

**North Wales Water Authority
Board of Directors Meeting**

Minutes of 07/17/2024

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA business office on July 17, 2024, beginning at 5:03 p.m., and called to order by Board Chair Nagel.

Pledge of Allegiance:

Chair Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows.

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Joseph E Murphy	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present by Video
Nicole Feight Esq.	Rudolph Clarke	Authority Solicitor	Present
Michael P Clarke Esq.	Rudolph Clarke	Authority Solicitor	Absent
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present to provide ASL services for Mr. McDevitt.

Approval of Minutes:

The Board next considered approval of the Minutes of 06/19/2024. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved as presented.

<u>Vote Record</u>		<u>Yes/Aye</u>	<u>No/Nay</u>	<u>Abstain</u>	<u>Absent</u>
x	Approved				
	Tabled				
	Failed				
	Ms. Nagel	x			
	Mr. Tenney Initiator	x			
	Ms. Mengel Seconded	x			
	Ms. Neiderhiser	x			
	Mr. McDevitt	x			

Public Comment: Kevin & Elizabeth Criscuolo were present to discuss a recent large sewer bill that they received. They reported that they had recently installed 4500 sq. ft. of sod and were watering frequently due to the hot and dry weather. They stated that they expected and had no problem with the high-water bill, however the sanitary sewer portion of the based on the outdoor water usage was being questioned as that water when on the lawn and not into the sewer system. They requested an adjustment to their sewer bill, again noting that the water used outside did not go into the sewer system.

After the resident finished their comments, Mr. Bender reminded that Board that there could be no formal deliberations or actions taken by the Board on the issue at the meeting as the item was not listed on the posted agenda. He also noted that he had denied the request as the current NWWA regulations state that sewer billing adjustments can only occur if there is first a water adjustment and that as there was no question of the water being used, there was no water billing adjustment. He asked the Board to delay any formal deliberations or decision until he has time to meet with the Solicitor to review this decision and formulate his recommendation.

Resolutions: None this meeting

Bids and Contracts:

Mr. Murphy presented the following Recommendations for Award of Bids.

Contract 570-24-01 for HVAC Services to Air Force Heating and Cooling for a term of 3 year(s).

Contract 534-24-02 Leak Detection Services to DSW Services LLC for a term of 3 year(s).

Contract 530-24-03 for Paving and Restoration Services to A Guiliani for a term of 3 year(s).

Upon a motion of member Mengel, seconded by member McDevitt, all Bid Contracts were awarded as presented.

<input checked="" type="checkbox"/> Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Ms. Neiderhiser	x			
		Mr. McDevitt	x			
		Initiator				
		Seconded				

Solicitors Report:

Ms. Feight had nothing to report

Engineers Report:

Mr. Bodley presented the following proposals for approval:

Proposal to Design, Survey, Drawings for Generator for Bucks Office located at 1560 Easton Rd Warrington Twp with the understanding that the scope of work may be adjusted after a meeting with the Township.

It was noted that this is a grant funded project and will need to be completed by 2026.

Upon a motion of member Neiderhiser, seconded by member McDevitt, the proposal was approved.

<input checked="" type="checkbox"/> Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Ms. Neiderhiser	x			
		Mr. McDevitt	x			
		Initiator				
		Seconded				

Proposal to relocate water main at Culvert 315 on S. Broad St east of Allentown Road in Upper Gwynedd Twp. Design, Survey , Plans and Permits.

Upon a motion of member Mengel, seconded by member McDevitt, the proposal was approved.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed							
		Ms. Nagel		x			
		Mr. Tenney		x			
		Ms. Mengel	Initiator	x			
		Ms. Neiderhiser		x			
	Mr. McDevitt	Seconded	x				

Proposal to install a water line extension to feed the Pine Run Community from a connection with the newly installed water main on Ferry Rd. This would allow us to eliminate use of the current wells that are on site. This project may have a reduction in scope of work by reusing the current well locations instead of installing a new meter vault.

Upon a motion of member McDevitt, seconded by member Mengel, the proposal was approved.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed							
		Ms. Nagel		x			
		Mr. Tenney		x			
		Ms. Mengel	Seconded	x			
		Ms. Neiderhiser		x			
	Mr. McDevitt	Initiator	x				

Operations Report:

Mr. Murphy reviewed the monthly operations report noting the peak flow was 19 mgd with an average of 6.3 mgd. He reported that there were 4 main breaks in June and that the following projects are still under way: Commerce Drive water main in Upper Dublin Twp continues and our portion of Route 309 PennDOT project in Montgomery Twp was completed.

He reported that the Operations facilities in Warrington are almost complete and we are working on landscaping and punch list items.

He noted that the third Upper Dublin Twp ZHB hearing for the PFAS treatment building near wells 31 & 34 is scheduled for next Monday evening, July 22.

Bills & Requisitions Approval:

Ms. Lezoche asked for the Boards acceptance of the annual audit report for year 2023.

Upon a motion of member Mengel, seconded by member McDevitt, the audit report was accepted.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed							
		Ms. Nagel		x			
		Mr. Tenney		x			
		Ms. Mengel	Initiator	x			
		Ms. Neiderhiser		x			
	Mr. McDevitt	Seconded	x				

Mrs. Lezoche then reported that there were no payments or fiscal activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, ACH payments and to requisition funds, as presented.

- a. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 06/20/2024
- b. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 07/01/2024
- c. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 07/11/2024
- d. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 07/19/2024

Payment of the bills was then approved by the Board in accordance with the following roll call vote.

Roll Call Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled					
	Failed					
		Ms. Nagel	x			
		Mr. Tenney	Initiator	x		
		Ms. Mengel		x		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Executive Directors Report:

Mr. Bender reported that he had received an invitation to be a member of the DRBC Source Water Protection Sub-Committee and he would like to participate and have Vanessa Heindel, our Assistant Water Quality Manager, as his alternate. Upon a motion by member Tenney, seconded by member Mengel, that Board authorized Mr. Bender and Ms. Heindel to participate.

Mr. Bender reported that Forest Park has been awarded the AWOP award for the 17th year in a row

Mr. Bender introduced the Thermal Imaging survey and report that recommended additional intrusion testing followed by building repairs for the main office at Walnut Street. He explained that the recent testing is only the first step in the process. Mr. Bender requested permission to proceed with intrusion testing around the building to determine the severity of the issues and to formulate a budget and plan of action for 2025.

Mr. Bender updated the Board on the 3M and DuPont PFAS litigation and advised that we are now ready to file formal claim forms, requesting Board approval to do so. The Board authorized Mr. Bender to complete any documentation needed and to submit any claims upon motion by member Tenney, seconded by member Neiderhiser, and unanimous approval.

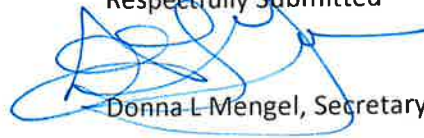
Mr. Bender reminded the Board about the advertised work session meeting on Wednesday July 24 at 4:00 pm.

Adjournment:

There being no further business to be brought before the Board; upon motion by member Neiderhiser, seconded by member Mengel, the business meeting was adjourned at 5:45 p.m.

All members present voted in favor.

Respectfully Submitted

A handwritten signature in blue ink, appearing to read 'Donna L Mengel', is written over the printed name. The signature is stylized and somewhat illegible due to the cursive and overlapping lines.

Donna L Mengel, Secretary