

North Wales Water Authority

Minutes of Board of Directors meeting of 11/19/2025

Call to order:

The regular business meeting of the NWWA Board of Directors was called to order at the NWWA North Wales business office on November 19, 2025, beginning at 5:00 p.m., by Board Chair Nagel

Pledge of Allegiance:

Chair Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows.

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel, Esq	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J. McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Joseph E. Murphy	NWWA	Director of Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Nicole Feight, Esq.	Clarke Gallagher Barbiero Amuso Glassman LLC	Authority Solicitor	Present
Michael P Clarke Esq	Clarke Gallagher Barbiero Amuso Glassman LLC	Authority Solicitor	Not Present
Martin Kepner P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present to provide ASL services for Mr. McDevitt

Approval of Minutes:

The Board next considered the approval of the Minutes of 10/15/2025. Upon the motion of Member Mengel, seconded by Member Tenney, the minutes were approved as submitted.

<u>Vote Record</u>						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled					
	Failed					
	Ms. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Ms. Neiderhiser		x			
	Mr. McDevitt		x			

Resolutions: None this meeting

Public Comment/Visitors: None were present

Bids and Contracts: None this meeting

Solicitors' Report:

Ms. Feight reported an Executive Session took place after the last regular meeting to discuss personnel matters, and that no action was taken.

Approve the performance review and compensation for the Executive Director retroactive to November 1, 2025, per a letter from the Chair, dated November 19, 2025, and executed by the Board Chair. Upon a motion by member Tenney, seconded by member Mengel, the letter was approved.

Vote Record

x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled						
	Failed						
		Ms. Nagel		x			
		Mr. Tenney	Initiated	x			
		Ms. Mengel	Seconded	x			
		Ms. Neiderhiser		x			
		Mr. McDevitt		x			

Engineer's Report:

Mr. Kepner submitted the following Payment Applications for Approval:

Payment Application #5 Bid Contract 521-24-04 Welsh Rd Tanks in the amount \$421,625.00 to United Painters Inc. for work completed to date.

Upon a motion by member Tenney, seconded by member Neiderhiser, the payment was approved.

Vote Record

x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled						
	Failed						
		Ms. Nagel		x			
		Mr. Tenney	Initiated	x			
		Ms. Mengel		x			
		Ms. Neiderhiser	Seconded	x			
		Mr. McDevitt		x			

Payment Application #1 Bid Contract 521-25-01 Shetland Road Water Storage Tank in the amount of \$696,350.00 to Dynamic Sandblasting for work completed to date.

Upon a motion by member Tenney, seconded by member McDevitt, the payment was approved.

<input checked="" type="checkbox"/> Vote Record						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Ms. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Ms. Neiderhiser		x			
	Mr. McDevitt	Initiated	x			

Payment Application #1 Bid Contract 521-25-02 Water Tower Square Water Storage Tank in the amount \$297,000.00 to Dynamic Sandblasting for work completed to date.

Upon a motion by member Mengel, seconded by member Neiderhiser, the payment was approved.

<input checked="" type="checkbox"/> Vote Record						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Ms. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Ms. Neiderhiser	Seconded	x			
	Mr. McDevitt		x			

Final Payment Application # 37 for Montgomery 3 General Hancock Water Storage Tank Bid Contract 521-19-01A, in the amount \$42,044.84, to CBI Storage Tank Solutions. This will release all retainage and close out the project.

Upon a motion by member Neiderhiser, seconded by member McDevitt, the payment was approved.

<input checked="" type="checkbox"/> Vote Record						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Ms. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel		x			
	Ms. Neiderhiser	Initiated	x			
	Mr. McDevitt	Seconded	x			

Operations Report:

Mr. Murphy reviewed the operations report for October, noting four main breaks. The maximum daily system flow was 16.3 MGD, with an average daily flow of 14.1 MGD, from all sources. He reported that the painting and maintenance on the North Wales area pressure zone system's water storage tanks, located on Welsh Road, have been completed. The Shetland Tank, located in Warrington Township, has been painted, and we are waiting for the paint to cure before finalizing the project. The maintenance and repainting of the Water Tower Square tank located on Horsham Road has started. Annual flushing for the Horsham and Warrington distribution systems has been completed. The roof replacement project at the warehouse/training center on West Montgomery Avenue has started and is expected to be completed in early December.

