

North Wales Water Authority Board of Directors

Minutes of 10-26-2011

Call to order:

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA 19454, and called to order by Board Chair, Joan Nagel, at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status	
Joan Nagel	NWWA	Chair	Present	
Albert Tenney	NWWA	Vice Chair	Present	
Carene Makinson-Sanders	NWWA	Secretary	Present	*
Herbert Kavash	NWWA	Treasurer	Present	
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present	
Robert C. Bender	NWWA	Executive Director	Present	
Raymond J. Berry	NWWA	Director of Operations	Present	
Christine Lezoche	NWWA	Director of Finance	Present	
Michael Clarke	Rudolph Clarke Kirk	Authority Solicitor	Present	
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present	

Approval of Minutes:

The Board next considered approval of the Minutes of 10/12/2011. Upon a motion of member Tenney, seconded by member Kavash, the minutes were approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders					x *
	Mr. Kavash	Seconded	x			
	Ms. Mengel		x			

Public Comment: No members of the public were present.

Bids and Contracts:

Mr. Bender presented a proposal for Engineering Services for PennDOT SR 0063 Section C01, relocation of water mains in the amount of \$31,936.20. Upon a motion member Mengel, seconded by member Kavash the proposal was approved as follows.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders					X*
	Mr. Kavash	Seconded	x			
	Ms. Mengel	Initiator	x			

Mr. Bender presented the Capital & Operations Budgets for Fiscal Year 2011-2012, noting that the budgets were both balanced without the need for any rate increase in 2012. The board had a brief discussion. Upon a motion member Tenney, seconded by member Kavash the budget was approved as follows.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders					x
	Mr. Kavash	Seconded	x			
	Ms. Mengel		x			

* Member Sanders arrived to the meeting at this time.

Mr. Bender presented insurance proposals for Fiscal Year 2011-2012. The board had a brief discussion. Upon a motion member Kavash, seconded by member Sanders the proposal was approved as recommended by Paist & Noe, Inc. Mr. Bender was authorized to execute the renewal documents once all information was received.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders	Seconded	x			
	Mr. Kavash	Initiator	x			
	Ms. Mengel		x			

Resolutions:

Nothing at this time.

Solicitors Report:

Mr. Clarke updated the board on several agreements and discussed the training seminar that took place October 19th, 2011.

Engineers Report:

Mr. Heydt had nothing to report for this meeting.

Operations Report:

Mr. Berry reviewed the monthly operations and Forest Park reports.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there was nothing out of the ordinary, and asked for approval to pay the following:

a. Approval of Bills and Requisitions of 10/13/11 in the amount of \$412,245.97

Payment of the bills as presented was approved by the Board in accordance with the following vote:

<input checked="" type="checkbox"/> Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders		x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel	Initiator	x			

Executive Directors Report:

Mr. Bender discussed a letter from the EPA regarding a potential grant for a storm water/aquifer protection program. Mr. Bender also discussed the financial planning seminar that was held on October 19th, 2011 attended by numerous staff members, professionals, and Board members.

Adjournment:

There being no further business before the Board, upon motion by member Mengel, seconded by member Sanders, the meeting was adjourned at 5:50 pm.

All present voted in favor.



Secretary