

**North Wales Water Authority
Board of Directors Meeting**

Minutes of 07/19/2023

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA business office on July 19, 2023, beginning at 5:00 p.m., and called to order by Board Chair Nagel

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows.

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Treasurer	Absent
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Absent
Christine Lezoche	NWWA	Director of Finance	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present
Michael P Clarke	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Mr. McDevitt was away on vacation and was excused from the meeting.

Approval of Minutes:

The Board next considered approval of the Minutes of 06/21/2023. Upon a motion of member Mengel seconded by member Tenney, the minutes were approved as presented.

<u>Vote Record</u>						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt				x

Resolutions: None this meeting

Public Comment: None present

Bids and Contracts: None this meeting

Solicitors Report:

Mr. Clarke reported that item three on the agenda would need to be tabled as the necessary documents were not provided in time for the meeting by the applicant.

Solicitor Clarke presented the following for approval:

Motion to terminate the employment of NWWA employee #141 and to direct the Executive Director to issue the notice of termination.

Upon a motion of member Tenney, seconded by member Neiderhiser, the motion was approved as presented.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		x			
		Mrs. Neiderhiser	Seconded	x			
		Mr. McDevitt					x

Contract for Professional Services Agreement for Project E1089, Trustees of University of Pennsylvania (Penn Medicine of Montgomeryville) - located in Montgomery Township.

Upon a motion of member Mengel, seconded by member Tenney, the motion was approved as presented.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Seconded	x			
		Ms. Mengel	Initiator	x			
		Mrs. Neiderhiser		x			
		Mr. McDevitt					x

Engineers Report:

Mr. Bodley asked for approval of the following:

Payment Application # 30 for Bid Contract 521-19-01A Montgomery Tank 3 in an amount of \$96,267.83 for work completed to date to CBI Storage Tank Solutions LLC.

Upon a motion of member Mengel, seconded by member Neiderhiser, the payment was approved as presented.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney		x			
		Ms. Mengel	Initiator	x			
		Mrs. Neiderhiser	Seconded	x			
		Mr. McDevitt					x

Payment Application # 5 for Bid Contract 830-21-09 Elm Ave Project in an amount of \$206,782.66 for work completed to date to Joao & Bradley Construction Inc. This project has a few punch list items and then the final paving will occur.

Upon a motion of member Neiderhiser, seconded by member Mengel, the payment was approved as presented.

☐ Vote Record						
<input checked="" type="checkbox"/> Approved			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Tabled	Mrs. Nagel		x			
<input type="checkbox"/> Failed	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mrs. Neiderhiser	Initiator	x			
	Mr. McDevitt					X

Payment Application #3 for Bid Contract 530-20-11 Park Ave/Ferry Rd Project, in an amount of \$613,785.60 for work completed to date, payable to Joao & Bradley Construction Inc.

Upon a motion of member Tenney, seconded by member Mengel, the payment was approved as presented.

☐ Vote Record						
<input checked="" type="checkbox"/> Approved			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Tabled	Mrs. Nagel		x			
<input type="checkbox"/> Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mrs. Neiderhiser		x			
	Mr. McDevitt					X

Change Order #1 for Bid Contract 530-20-11 Park Ave & Ferry Rd Project in an amount of \$97,023.97 for work completed to date to Joao & Bradley Construction Inc. This change order encompasses the following: Lowering the 16" transmission line, delay due to mismarked utilities-test box installations, and the need to add concrete to encase and exposed HDPE drainage pipe.

Upon a motion of member Tenney, seconded by member Neiderhiser, the change order was approved as presented.

☐ Vote Record						
<input checked="" type="checkbox"/> Approved			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Tabled	Mrs. Nagel		x			
<input type="checkbox"/> Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mrs. Neiderhiser	Seconded	x			
	Mr. McDevitt					X

Operations Report:

Mr. Bender noted that there was not anything out of the ordinary as it pertained to monthly water and sewer flows. He reported on a main break that occurred on Grouse Court, Whitpain Twp.

Mr. Bender then noted that there were no reported SSOs during recent heavy rains, referencing our ongoing I & I removal program which is working well.

