			Yes/Aye	No /Nay	Abstain	Absent
<input type="checkbox"/> Tabled	Mrs. Nagel		x			
<input type="checkbox"/> Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. McDevitt	Initiated	x			
	Mrs. Neiderhiser		x			

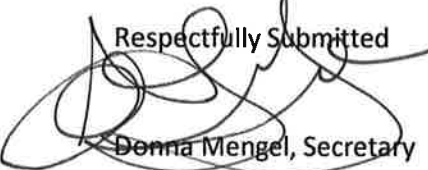
**Executive Director:**

Mr. Bender:

1. Updated the Board on the Park Avenue/Ferry Road Water Transmission Line project, noting the Agreement with the NPWA has been signed and the pre-engineering design meeting has been scheduled.
2. Reported that the updated Forest Park Operations Agreement was approved and signed by the both the NPWA and NWWA, along with the Forest Park 2019-2020 budget at the Joint Board Meeting of September 5, 2019. Mr. Bender reported that the Finance Directors from both NPWA and NWWA would be meeting with the Forest Park financial staff to assist with enhanced financial processes and reporting, including the development of a 5-year budget and capital improvement plan. .
3. Reported that the due diligence period approved pursuant to the DeSantis Term of Sheet for NWWA Well # 20 property, located in Lower Gwynedd Township will soon expire. Mr. Bender noted that the Authority has not used that well for over a decade and has no future plans for the site. It was noted that the Solicitor would send a letter to Mr. DeSantis upon expiration of the due diligence period, and if not closed or extended prior, the Authority would then market the property to other parties.
4. Reported that he and Mr. Fisher would be attending two public meetings in Warminster on 09/12/2019 regarding the potential sale of their water system.
5. Reminded the Board that the Forest Park 25<sup>th</sup> Anniversary event will be held from 2:00 pm till 6:00 pm on 09/13/2019
6. Advised the Board that the new billing software is scheduled to be activated on Monday September 16, also noting the extra efforts of the NWWA staff that has been diligently working to prepare for the new system implementation. .

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Neiderhiser, seconded by member McDevitt, the meeting was adjourned at 5:24 pm.  
All present voted in favor.

Respectfully Submitted  
  
Donna Mengel, Secretary