Approve a Certificate of Completion for E1080 Schoolhouse Estates located in New Britain Twp Upon the motion of member Mengel, seconded by member Tenney, the certificate was approved.

☑ Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled						
	Failed						
		Ms. Nagel		x			
		Mr. Tenney	Seconded	x			
		Ms. Mengel	Initiated	x			
		Ms. Neiderhiser		x			
		Mr. McDevitt		x			

Bills & Requisitions Approval:

Mrs. Lezoche recommended and requested approval to process all invoices, refunds, transfers, and requisition funds, as presented and listed below. Upon recommendation of Mr. Bender, the Board approved withholding Check # 002534 on bills listing of 1/16/25 until the Solicitor has reviewed a question about bidding and agreed to the release.

- a. *Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 10/16/2025.
- b. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 10/23/2025.
- c. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 10/30/2025.
- d. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 10/17/2025

Upon a motion by Member Mengel, seconded by Member Neiderhiser, all lists were approved as noted.

☑ Roll Call Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled						
	Failed						
		Ms. Nagel		x			
		Mr. Tenney		x			
		Ms. Mengel	Initiated	x			
		Ms. Neiderhiser	Seconded	x			
		Mr. McDevitt		x			

Executive Directors Report:

Mr. Bender & Mrs. Lezoche presented the proposed budget for 2026 to the Board for approval.

They reported that the both the Operations and Capital budgets are balanced, that we meet the debt service ratio as required within our bond indenture, and that there is no water or sewer rate increase proposed for 2026, recommending that the budget be approved as presented, contingent upon the engineer's final review and certification of compliance.

Mr. Bender next advised the Board should consider a public work session to develop a plan and policy related to future rate increases, focusing on the topic of rate adjustments that may become necessary from time to time due to increasing costs, and the question of whether *more frequent minor rate adjustments* are preferable to *less frequent but larger increases*. The Board took no formal actions, but the consensus was to schedule a session in the spring.

Ms. Lezoche and Mr. Bender recommended that we consider retaining a firm such as Raftelis, which recently completed a budget and rate review for the Forest Park Treatment Plant, to serve in a similar capacity to review and comment upon our 10-year budgetary plan, providing an independent third opinion on the accuracy and need for the amounts and future rates included and recommended. This work would be similar to that previously offered by recently deceased water system consultant Howard Woods, which is now due for an update.

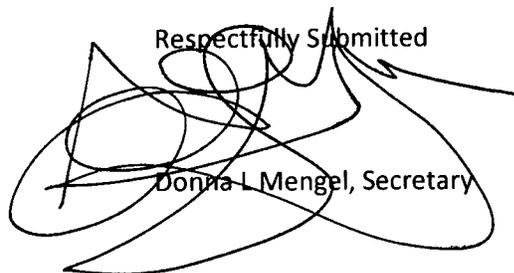
Next, the Forest Park Expansion Schedule was reviewed. Our share of the project will approximate \$60,000,000.00, with most of the expenditures occurring in the years 2028-2030. Mr. Bender reported that we are currently working with Chris Gibbons of Concord Public Finance to determine the best method of funding the projects in compliance with bond indentures and minimizing risks, including any arbitrage issues. He said that a short-term line of credit or bank loan may be desirable before any bond issuance, as bond proceeds must be used for the project within 36 months of issuance, with the project possibly taking 48 months or longer to complete. He stated that a comprehensive recommendation will be presented to the Board once all discussions with Concord are completed.

Member Mengel reminded staff that the Board should be apprised of the ownership and nature of any business being considered for bid award, or contracts with the Authority, before action, so that the Board members can avoid conflicts of interest in voting for any such proposal.

Adjournment:

There being no further business to be brought before the Board, upon motion by Member Neiderhiser, seconded by Member Tenney, the business meeting was adjourned at 5:35 p.m.

All members present voted in favor of adjournment.

Respectfully Submitted

Donna L. Mengel, Secretary