Mr. Bender presented the following Payment Application for approval:

Mr. Bender requested approval of Payment Application #14 to Pact Two LLCs in the amount \$61,379.87 for PFAS filtration work at Wells 5, 8 & 11 located in Warrington, Project Bid Contract 520-21-11A.

Upon a motion by member Tenney, seconded by member Mengel, the payment was approved.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney Initiator	x			
		Ms. Mengel Seconded	X			
		Mrs. Neiderhiser	x			
		Mr. McDevitt				x

Mr. Bender then requested approval of Payment Application #16 to GS Developers in the amount \$70,822.50 for PFAS filtration work at Wells 5, 8 & 11 - Project Bid Contract 520-21-11B.

Upon a motion by member Mengel, seconded by member Neiderhiser, the payment was approved.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel Initiator	X			
		Mrs. Neiderhiser Seconded	x			
		Mr. McDevitt				x

Mr. Bender presented Payment Application #1 in the amount of \$36,270.00, from Walter Brucker Company for work completed at the 1553 Easton Road Project - Project Bid Contract 573-21-01G.

Upon a motion by member Tenney, seconded by member Mengel, the change order was approved.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney Initiator	x			
		Ms. Mengel Seconded	X			
		Mrs. Neiderhiser	x			
		Mr. McDevitt				x

The Board was next requested to approve the Disposal of Surplus Property – Authorizing the advertisement for sale through the state Municibid program, for NWWA Surplus Vehicle # 199 -being a high mileage 2012 model Ford F150 pickup truck, also authorizing staff to execute all documents related to the sale of the vehicle.

Upon a motion by member Mengel, seconded by member Tenney, the motion was approved.

☑ Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Seconded	x			
		Ms. Mengel	Initiator	X			
		Mrs. Neiderhiser		x			
		Mr. McDevitt					x

Bills & Requisitions Approval:

Ms. Lezoche that there were no payments or activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 06/29/2023.
- b. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 07/06/2023.
- c. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 07/14/2023.

Payment of the bills was then approved by the Board in accordance with the following roll call vote.

☑ Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Mrs. Nagel		xx			
	Failed	Mr. Tenney	Seconded	x			
		Ms. Mengel	Initiator	x			
		Mrs. Neiderhiser		x			
		Mr. McDevitt					x

Executive Directors Report:

Mr. Bender discussed the following:

Forest Park High Water Demands - Noted that the recent high usage has returned to normal seasonal levels, and that our bulk contract customers were very cooperative, with most issuing voluntary water conservation notices to their customers.

Mr. Bender reported that he is in early discussions with Warminster for their Water Supply Agreement renewal. The current contract is scheduled for a possible 5-year renewal in 2026 and it would be better if the renewal were for a longer term, in order to correlate with the proposed Forest Park expansion. .

Mr. Bender noted that on June 27 the Delaware River Basin Committee held a meeting to discuss the development of an enhanced program to monitor withdrawals from the river, also promoting source water protections. He noted that a DRBC Regulated Flow Advisory Committee is being formed and that he expects to be active with the committee.

He next noted the upcoming PMAA Business Meeting and the need for a voting delegate.

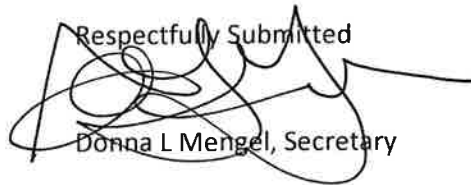
Upon a motion by member Mengel, seconded by member Neiderhiser, the Board approved Mr. Bender as the primary delegate with Mr. Tenney as the alternate.

Mr. Bender noted that the 2022 Annual Financial Audit has been received for review and distribution to the Board. He requested that upon review, the Board direct any questions to himself and Ms. Lezoche over the next month, they will then provide answers to all, and that this report will be scheduled for Board acceptance at an upcoming business meeting.

Adjournment:

There being no further business to be brought before the Board; upon motion by member Tenney, seconded by member Neiderhiser, the business meeting was adjourned at 5:35 p.m.

All members present voted in favor.

Respectfully Submitted

Donna L Mengel, Secretary