

**North Wales Water Authority
Board of Directors Virtual Meeting
Minutes of September 16, 2020**

Call to order:

A regular business meeting of the NWWA Board of Directors was held beginning at 5:00 p.m. on September 16, 2020, conducted as a video and teleconference meeting, and called to order by Board Chair Nagel. Interested parties were able to both listen and offer comment to the Board through video and/or telephonic connection, through <https://meeting.windstream.com/j/111-640-0184> one tap mobile +16467415292, 1120747759# US (New York), +16467415293, 1120747759# US (New York)

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Absent
Neil J. McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the ASL interpreter for Mr. McDevitt. Ms. Mengel was excused for this meeting.

Approval of Minutes:

The Board next considered approval of the Minutes of the 08/19/2020 meeting. Upon motion of member Tenney, seconded by member McDevitt, the minutes were approved.

Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					x
	Mrs. Neiderhiser		x			
	Mr. McDevitt	Seconded	x			

Public Comment: None Present Online

Resolutions: None this Meeting

Bids and Contracts: None This Meeting

Solicitors Report:

Solicitor Clarke presented a Motion to Approve the Deed of Dedication, Extension Agreement, and Letter of Credit for E1059 Hallmark Homes- Sandstone LLC Development. There will be 8 lots off Street Road in Warrington Township. The Solicitor is waiting for a Letter of Credit and appropriate checks from the builder; however the financing cannot go through until the Authority approves the agreements. Upon a motion of member Tenney, seconded by member McDevitt, the agreement was approved. The Solicitor will prepare the confirmatory letter.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Second	x		

Solicitor Merlie presented Motion to Authorize the Executive Director and Solicitor to take all necessary actions to prepare a final Cooperative Agreement with the National Guard Bureau (ANG) and to execute it when in its final form. The original agreement was with Warrington Township which completed a portion of the work related to the project, but not all. As the NWWA purchased the water system, the agreement needed to be transferred to the Authority. The final document will allow the Authority to complete all required work and qualify for ANG reimbursement.

Upon a motion of member Tenney, seconded by member McDevitt, the agreement was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Second	x		

Solicitor Merlie presented a motion to authorize and direct the Executive Director and the Solicitor to take all necessary actions to prepare the final Quick Response Grant Agreement with Military Installation Remediation and Infrastructure Authority (MIRIA) and to execute the agreement once in its final form. This portion of the grant returns the Local effort monies that the NWWA submitted. This particular grant addresses four areas of concern. The Board was advised that the grant award will be received in two parts, with the Quick Response being the initial phase, essentially returning our "Local Effort" deposit. It is expected that we will receive additional funds in December as reimbursement for all prior expenses for which we did not receive during the initial phase. The second phase will include reimbursement to the Warrington customers for the surcharges they paid to Warrington Township prior to the purchase of the system. Customers would receive a credit on their water account.

Upon a motion of member Tenney, seconded by member McDevitt, the agreement was approved.

☑ Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Engineers Report:

Mr. Bodley updated the Board on the Montgomery Tank 3 project. A construction scheduling meeting was held with both contractors. The sub-contractor- Johnson Construction will be here in November to start foundation work. This part of the project will run from November to February.

Operations Report:

Mr. Fisher reviewed the monthly operations statistical report and noted that there was nothing out of the ordinary to bring to the attention of the Board.

Mr. Fisher asked the Board to Approve a Motion regarding a Reimbursement Agreement with the Upper Dublin Township Municipal Authority (UDTMA). Our Authority has older cement water main in the area of the project and will be added to the UDTMA bid for replacement of about 3000 lineal feet of pipe. This agreement will be for a replacement and relocation of certain water lines in Commerce Drive located in the Fort Washington area of the township.

Upon a motion of member Tenney, seconded by member McDevitt, the agreement was approved.

☑ Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Bills & Requisitions Approval:

Mrs. Lezoche reported that she is working on the capital and operations budgets and that she hopes to have a draft to the Board in October for approval in November. She then noted that there were no payments or fiscal activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented within the following lists.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/21/2020**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 08/28/2020**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 09/03/2020**
- d. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 09/11/2020**

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

☐ Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled					
	Failed					
		Mrs. Nagel	x			
		Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Mrs. Neiderhiser	x			
		Mr. McDevitt	Seconder	x		

Executive Directors Report:

Mr. Bender gave a brief outline of some of the projects that on the schedule for next year.

- Elm Avenue Water/Sewer main replacements and paving
- New Montgomery Tank Construction
- Shetland water tank repainting
- Upper & Lower Barness Roads Water Main Replacement
- Park Avenue/Ferry Road water main project
- Solebury Township systems feasibility study related to interconnection and storage tank facilities.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Tenney, seconded by member McDevitt, the Board voted to adjourn the meeting at 5:30 pm.

All present voted in favor.

Respectfully Submitted



Sally Neiderhiser, Assistant Secretary