

**North Wales Water Authority
Board of Directors
Meeting Minutes of October 08, 2014**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

| <u>Attendee Name</u> | <u>Organization</u> | <u>Title</u> | <u>Status</u> |
|-----------------------------|----------------------------|---------------------|----------------------|
| Joan Nagel | NWWA | Chair | Present |
| Albert Tenney | NWWA | Vice Chair | Present |
| Donna Mengel | NWWA | Secretary | Present |
| Herbert Kavash | NWWA | Treasurer | Present |
| Gregory D'Angelo | NWWA | Asst. Sec/Treasurer | Present |
| Robert C. Bender | NWWA | Executive Director | Present |
| Joseph Murphy | NWWA | Operations Manager | Present |
| Christine Lezoche | NWWA | Director of Finance | Present |
| Michael Clarke, Esq. | Rudolph Clarke | Authority Solicitor | Present |
| Kenneth Heydt P.E | Carroll Engineering | Authority Engineer | Present |

Mr. Kavash reported that he would be out of town for the next meeting.

Approval of Minutes:

The Board next considered approval of the Minutes of 09/24/2014. Upon motion of member Mengel, seconded by member D'Angelo, the minutes were approved as presented.

Vote Record

| <input checked="" type="checkbox"/> Approved | | | Yes/Aye | No/Nay | Abstain | Absent |
|--|--------------|-----------|----------------|---------------|----------------|---------------|
| | Mrs. Nagel | | X | | | |
| | Mr. Tenney | | X | | | |
| | Ms. Mengel | Initiated | X | | | |
| | Mr. Kavash | | X | | | |
| | Mr. D'Angelo | Seconded | X | | | |

Public Comment: No Public Present

Bids and Contracts: None this meeting

Solicitors Report:

Mr. Clarke reported on the following items:

- On 10/1/2014 settlement occurred on the property located at 101 N Main St., Chalfont. The property was purchased by Chalfont Borough. All documents will be recorded as required by law, at which time a copy will be returned to the Authority.
- Continues work on outstanding issues related to the new water transmission line.
- Continues to work on the agreements for the small systems in Bucks County
- Continues to work on the easements for the former sewer plant site

Engineers Report:

Mr. Heydt requested both Approval and Processing Payment for Application #14 for Almeida & Hudak in the amount of \$979,935.89. (Contract # 530-12-25B.) He noted that we have now have released payment for all but the final retainage, and expect to close out the project shortly. Upon motion by member Tenney, seconded by member Mengel, the request for payment was approved.

☑ Vote Record

| x Approved | | | Yes/Aye | No/Nay | Abstain | Absent |
|------------|--------------|-----------|---------|--------|---------|--------|
| | Mrs. Nagel | | X | | | |
| | Mr. Tenney | Initiated | X | | | |
| | Ms. Mengel | Seconded | X | | | |
| | Mr. Kavash | | X | | | |
| | Mr. D'Angelo | | X | | | |

Mr. Heydt requested Approval and Processing of Payment Application #2 for B. P. Paterson, Inc., in the amount of \$76,084.75 for water and sewer work completed under Contract # 530-14-19. It was reported that the project continues to move along on schedule, and that the project should be completed shortly. Mr. Bender advised the Board that he had approved a field work directive, as it was discovered that substantial I&I leaking was occurring where old sewer laterals were still connected. He reported that it was imperative that the repairs were completed while the roadway was still open. He noted that the estimated cost of the additional work would be about \$9,000.00, noting that the Authority will ultimately recover all costs by reducing I&I flows. Upon motion by member D'Angelo, seconded by member Kavash, the decision to complete the additional work was ratified, and request for payment # 2, approved.

☑ Vote Record

| x Approved | | | Yes/Aye | No/Nay | Abstain | Absent |
|------------|--------------|-----------|---------|--------|---------|--------|
| | Mrs. Nagel | | X | | | |
| | Mr. Tenney | | X | | | |
| | Ms. Mengel | | X | | | |
| | Mr. Kavash | Seconded | X | | | |
| | Mr. D'Angelo | Initiated | X | | | |

Operations Report: Nothing this meeting

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or financial activities out of the ordinary in bills listings A or B, recommending and requesting Board approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

a. **Ratification of Bills , Refunds, Transfers and Requisitions List dated: 09/24/2014**

b. **Ratification of Bills , Refunds, Transfers and Requisitions List dated: 09/30/2014**

Payment of the bills presented was approved by the Board in accordance with the following vote:

☑ Vote Record

| x Approved | | | Yes/Aye | No/Nay | Abstain | Absent |
|------------|--------------|-----------|---------|--------|---------|--------|
| | Mrs.Nagel | | X | | | |
| | Mr. Tenney | | X | | | |
| | Ms. Mengel | Seconded | X | | | |
| | Mr. Kavash | Initiated | X | | | |
| | Mr. D'Angelo | | X | | | |

The Board next signed new signatures cards for the new Forest Park Capital Reserve account. Mrs. Lezoche distributed a draft of the F.Y. 2014-2015 budget for Board review and comment, noting that the budget is schedule for formal adoption on October 22, 2014. Mr. Bender requested that the Board submit any questions on the budget to both Ms. Lezoche and him ASAP. The final budget will be presented on 10/22, and is not anticipated to include a rate increase.

Executive Directors Report:

Mr. Bender made a recommendation for the sale of 3 surplus vehicles to the 3 highest bidders. All 3 vehicles were advertised on Municibid and received multiple offers. If for some reason the highest bidder does not make the purchase within 30 days the next highest bidder will be approved and notified. Upon a motion by member Tenney, seconded by member Mengel the sales were approved. A copy of the bidders' tabulation is attached and made part of the minutes.

☑ Vote Record

| x Approved | | | Yes/Aye | No/Nay | Abstain | Absent |
|------------|--------------|-----------|---------|--------|---------|--------|
| | Mrs.Nagel | | X | | | |
| | Mr. Tenney | Initiated | X | | | |
| | Ms. Mengel | Seconded | X | | | |
| | Mr. Kavash | | X | | | |
| | Mr. D'Angelo | | X | | | |

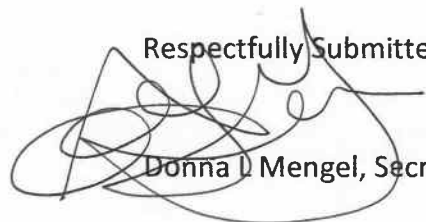
Mr. Bender asked for a brief Executive Session to discuss personnel and real estate matters. There will be no action needed.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member Mengel, the meeting was adjourned at 5:25 pm.

All present voted in favor.

Respectfully Submitted,



Donna L. Mengel, Secretary