

**North Wales Water Authority
Board of Directors Meeting
Minutes of 08/16/2023**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA business office on August 16, 2023, beginning at 5:00 p.m., and called to order by Board Chair Nagel

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows.

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Joseph E. Murphy	NWWA	Asst Director of Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present
Michael P Clarke	Rudolph Clarke	Authority Solicitor	Absent
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present to provide ASL services for Mr. McDevitt

Approval of Minutes:

The Board next considered approval of the Minutes of 07/19/2023. Upon a motion of member Neiderhiser seconded by member Mengel, the minutes were approved as presented.

Vote Record

			<u>Yes/Aye</u>	<u>No/Nay</u>	<u>Abstain</u>	<u>Absent</u>
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Seconded	x		
		Ms. Neiderhiser	Initiated	x		
		Mr. McDevitt		x		

Resolutions:

- Resolution 2023-09 Providing for updated TD Bank Account Authorized Signatures
- Resolution 2023-10 Providing for updated TD Wealth Incumbency Certificate Signatures
- Resolution 2023-11 Providing for updated Authorized PLIGIT Account Signatures
- Resolution 2023-12 Providing for updated Authorized PennDOT Signatures

Upon a motion of member Tenney, seconded by member Mengel, the Resolutions were approved, with PLIGIT signature cards to be signed when received.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney Initiator	x			
		Ms. Mengel Seconded	x			
		Ms. Neiderhiser	x			
		Mr. McDevitt	x			

Public Comment: None present or presented.

Bids and Contracts: None this meeting

Solicitors Report:

Mrs. Merlie presented the following items for approval:

Deed of Dedication and Extension Agreement for E1068 Walnut Creek Acquisitions LP (Laural Crossing)
 Upon a motion of member Mengel, seconded by member McDevitt, the motion was approved as presented.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel Initiator	x			
		Ms. Neiderhiser	x			
		Mr. McDevitt Seconded	x			

Deed of Dedication and Extension Agreement for E1087 PPG Moyer Blvd LLC Upper Gwynedd Twp.
 Upon a motion of member Tenney, seconded by member McDevitt, the motion was approved as presented by 4-0-1 vote, with Member Mengel abstaining due to a business conflict.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney Initiator	x			
		Ms. Mengel			x	
		Ms. Neiderhiser	x			
		Mr. McDevitt Seconded	x			

Engineers Report:

Mr. Bodley requested approval of the following:

Payment Application # 31 for Bid Contract 521-19-01A Montgomery Tank 3 in an amount of \$95,455.17 for work completed to date, payable to CBI Storage Tank Solutions LLC.

Upon a motion of member McDevitt, seconded by member Mengel, the payment was approved as presented.

☑ Vote Record

<input checked="" type="checkbox"/> Approved			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Tabled	Ms. Nagel		x			
<input type="checkbox"/> Failed	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Ms. Neiderhiser		x			
	Mr. McDevitt	Initiator	x			

Payment Application #6 for Bid Contract 830-21-09 Elm Ave Project, in the amount of \$146,892.38 for work completed to date, payable to Joao & Bradley Construction Inc. Mr. McDevitt inquired about when the project would be completed. Mr. Bodley stated that there were some punch list items to be completed and that he anticipates that final paving will be in about 2 weeks.

Upon a motion of member McDevitt, seconded by member Neiderhiser, the payment was approved as presented.

☑ Vote Record

<input checked="" type="checkbox"/> Approved			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Tabled	Ms. Nagel		x			
<input type="checkbox"/> Failed	Mr. Tenney		x			
	Ms. Mengel		x			
	Ms. Neiderhiser	Seconded	x			
	Mr. McDevitt	Initiator	x			

Payment Application #4 for Bid Contract 530-20-11 Park Ave/Ferry Rd water main project, in an amount of \$990,143.44 for work completed to date, payable to Joao & Bradley Construction Inc.

Upon a motion of member Tenney, seconded by member Mengel, the payment was approved as presented.

☑ Vote Record

<input checked="" type="checkbox"/> Approved			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Tabled	Ms. Nagel		x			
<input type="checkbox"/> Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Ms. Neiderhiser		x			
	Mr. McDevitt		x			

Mr. McDevitt asked if this was the balance of the project and Mr. Bodley stated that they still have approximately 3800 feet of pipe to install a meter pit and paving that will need to be completed.

Operations Report:

Mr. Murphy reported that there was nothing out of the ordinary for the month.

