

**North Wales Water Authority  
Board of Directors Meeting**

**Minutes of 11/15/2023**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA business office on November 15, 2023, beginning at 5:00 p.m., and called to order by Board Chair Nagel

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance

**Roll Call:**

Roll call was taken and recorded as follows.

<b>Attendee Name</b>	<b>Organization</b>	<b>Title</b>	<b>Status</b>
Joan H. Nagel Esq	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Absent
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Joseph E. Murphy	NWWA	Director of Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Barbara Merlie Esq.	Rudolph Clarke, LLC	Authority Solicitor	Present (via video)
Michael P Clarke Esq	Rudolph Clarke, LLC	Authority Solicitor	Absent
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present
Nicole Feight, Esq.	Rudolph Clarke, LLC	Authority Solicitor	Present

Ms. Mengel was excused.

**Approval of Minutes:**

The Board next considered approval of the Minutes of 10/18/2023. Upon a motion of member Neiderhiser, seconded by member Tenney, the minutes were approved as presented.

**Vote Record**

			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x	Approved					
	Tabled					
	Failed					
		Ms. Nagel	x			
		Mr. Tenney	Seconded	x		
		Ms. Mengel				x
		Ms. Neiderhiser	Initiator	x		
		Mr. McDevitt		x		

**Public Comment:** None were present.

**Resolutions:**

Motion to Approve Resolutions 2023-14 through 2023-19. Mr. Bender presented the Resolutions, explain each, authorizing the submission of, or revisions to, various Grant Applications including both LSA and MIRIA Grant funds, to be used towards future Authority projects, including Shetland Drive and Water Tower Square Water Storage Tank repairs and painting. Also, ADA handicapped access and improvements at the Walnut Street office, Purchase of construction vehicles, a roof replacement at the Montgomery Warehouse, and various other water system improvements.

Upon a motion of member Tenney, seconded by member McDevitt, the motion was approved as presented.

**Vote Record**

			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel				x
		Ms. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

**Bids and Contracts:**

Mr. Bender presented an Existing Capacity Reservation Agreement with Horsham Water and Sewer Authority, providing for the purchase and allocation of 800,000 gallons per day. The capacity would become available immediately with payment terms extending through 2039, including interest if not paid in full 12/31/2024. Mr. Bender explained that this agreement would lock in a significant long term revenue stream for the Authority as the capacity payments continue over the next 15 years, and additional monies are received from increased and continued monthly water purchases over the same term.

Upon a motion of member Tenney, seconded by member Neiderhiser, the motion was approved as presented.

**Vote Record**

			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel		x		
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Ms. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

**Solicitors Report:**

Ms. Freight reported that the Solicitors' office had completed a 2023 performance review and 2024 compensation agreement with the Executive Director and had provided a copy to the Chair for signature. Mr. McDevitt made a motion to ratify the document as presented.

Upon a motion of member McDevitt, seconded by member Tenney, the motion was approved as presented.

**☑ Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel				x
		Ms. Neiderhiser		x		
		Mr. McDevitt	Initiator	x		

**Engineers Report:**

Mr. Bodley presented a proposal from Carroll Engineering dated October 12, 2023, for Engineering Services associated with PFAS/PFOA filtration facilities at wells 31 & 34, located in Upper Dublin.

Mr. Bender noted that the MIRIA grant is expected to cover 80% of the project costs.

Upon a motion of member Tenney, seconded by member McDevitt, the motion was approved as presented.

**☑ Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney		x		
		Ms. Mengel				x
		Ms. Neiderhiser	Seconded	x		
		Mr. McDevitt	Initiator	x		

Payment Application #32 for Bid Contract 521-19-01A - Montgomery Tank 3 Project was presented for approval, authorizing payment in the amount of \$108,397.55 for work completed to date on the project, being payable to CBI Storage Tanks Solutions Inc.

Upon a motion of member Tenney, seconded by member McDevitt, the payment was approved as presented.

**☑ Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel				x
		Ms. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

**Operations Report:**

Mr. Murphy reviewed the October 2023 operations report.

He advised the Board that the annual leak detection survey for 2023 was complete and that over 200 miles of water main was inspected, and in response to a question, noted that we now maintain over 500 miles of water main. Mr. Murphy next updated the board on the status of construction of the new operations buildings in Warrington. He also reported that the Ferry Road water main construction was almost complete and should be done by 12/31.

Mr. Murphy presented the following Payment Application for approval:

Payment Application #18, payable to GS Developers Inc, in the amount \$17,838.00 for work completed including electrical construction on Wells 5, 8, and 11, Bid Contract 520-21-11B.

Upon a motion by member McDevitt, seconded by member Neiderhiser, the payment was approved.

<b>☑ Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel				x
		Ms. Neiderhiser	Seconded	x		
		Mr. McDevitt	Initiator	x		

**Bills & Requisitions Approval:**

Ms. Lezoche that there were no payments or activities out of the ordinary on the bill listings, recommending and requesting approval to process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 10/29/2023**
- b. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 11/03/2023**
- c. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 11/10/2023**

Upon a motion by member McDevitt, seconded by member Tenney, the payment was approved.

<b>☑ Roll Call Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel				x
		Ms. Neiderhiser		x		
		Mr. McDevitt	Initiator	x		

**Executive Directors Report:**

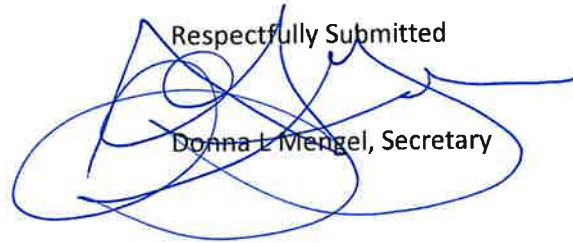
Mr. Bender presented an PA-AWWA article regarding the PMAA Region 1 Intern Program, noting the success of the program, and that the NWWA was instrumental in the establishment of the program and that one of our newer employees was previously a participant. He went on to explain that the primary purpose of the program is to introduce the water and sewer industry to high school and college graduates, and to encourage the graduates to consider careers in the industry.

Mr. Bender discussed a proposed Future Water Reservation Agreement now being considered by several Central Bucks municipalities, as well as several existing wholesale customers. The agreement is intended to help justify the need for additional capacity at Forest Park, and to ensure sufficient funding for any future plant expansion. The planning time period being considered extends out 25 years.

**Adjournment:**

There being no further business to be brought before the Board; upon motion by member McDevitt, seconded by member Neiderhiser, the business meeting was adjourned at 5:22 p.m.

All members present voted in favor.

Respectfully Submitted  
  
Donna L Mengel, Secretary