He gave a report on the following projects:

- Montgomery 3 Tank is nearly completed, but still needs to have the punch list completed. The PaDEP operating permit has been requested. Once received, the contractor can start to fill the tank and complete water sampling and laboratory testing before it is back in service, likely to be mid-September. Landscaping and driveway paving will follow in October.
- Building framing commenced on the 1553 Easton Road Operation Center in Warrington.
- Virginia Dr project, being nearly completed

- Initial PFAS filtration systems for Warrington Twp wells 3,5, 8, 9, and 11 are nearly completed with some punch list items yet to be completed, after which operating permits will be requested.

Mr. Murphy next presented the following Payment Applications for approval:

Payment Application #2 to Walter Brucker & Co in the amount \$36,540.00 for work completed at the 1553 Easton Road project, Bid Contract 573-22-01-G.

Upon a motion by member Mengel, seconded by member McDevitt, the payment was approved.

☑ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiator	X		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Payment Application #1 to Integrity Mechanical Inc in the amount \$2,925.00 for work completed at the 1553 Easton Road project, Bid Contract 573-22-01-M. Upon a motion by member Mengel, seconded by member McDevitt, the payment was approved.

☑ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiator	X		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Bills & Requisitions Approval:

Ms. Lezoche reported that there were no payments or activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 07/21/2023.
- Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 07/27/2023.
- Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 08/10/2023.

Payment of the bills was then approved by the Board in accordance with the following roll call vote.

Vote Record							
				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		xx			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		x			
		Ms. Neiderhiser	Seconded	x			
		Mr. McDevitt		x			

Executive Directors Report:

Mr. Bender reported on the following:

That he had approved a Ferry Road project field change to add an additional connection and pipeline “stub” to the edge of the PennDOT ROW, for future use in interconnecting the Pine Run water system. He said that the benefit of adding the stub at this time would be a significant savings as we would not need to obtain a new PennDOT permit and excavate and repave that section of Ferry Road. He stated that the cost will be minimal and will be added to the final “true up” of project costs.

After discussion, the Board concurred with the additional line stub and change, and following a motion of member Tenney, seconded by member Mengel, the change was approved.

Mr. Bender requested the Board acceptance of the 2022 Audit Report, as presented. Ms. Mengel noted the favorable management letter received regarding the audit. Upon a motion by member Tenney, seconded by member Mengel, the audit was accepted.

Vote Record							
				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney		x			
		Ms. Mengel		X			
		Ms. Neiderhiser		x			
		Mr. McDevitt		x			

Mr. Bender reported that a Forest Park Operations Committee meeting was held on August 15 at which time the committee recommended approval of the 2024 Forest Park Budget. The budget provides for no rate increase to the NPWA and NWWA continuing at \$1.60 per 1,000 gallons for the 2024 year, with the BCWSA rate also continuing unchanged.

He reported that the committee also discussed a possible 10 MGD expansion of the Forest Park Treatment facilities, currently estimated at 75 to 100 million dollars, with a construction timetable of five years or more. He stated that a more detailed feasibility study is underway and will be completed for Board review and approval, prior to the project proceeding with hard engineering. He stated that we hope to have additional details available at the upcoming Joint Board meeting scheduled for September 7th.

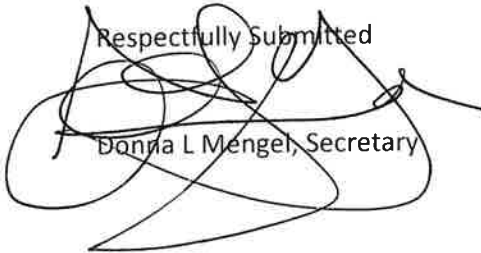
He reported that progress has been made on finalizing a Capacity Reservation Agreement with the Horsham Water and Sewer Authority, which if approved, would lock in 800,000 GPD water capacity for current uses. He said that preliminary discussions are also underway for an additional 600,000 GPD in the future, should redevelopment plans for the former WG naval base move forward.

Lastly, Mr. Bender noted recent communications with John Davis, manager of Doylestown Borough, regarding a Central Bucks municipal group interested in discussing future water purchases from Forest Park and securing the continuing interests of having public ownership of local water and sewer systems.

Adjournment:

There being no further business to be brought before the Board; upon motion by member McDevitt, seconded by member Neiderhiser, the business meeting was adjourned at 5:30 p.m.

All members present voted in favor.

Respectfully Submitted

Donna L Mengel, Secretary